

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, March 28, 2017, at 5:45 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:45 - 6:15 p.m. Update on Virginia Transportation Funding

6:15 - 6:30 p.m. Regular Meeting Agenda Items



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
March 23, 2017

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
March 28, 2017
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – March 14, 2017, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Crime Victims' Rights Week – April 2 - 8, 2017.

Proclamation - Public Safety Telecommunicators Week - April 9 - 15, 2017.

Proclamation – Volunteer Week – April 23 – 29, 2017.

Proclamation – Child Abuse Prevention Month – April 2017.

Proclamation – Keep Henrico Beautiful Month – April 2017.

RESIGNATION/APPOINTMENTS

89-17 Resolution – Resignation of Member – Community Criminal Justice Board.

90-17 Resolution – Appointment of Member – Community Criminal Justice Board.

91-17 Resolution – Appointment of Member – Richmond Metropolitan Transportation Authority Board of Directors.

PUBLIC HEARING ITEM

92-17 Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Merging the Hilliard Precinct Into the Lakeside Precinct and the Summit Court Precinct Into the Greendale Precinct in the Brookland District, and by Changing the Polling Place of the Lakewood Precinct to Beth Sholom Lifecare Community in the Tuckahoe District.

PUBLIC COMMENTS

GENERAL AGENDA

93-17 Introduction of Ordinance – To Amend and Reordain the Following Sections of the Code of the County of Henrico Titled:

- 20-414 “Enumerated; amount of license tax”
- 20-416 “Scientific research and development services”
- 20-446 “Enumerated; amount of license tax”
- 20-475 “Enumerated; amount of tax”
- 20-506 “Tax on owners and operators”
- 20-507 “Tax on promoters generally”
- 20-509 “Tax on promoters of athletic contests or races”
- 20-531 “Levy of tax; amount”
- 20-559 “Amount of tax”
- 20-560 “Speculative builders”
- 20-600 “Hotels”
- 20-601 “Restaurants, soda fountains and similar businesses”
- 20-624 “Small loan companies”
- 20-625 “Persons other than small loan companies lending money for purchase of chattels secured by liens; purchasers of conditional sales contracts”
- 20-626 “Other moneylenders”
- 20-627 “Persons making first mortgage loans or purchasing mortgage notes”
- 20-648 “Amount of tax”
- 20-650 “Commission merchants”
- 20-691 “License required; tax basis”
- 20-692 “Amount of tax”
- 20-793 “Term defined; amount of tax”
- 20-818 “Amount of tax on persons furnishing water”
- 20-819 “Amount of tax on persons furnishing heat, light and power, and gas”

and

20-821 “Amount of tax for telephone and telegraph businesses”
and to Repeal and Reserve the Following Sections Titled:

20-653 “Distributing houses”

and

20-694 “Distributing houses”

to Raise the Threshold and Deduction for Business License Taxes from \$100,000 to \$200,000 and to Clarify the Calculation of Business License Taxes for Distributing Houses.

94-17 Resolution - Signatory Authority - Acquisition of Real Property - 3908 Nine Mile Road - Varina District.

- 95-17 Introduction of Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, Subsection (a) of Section 23-361 Titled “Water service and volume charges,” and Subsection (a) of Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico, to Change Utility Fees and Charges.
- 96-17 Resolution - To Permit Additional Fine of \$200 for Speeding on Lark Drive between Sandpiper Drive and Richmond-Henrico Turnpike - Fairfield District.
- 97-17 Resolution - To Permit Additional Fine of \$200 for Speeding on Sandpiper Drive between Azalea Avenue and Lark Drive - Fairfield District.
- 98-17 Resolution - Acceptance of Roads - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
March 28, 2017**

PRESENTATIONS

PROCLAMATION – Crime Victims’ Rights Week – April 2 - 8, 2017.

Americans are the victims of over 20 million crimes each year, including more than 5 million violent crimes, through no fault of their own. The County’s Victim/Witness Assistance Program is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico and America to observe National Crime Victims’ Rights Week. This proclamation recognizes April 2 - 8, 2017, as Crime Victims’ Rights Week in Henrico County and reaffirms the County’s commitment to respect and enforce victims’ rights and address their needs during this observance and throughout the year.

PROCLAMATION - Public Safety Telecommunicators Week - April 9 - 15, 2017.

The Communications Officers of the Henrico County Police Division serve the local community by answering calls for police, fire, and emergency medical services assistance and by ensuring that the appropriate response is dispatched as efficiently as possible. This proclamation recognizes April 9 - 15, 2017, as Public Safety Telecommunicators Week; encourages all Henrico citizens to make note of this special observance; and salutes the County's Communications Officers for their exemplary professionalism, service, and performance.

PROCLAMATION – Volunteer Week – April 23 – 29, 2017.

The County of Henrico has an active and viable Volunteer Services Program, and the Board of Supervisors is continually attempting to improve and expand County services to citizens at the least possible cost. This proclamation recognizes April 23 – 29, 2017, as Volunteer Week in Henrico County and salutes and thanks the County’s volunteers, who contributed 152,494 hours during 2016 at an estimated value of \$4 million.

PROCLAMATION – Child Abuse Prevention Month – April 2017.

