

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, March 25, 2014, at 5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:15 – 5:45 p.m. Henrico Tourism Update

5:45 – 6:15 p.m. **Closed Meeting** for Consultation with the County Attorney Regarding Specific Legal Matters Requiring the Provision of Legal Advice Pertaining to Federal Law Governing Appointments to and Voting Membership of the Richmond Area Metropolitan Planning Organization, Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as Amended.



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
March 20, 2014

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
March 25, 2014
7:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT PRAYER

APPROVAL OF MINUTES – March 11, 2014, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Crime Victims' Rights Week – April 6 – 12, 2014.

Proclamation – Volunteer Week – April 6 - 12, 2014.

Proclamation – Keep Henrico Beautiful Month – April 2014.

APPOINTMENTS

87-14 Resolution – Appointment of Members – Board of the Reynolds Crossing Community Development Authority.

PUBLIC COMMENTS

GENERAL AGENDA

88-14 Introduction of Ordinance – To Amend and Reordain Section 20-79 of the Code of the County of Henrico Titled “Partial Exemption for Rehabilitated, Renovated or Replacement Residential Structures Other Than Multifamily Residential Units” to Increase the Maximum Value of Residential Structures Qualifying for Partial Exemption.

89-14 Introduction of Ordinance – To Amend and Reordain Section 20-80 of the Code of the County of Henrico Titled “Partial Exemption for Rehabilitated, Renovated or Replacement Multifamily Residential Units” to Extend the Time for Completion of Rehabilitation Projects Encompassing at Least 50 Contiguous Acres.

90-14 Introduction of Ordinance – To Amend and Reordain Section 20-82 of the Code of the County of Henrico Titled “Partial Exemption for Rehabilitated, Renovated or Replacement Hotel and Motel Structures” to Clarify the Scope of the Exemption.

- 91-14 Resolution - Award of Construction Contract - HVAC Unit Replacements - Fire Station 22 - Tuckahoe District.
- 92-14 Resolution - Approval of Voluntary Retirement Incentive Program.
- 93-14 Resolution - Award of Construction Contract - White Oak Trunk Sewer Replacement - Varina District.
- 94-14 Introduction of Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges.
- 95-14 Resolution - Signatory Authority - Acquisition of Right-of-Way and Easements - North Gayton Road Project - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
March 25, 2014**

PRESENTATIONS

PROCLAMATION – Crime Victims’ Rights Week – April 6 – 12, 2014.

Over 23 million Americans are victims of crime each year, and of those, over 5.2 million are victims of violent crime. The County’s Victim/Witness Assistance Program is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico, the Commonwealth of Virginia, and America to observe National Crime Victims’ Rights Week. This proclamation recognizes April 6 – 12, 2014, as Crime Victims’ Rights Week in Henrico County and reaffirms the County’s commitment to respect and enforce victims’ rights and address their needs during this observance and throughout the year.

PROCLAMATION – Volunteer Week – April 6 - 12, 2014.

The County of Henrico has an active and viable Volunteer Services Program, and the Board of Supervisors is continually attempting to improve and expand County services to citizens at the least possible cost. This proclamation recognizes April 6 – 12, 2014, as Volunteer Week in Henrico County and salutes and thanks the County’s volunteers, who contributed more than 186,731 hours during 2013 at an estimated value of over \$4 million.

PROCLAMATION – Keep Henrico Beautiful Month – April 2014.

The Keep Henrico Beautiful program and Keep Henrico Beautiful Committee of appointed volunteers were established in 1980 to develop and lead litter prevention activities and encourage participation of all Henrico County residents in litter prevention and recycling. The Keep Henrico Beautiful Committee disseminates educational materials and sponsors programs, special events, and workshops to foster public awareness of the environment. Several thousand Henrico County residents now participate in litter prevention and recycling projects, including the “Because We Care” volunteer litter pick-up program, through their community associations, churches, scout troops, school clubs, civic groups, and businesses. This proclamation recognizes April 2014 as Keep Henrico Beautiful Month, urges all County residents to show their environmental stewardship by not littering and by recycling materials, and encourages the public to celebrate our clean county by joining the efforts of Keep Henrico Beautiful.

APPOINTMENTS

RESOLUTION – Appointment of Members – Board of the Reynolds Crossing Community Development Authority.

This Board paper reappoints the following incumbent members of the Board of the Reynolds Crossing Community Development Authority for additional four-year terms expiring March 14, 2018, or thereafter when their successors shall have been appointed and qualified:

Eugene M. Desvernine, Jr.
Lee P. Dudley, Jr.
Richard A. Friedman
C. Walton Makepeace
David H. Murphy

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 20-79 of the Code of the County of Henrico Titled “Partial Exemption for Rehabilitated, Renovated or Replacement Residential Structures Other Than Multifamily Residential Units” to Increase the Maximum Value of Residential Structures Qualifying for Partial Exemption.

This Board paper introduces for advertisement and public hearing on April 22 an ordinance to increase from \$200,000 to \$250,000 the maximum value of residential structures qualifying for the partial tax exemption for residential rehabilitation projects. This change would allow approximately 3,500 additional residential properties to qualify for the partial exemption program.

INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 20-80 of the Code of the County of Henrico Titled “Partial Exemption for Rehabilitated, Renovated or Replacement Multifamily Residential Units” to Extend the Time for Completion of Rehabilitation Projects Encompassing at Least 50 Contiguous Acres.

