

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, June 23, 2015**, at **4:45 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 4:45 - 5:30 p.m. | Henrico Housing Market Presentation by the Richmond Association of Realtors |
| 5:30 - 6:15 p.m. | Proposed Ordinance Amendment Pertaining to the Terms and Powers of the Board of Zoning Appeals |
| 6:15 - 6:30 p.m. | 2015 NACo Achievement Awards Program Update |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
June 18, 2015

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
June 23, 2015
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – June 9, 2015, Regular Meeting

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

- 143-15 Resolution - In Memory of Russell Alton "Al" Wright.
- 144-15 Resolution - In Memory of John Thomas "Jack" Ferguson.
- Keep Henrico Beautiful Committee Landlover and Clean Business Awards.

APPOINTMENTS/RESIGNATION

- 145-15 Resolution – Appointment of Member – Board of Social Services.
- 146-15 Resolution – Appointment of Member – Greater Richmond Partnership Board of Directors.
- 147-15 Resolution – Appointment of Members – J. Sargeant Reynolds Community College Board.
- 148-15 Resolution – Resignation of Member – Local Emergency Planning Committee.
- 149-15 Resolution – Nomination of Members – Local Emergency Planning Committee.
- 150-15 Resolution - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.
- 151-15 Resolution – Appointment of Members and Alternates – Virginia Transit Association Board of Directors.

PUBLIC HEARING ITEMS

- 152-15 Resolution – Authorizing the County Manager to Submit the Henrico County Five-Year Consolidated Plan and the Annual Action Plan, including the CDBG, HOME, and ESG Program Plans for Fiscal Year 2015-16; to Execute the CDBG, HOME, and ESG Agreements for Fiscal Year 2015-16; and to Execute Contracts to Implement the CDBG, HOME, and ESG Activities.

153-15 Resolution – Amendments to the FY 2014-15 Annual Fiscal Plan: June, 2015.

PUBLIC COMMENTS

GENERAL AGENDA

154-15 Resolution – Appropriation of Funds for Fiscal Year 2015-16.

155-15 Resolution - Award of Construction Contract - Dartmouth Avenue & Horsepen Road Area (Phase 2) Water Rehabilitation - Tuckahoe District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
June 23, 2015**

PRESENTATIONS

RESOLUTION – In Memory of Russell Alton “Al” Wright.

Russell Alton “Al” Wright, a longtime resident of Henrico County, passed away on January 28, 2015. Mr. Wright practiced law with a local firm for nearly five decades and had an extensive record of civic involvement. Throughout his extraordinary tenure on the County’s Board of Zoning Appeals of more than 42 years, Mr. Wright provided the Three Chopt District with fair and effective representation. This Board paper memorializes the exemplary life and admirable community achievements of Mr. Wright and extends to his wife, children, and grandchildren this Board’s sincere expression of sympathy for their loss.

RESOLUTION – In Memory of John Thomas “Jack” Ferguson.

John Thomas “Jack” Ferguson, a longtime resident of Henrico County, passed away on February 26, 2015. Mr. Ferguson was a successful businessman, owned a popular floral company, and had an extensive record of civic involvement. He was a charter member of the County’s Industrial Development Authority Board of Directors, on which he served with distinction for 26 years. This Board paper memorializes the exemplary life and admirable community achievements of Mr. Ferguson and extends to his wife, children, and grandchildren this Board’s sincere expression of sympathy for their loss.

Keep Henrico Beautiful Committee Land Lover and Clean Business Awards.

Members of the Keep Henrico Beautiful Committee will join members of the Board of Supervisors at the June 23 2015, Board meeting to recognize the winners of this year’s Land Lover and Clean Business Awards program. One residential property owner and one business from each of the County’s five magisterial districts will receive an award for their beautification efforts. Juli Ashby, a member of the committee, will introduce the award recipients and coordinate the presentations.

APPOINTMENTS/RESIGNATION

RESOLUTION – Appointment of Member – Board of Social Services.

This Board paper appoints the following person to the Board of Social Services for a four-year term expiring June 30, 2019, or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District

Raymond C. Gudum

RESOLUTION – Appointment of Member – Greater Richmond Partnership Board of Directors.

This Board paper appoints **Patricia S. O’Bannon**, a member of the Board of Supervisors, to the Greater Richmond Partnership Board of Directors for a one-year term expiring June 30, 2016, or thereafter, when her successor shall have been appointed and qualified.

RESOLUTION – Appointment of Members – J. Sargeant Reynolds Community College Board.

This Board paper appoints the following persons to the J. Sargeant Reynolds Community College Board for four-year terms expiring June 30, 2019, or thereafter, when their successors shall have been appointed and qualified:

| | |
|----------------------|----------------------|
| Three Chopt District | Richard C. Rush |
| Tuckahoe District | Karsten F. Konerding |
| Varina District | Marcus D. Martin |

RESOLUTION – Resignation of Member – Local Emergency Planning Committee.

