

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, March 8, 2016**, at **5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:30 - 6:00 p.m. | FY 2016-17 Manager's Proposed Budget Overview |
| 6:00 - 6:30 p.m. | High Speed Rail Update |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
March 3, 2016

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
March 8, 2016
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – February 23, 2016, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

53-16 Resolution – Expressing Appreciation to Donna Dean Stevens.

APPOINTMENT

54-16 Resolution – Appointment of Person Eligible to Serve as Third Member of Employee Grievance Panels.

PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMIT

55-16 HCA Health Services of Virginia, Inc: Request to conditionally rezone from R-3
REZ2015- One-Family Residence District, R-6 General Residence District, and O-3C Office
00032 District (Conditional) to O-3C Office District (Conditional) part of Parcels 761-744-
Three Chopt 2028, 761-745-3004 and 760-744-1480 containing 7.640 acres located approximately
700' west of Skipwith Road at the northern terminus of Parkline Drive. The applicant
proposes a medical office building. The use will be controlled by zoning ordinance
regulations and proffered conditions. The 2026 Comprehensive Plan recommends
Government, Semi-Public, and Environmental Protection Area. The Planning
Commission voted to recommend the Board of Supervisors **grant** the request.

56-16 Innsbrook Foundation: Request for a Provisional Use Permit under Sections 24-
PUP2016- 62.2(f), 24-66(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to
00002 continue operation of an outside concert pavilion, increase maximum attendance to
Three Chopt 8,500 and change end time for all shows to 10:00 p.m. on part of Parcels 750-768-
4593 and 751-769-0332, located at the southeast ramp of I-295 approximately 750'
northeast of Nuckols Road. The existing zoning is M-1C Light Industrial District
(Conditional). The 2026 Comprehensive Plan recommends Urban Mixed-Use. The
Planning Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARING – OTHER ITEM

57-16 Ordinance – Vacation of Portion of Building Line – Rollingwood Subdivision – Tuckahoe District.

PUBLIC COMMENTS

GENERAL AGENDA

58-16 Resolution – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2016-17 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

59-16 Resolution - Award of Annual Contract - Engineering Services for Building Commissioning.

60-16 Resolution - SIA2015-00005 - 8501 Jesse Senior Drive - Substantially in Accord with the 2026 Comprehensive Plan - Tuckahoe District.

61-16 Resolution - Award of Construction Contract - Creighton Road Improvements – County Project #00985 - Fairfield and Varina Districts.

62-16 Resolution – Acceptance of Roads – Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
March 8, 2016**

PRESENTATION

RESOLUTION – Expressing Appreciation to Donna Dean Stevens.

Donna Dean Stevens, a longtime resident of Henrico County, is the current producer of the Old Dominion Barn Dance, which was brought back to life this past year at the Henrico Theatre through her diligent efforts. She has donated equipment to the Henrico Theatre valued at more than \$81,000. This resolution expresses the Board's sincere appreciation to Donna Dean Stevens for rejuvenating the Old Dominion Barn Dance and supporting the Henrico Theatre with her very generous donation.

APPOINTMENT

RESOLUTION – Appointment of Person Eligible to Serve as Third Member of Employee Grievance Panels.

This Board paper appoints the following person as eligible to serve as a third member of employee grievance panels for a one-year term expiring December 31, 2016, or thereafter when his successor shall have been appointed and qualified:

Tuckahoe District Gary L. Wilkinson

PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMIT

REZ2015-00032 Three Chopt	HCA Health Services of Virginia, Inc: Request to conditionally rezone from R-3 One-Family Residence District, R-6 General Residence District, and O-3C Office District (Conditional) to O-3C Office District (Conditional) part of Parcels 761-744-2028, 761-745-3004 and 760-744-1480 containing 7.640 acres located approximately 700' west of Skipwith Road at the northern terminus of Parkline Drive. The applicant proposes a medical office building. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Government, Semi-Public, and Environmental Protection Area. Acting on a motion by Mrs. Marshall, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors grant the request because it is reasonable in light of the office zoning in the area, and the proffered conditions should minimize the potential impacts on surrounding land uses.
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PUP2016-00002
Three Chopt
Innsbrook Foundation: Request for a Provisional Use Permit under Sections 24-62.2(f), 24-66(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to continue operation of an outside concert pavilion, increase maximum attendance to 8,500 and change end time for all shows to 10:00 p.m. on part of Parcels 750-768-4593 and 751-769-0332, located at the southeast ramp of I-295 approximately 750' northeast of Nuckols Road. The existing zoning is M-1C Light Industrial District (Conditional). The 2026 Comprehensive Plan recommends Urban Mixed-Use. Acting on a motion by Mrs. Marshall, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and when properly regulated by the recommended special conditions, it would not be detrimental to the public health, safety, welfare and values in the area.

PUBLIC HEARING – OTHER ITEM

ORDINANCE - Vacation of Portion of Building Line - Rollingwood Subdivision - Tuckahoe District.