This Board paper introduces for advertisement and public hearing on April 22 an ordinance to increase from four to six the number of reapplications available for multifamily residential rehabilitation projects of more than 50 contiguous acres applying for partial tax exemption. This change would allow complex projects additional time to qualify for the partial tax exemption.

INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 20-82 of the Code of the County of Henrico Titled “Partial Exemption for Rehabilitated, Renovated or Replacement Hotel and Motel Structures” to Clarify the Scope of the Exemption.

This Board paper introduces for advertisement and public hearing on April 22 an ordinance to clarify the scope of the partial tax exemption for qualifying hotel and motel rehabilitation projects. The amendment clarifies the exemption applies when the rehabilitated hotel or motel structure is converted to residential use.

RESOLUTION - Award of Construction Contract - HVAC Unit Replacements - Fire Station 22 - Tuckahoe District.

This Board paper would award a construction contract to Contracting Solutions, Inc. to replace the HVAC units at Fire Station 22 for \$109,752. The project includes installation of a vapor barrier and thermal insulation in the attic as well as any necessary piping changes, electrical work, and related work. The construction is anticipated to begin in March 2014.

The County received four bids on November 13, 2013 in response to IFB# 13-9494-10CE and Addendum No. 1 as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Contracting Solutions, Inc. Chesapeake, VA	\$ 109,752.00
Haley Builders, Inc. Ashland, VA	\$ 119,000.00
BFE Construction, Inc. Richmond, VA	\$ 121,900.00
Chamberlain Mechanical Services, Inc. Mechanicsville, VA	\$ 147,549.00

Contracting Solutions, Inc. is the lowest responsive and responsible bidder.

The Board paper would authorize the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount. Funding for this project is available in the General Services project budget.

The Director of General Services and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - White Oak Trunk Sewer Replacement - Varina District

This resolution awards a contract to G. L. Howard, Inc. for \$3,635,050 to replace approximately 6,000 feet of sewer piping, including approximately 270 feet bored under Route 60 (Williamsburg Road).

The purpose of the project is to replace deteriorated sewer piping installed in 1978. The work will begin in May 2014 and will be completed by October 2015. Funding to support the contract will be provided by the Water and Sewer Enterprise Fund.

Eight bids were received on January 22, 2014 in response to IFB #13-9518-11VK and Addenda Nos. 1, 2, and 3:

<u>Bidders</u>	<u>Bid Amounts</u>
G. L. Howard, Inc. Rockville, VA	\$ 3,635,050.00
S.J. Louis Construction, Inc. Rockville, MN	\$ 4,630,000.00
Thalle Construction Co., Inc. Hillsborough, NC	\$ 4,696,000.00
T.A. Sheets General Contractors, Inc. Norfolk, VA	\$ 4,915,000.00
Tidewater Utility Construction, Inc. Virginia Beach, VA	\$ 5,046,101.94
Henry S. Branscome LLC Williamsburg, VA	\$ 5,411,415.00
Corman Construction, Inc. Annapolis Junction, MD	\$ 7,545,825.00
Gaston Brothers Utilities LLC Chesapeake, VA	\$12,819,785.00

After a review and evaluation of all bids, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder.

This resolution awards the contract to G. L. Howard, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this resolution, and the County Manager concurs.

RESOLUTION – Approval of Voluntary Retirement Incentive Program.

This Board paper approves a Voluntary Retirement Incentive Program for eligible full-time employees. Details of the program will be discussed with the Board during legislative budget review on March 17, 2014.

INTRODUCTION OF ORDINANCE - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges.

This Board paper would introduce for advertisement and a public hearing on April 22, 2014 a proposed ordinance to change utility fees and charges.

The proposed ordinance would increase basic connection fees for single-family residences approximately 5% from \$4,485 to \$4,710 for water and from \$5,480 to \$5,755 for sewer when the developer installs all local facilities. Fees for other categories, such as multi-family residences, hotels, hospitals and nursing homes, would also increase approximately 5%. Local facilities fees would increase from \$2,505 to \$2,630 for water and from \$3,690 to \$3,875 for sewer. These changes would be effective October 1, 2014.

The proposed ordinance would also increase bimonthly service and volume charges by approximately 5% for water and 5% for sewer, including industrial strong waste charges, effective July 1, 2014. The total increase in water and sewer charges to the average customer using 14.25 Ccf of water every two months will be \$2.90 monthly, or approximately 9.5¢ per day. These changes are recommended to support the operating and capital budgets, including water and sewer rehabilitation projects, as well as Cobbs Creek Reservoir project.

The Director of Public Utilities recommends approval, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Right-of-Way and Easements - North Gayton Road Project - Three Chopt District.

This Board paper will approve settlement of the case styled *Board of Supervisors of Henrico County, Virginia v. Hilton R. Davis, Jr.*, Case No. CL10-2946, now pending in the Circuit Court of Henrico County. This is a condemnation action for the North Gayton Road Project.

On October 18, 2010, the Board filed a certificate with the Clerk of the Circuit Court giving it defeasible title to fee simple rights-of-way and various easements needed for the project across property owned by Mr. Davis. Based upon an independent appraisal, the Board also deposited \$94,784 as the fair market value of the rights-of-way and easement areas taken.

The Board subsequently filed condemnation proceedings to establish the just compensation to be paid, and the parties have agreed to the amount of just compensation. The Board paper authorizes settlement on terms recommended by the County Manager and County Attorney and the execution of all documents, in a form satisfactory to the County Attorney, necessary to implement the settlement.

The County Attorney recommends approval of this Board paper; the County Manager concurs.