This Board paper accepts the resignation of **Christopher S. Alberta** from the Local Emergency Planning Committee as the Law Enforcement Representative.

RESOLUTION – Nomination of Members – Local Emergency Planning Committee.

This Board paper nominates the following persons to the Local Emergency Planning Committee for terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

Law Enforcement Representative

Dirk D. Engels

Public Health Representative

David S. Calkins

RESOLUTION - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

This Board paper appoints the following persons to the Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms beginning July 1, 2015, and expiring June 30, 2018, or thereafter, when their successors shall have been appointed and qualified:

At-Large James M. Doering (*new member*)

At-Large Paul T. Higday (*returning member*)
At-Large Nancy L. McMahon (*returning member*)
At-Large Joshua M. Parsley (*new member*)

RESOLUTION – Appointment of Members and Alternates – Virginia Transit Association Board of Directors.

This Board paper appoints the following persons to the Virginia Transit Association Board of Directors for one-year terms beginning July 1, 2015, and expiring June 30, 2016, or thereafter, when their successors shall have been appointed and qualified:

Members

Board of Supervisors Frank J. Thornton
Board of Supervisors Tyrone E. Nelson

Alternates

Director of Public Works Steven J. Yob
Transportation Development Division Director E. Todd Eure

PUBLIC HEARING ITEMS

RESOLUTION – Authorizing the County Manager to Submit the Henrico County Five-Year Consolidated Plan and the Annual Action Plan, including the CDBG, HOME, and ESG Program Plans for Fiscal Year 2015-16; to Execute the CDBG, HOME, and ESG Agreements for Fiscal Year 2015-16; and to Execute Contracts to Implement the CDBG, HOME, and ESG Activities.

This resolution authorizes the County Manager to submit the Henrico County Five-Year Consolidated Plan and the Annual Action Plan consisting of the CDBG, HOME, and ESG Fiscal Year 2015-16 Plans to the United States Department of Housing and Urban Development (HUD) by August 15, 2015 in accordance with federal submission requirements. It also authorizes the County Manager to execute agreements with HUD for Fiscal Year 2015-16 for the Henrico CDBG, HOME, and ESG programs. Finally, it authorizes the County Manager to execute contracts in a form approved by the County Attorney to implement the Fiscal Year 2015-16 CDBG, HOME, and ESG activities.

The County’s entitlements for 2015-16 are: CDBG, \$1,575,820; HOME, \$599,842; and ESG, \$139,425.

The Department of Community Revitalization has prepared the attached table of the proposed sources and uses of these funds. The proposed use of funds includes \$63,000 in HOME funds unspent from previous years.

The Director of Community Revitalization recommends approval, and the County Manager concurs.

RESOLUTION – Amendments to the FY 2014-15 Annual Fiscal Plan: June, 2015.

A Board paper was presented on June 9, 2015, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on June 23, 2015. After the public hearing, at that same meeting, this paper may be approved.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Appropriation of Funds for Fiscal Year 2015-16.

This Board paper appropriates funds for the operating and capital Annual Fiscal Plans for fiscal year 2015-16 approved by the Board of Supervisors on April 28, 2015.

This Board paper also reappropriates to fiscal year 2015-16 (i) funds for ongoing capital projects, (ii) funds budgeted in fiscal year 2014-15 for the long-term disability benefit, (iii) funds for all valid outstanding encumbrances as of June 30, 2015, and (iv) funds for grant programs and donations, for specific purposes that extend beyond June 30, 2015, and all unspent asset forfeiture funds, all within the Special Revenue Fund. These funds are reappropriated to the same department and account for which they are originally appropriated or encumbered.

RESOLUTION - Award of Construction Contract - Dartmouth Avenue & Horsepen Road Area (Phase 2) Water Rehabilitation - Tuckahoe District.

This Board paper awards a construction contract to C.T. Purcell, Inc. to replace approximately 1.3 miles of water piping in the Dartmouth Avenue and Horsepen Road area for \$1,498,884.

The project will maintain the reliability of the water system by replacing deteriorated water piping installed in the late 1940s and 1950s. The work will begin in July 2015 and will be completed by September 2016. Funding for the contract will be provided by the Water and Sewer Revenue Fund.

Four bids were received on April 16, 2015, in response to IFB #15-9723-1CE and Addendum No. 1:

| <u>Bidders</u> | <u>Bid Amounts</u> |
|---|--------------------|
| C.T. Purcell, Inc. Montpelier, VA | \$1,498,884 |
| Godsey & Son, Inc. Henrico, VA | \$2,220,090 |
| Franklin Mechanical Contractors, Inc. Kilmarnock, VA | \$2,269,162 |
| Perkinson Construction, LLC Prince George, VA | \$2,659,904 |

Based upon a review of the bids, C.T. Purcell, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the contract to C.T. Purcell, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.