This ordinance will vacate a portion of the building line across Lot 15 in Block H on the plat of the Rollingwood subdivision. The owner, Housecall Properties, LLC, would like to add a front porch which would violate the existing front building line.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Receipt of Operating and Capital Budget Estimates for Fiscal Year 2016-17 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

This Board paper receives the County Manager's proposed Operating Annual Fiscal Plan (operating budget) and Capital Annual Fiscal Plan (capital budget) for fiscal year 2016-17, including all contemplated expenditures and estimated resources necessary to meet those requirements, including the estimate of funds deemed by the School Board to be needed for educational purposes. This paper directs the Clerk to advertise a synopsis of the budget and also to advertise a public hearing thereon to be held at 6:00 p.m., on Tuesday, April 12, 2016, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear on or before Sunday, March 27, 2016 in at least one newspaper of general circulation and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

This paper further directs the Clerk to advertise the proposed tax rates and levies for calendar year 2016 and for a public hearing thereon to be held at 7:00 p.m., on Tuesday, April 26, 2016, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear on or before Sunday, March 27, 2016 in at least one newspaper of general circulation and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

The Board is reminded that legal constraints require such advertising but in no way preclude continued work sessions and deliberations to review and consider changes to the budget or tax rates as the Board may deem appropriate.

RESOLUTION - Award of Annual Contract - Engineering Services for Building Commissioning.

This Board paper awards an annual contract to Setty & Associates, Ltd. to provide engineering and related services for building commissioning. These services will include verification that mechanical, electrical and HVAC systems perform as designed and evaluation of the systems' energy and operational efficiency. In addition, implementation of a commissioning program is necessary for LEED certification.

Eleven proposals were received in response to RFP #15-1083-11JK. Based upon evaluation of the proposals, the Selection Committee interviewed the following firms:

Setty & Associates, Ltd.
McDonough Bolyard Peck, Inc. (d/b/a MBP)
Johnson, Mirmiran & Thompson, Inc.

Based on the written proposals and interviews, the Selection Committee chose Setty & Associates, Ltd. as the top-ranked firm. The contract will be for a one-year term and may be renewed for two additional one-year terms. Compensation for services will be based on unit cost rate schedules.

Funding is available within the General Services budget. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - SIA2015-00005 - 8501 Jesse Senior Drive - Substantially in Accord with the 2026 Comprehensive Plan - Tuckahoe District.

To meet state law requirements, the Department of Planning conducted a study to determine whether the use of 1.038 acres at 8501 Jesse Senior Drive for proposed athletic fields and associated facilities for Douglas S. Freeman High School is substantially in accord with the County's 2026 Comprehensive Plan ("Plan").

Planning staff's report concluded that the proposed use of this site for athletic fields, parking, and associated facilities would not conflict with, or be a significant departure from, the Goals, Objectives and Policies of the Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map. Staff also determined the proposed use of this site would be compatible with existing and future residential development in the larger vicinity.

At its meeting on February 11, 2016, the Planning Commission held a public hearing and approved a resolution finding the 8501 Jesse Senior Drive Site substantially in accord with the Plan.

Further details regarding the site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the 8501 Jesse Senior Drive Site is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Creighton Road Improvements - County Project #00985 - Fairfield and Varina Districts.

This Board paper awards a construction contract to E.J. Wade Construction, LLC in the amount of \$3,459,088.74 for the Creighton Road Improvements project. The project consists of the construction of a replacement bridge and improved approaches to the bridge between Stone Dale Drive and the City of Richmond limits. Construction is anticipated to begin in April 2016.

For selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit price times the unit quantities specified in the bid document.

The County received seven bids on February 12, 2016, in response to ITB No. 15-1104-12JK and Addenda Nos. 1, 2, 3 & 4 for the Creighton Road Improvements project as follows:

Bidder	Total Bid
E.J. Wade Construction, LLC Mechanicsville, VA	\$3,459,088.74
J. Sanders Construction Company West Point, VA	\$4,264,390
George Nice & Sons, Inc. Toano, VA	\$4,272,800
Shoosmith Construction, Inc. Chester, VA	\$4,498,000
Corman Construction, Inc. Annapolis Junction, MD	\$4,517,040

Abernathy Construction Corporation Glen Allen, VA	\$5,250,240.21
Branscome, Inc. Rockville, VA	\$6,571,032.54

Based upon a review of the bids, E.J. Wade Construction, LLC is the lowest responsive and responsible bidder.

The Director of Public Works and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Three Chopt District.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.23 mile of Ashdown at Grey Oaks, Section 1 – Three Chopt District.
- 2) 0.12 mile of Grey Oaks Park Drive, Section 2 – A Dedication of Grey Oaks Park Drive and a Resubdivision of Ashdown at Grey Oaks, Section 1 Reserved for Future Development – Three Chopt District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.