Greater Richmond SCAN (Stop Child Abuse Now), a local nonprofit organization dedicated to the prevention and treatment of child abuse and neglect, is coordinating efforts throughout the metropolitan area to observe National Child Abuse Prevention Month during April 2017. Henrico County strives to develop strong partnerships among social service and law enforcement agencies, schools, religious and civic organizations, medical facilities, and businesses to implement comprehensive community solutions to the problem of child abuse and neglect. This proclamation recognizes April 2017 as Child Abuse Prevention Month in

Henrico County and calls upon Henrico citizens to participate in appropriate programs and activities that help protect children from abuse and neglect.

PROCLAMATION – Keep Henrico Beautiful Month – April 2017.

The Keep Henrico Beautiful program and Keep Henrico Beautiful Committee of appointed volunteers were established in 1980 to develop and lead litter prevention activities and encourage participation of all Henrico County residents in litter prevention and recycling. The committee disseminates educational materials and sponsors programs, special events, and workshops to foster public awareness of the environment. Several thousand Henrico County residents now participate in litter prevention and recycling projects, including the “Because We Care” volunteer litter pick-up program, through their community associations, churches, scout troops, school clubs, civic groups, and businesses. This proclamation recognizes April 2017 as Keep Henrico Beautiful Month, urges all County residents to show their environmental stewardship by not littering and by recycling materials, and encourages the public to celebrate our clean county by joining the efforts to Keep Henrico Beautiful.

RESIGNATION/APPOINTMENTS

RESOLUTION – Resignation of Member – Community Criminal Justice Board.

This Board paper accepts the resignation of **T. Tony H. Pham** from the Community Criminal Justice Board as the Three Chopt District citizen representative.

RESOLUTION – Appointment of Member – Community Criminal Justice Board.

This Board paper appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2018, or thereafter, when his successor shall have been appointed and qualified:

James B. Fitzgerald, a citizen representative (Three Chopt)

RESOLUTION – Appointment of Member – Richmond Metropolitan Transportation Authority Board of Directors.

This Board paper appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for an unexpired term ending June 30, 2020, or thereafter, when his successor shall have been appointed and qualified:

James B. Gurley, Jr., a resident of the Three Chopt District

PUBLIC HEARING ITEM

ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Merging the Hilliard Precinct Into the Lakeside Precinct and the Summit Court Precinct Into the Greendale Precinct in the

Brookland District, and by Changing the Polling Place of the Lakewood Precinct to Beth Sholom Lifecare Community in the Tuckahoe District.

This ordinance makes three changes to the County’s precincts and polling places.

In the Brookland District, the ordinance would make two changes. First, the Hilliard Precinct would merge into the Lakeside Precinct, whose polling place is Lakeside Elementary School. Second, the Summit Court Precinct would merge into the Greendale Precinct, whose polling place is Dumbarton Library. These changes are proposed because Hatcher Memorial Baptist Church, the current polling place for Hilliard and Summit Court precincts, no longer wishes to serve as a polling place.

In the Tuckahoe District, the ordinance would change the polling place for the Lakewood Precinct to Beth Sholom Lifecare Community. This change is proposed because Lakewood Manor Baptist Retirement Community, the current polling place, can no longer serve as a polling place because of upcoming major renovations.

The Electoral Board recommended all three changes at its meeting on February 3, 2017.

The Board of Supervisors approved the introduction of these changes at its meeting on February 28, 2017.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF ORDINANCE – To Amend and Reordain the Following Sections of the Code of the County of Henrico Titled:

- 20-414 “Enumerated; amount of license tax”**
- 20-416 “Scientific research and development services”**
- 20-446 “Enumerated; amount of license tax”**
- 20-475 “Enumerated; amount of tax”**
- 20-506 “Tax on owners and operators”**
- 20-507 “Tax on promoters generally”**
- 20-509 “Tax on promoters of athletic contests or races”**
- 20-531 “Levy of tax; amount”**
- 20-559 “Amount of tax”**
- 20-560 “Speculative builders”**
- 20-600 “Hotels”**
- 20-601 “Restaurants, soda fountains and similar businesses”**
- 20-624 “Small loan companies”**
- 20-625 “Persons other than small loan companies lending money for purchase of chattels secured by liens; purchasers of conditional sales contracts”**
- 20-626 “Other moneylenders”**
- 20-627 “Persons making first mortgage loans or purchasing mortgage notes”**

20-648 “Amount of tax”
20-650 “Commission merchants”
20-691 “License required; tax basis”
20-692 “Amount of tax”
20-793 “Term defined; amount of tax”
20-818 “Amount of tax on persons furnishing water”
20-819 “Amount of tax on persons furnishing heat, light and power, and gas”
And

20-821 “Amount of tax for telephone and telegraph businesses”
and to Repeal and Reserve the Following Sections Titled:

20-653 “Distributing houses”
and
20-694 “Distributing houses”

to Raise the Threshold and Deduction for Business License Taxes from \$100,000 to \$200,000 and to Clarify the Calculation of Business License Taxes for Distributing Houses.

This Board paper introduces for advertisement and public hearing on April 25, 2017, an ordinance to make two changes to the County’s business license tax.

First, the ordinance increases the threshold for imposition of business licenses taxes from \$100,000 to \$200,000. Under the new threshold, businesses earning \$200,000 or less would not have to pay business license taxes to the County. Similarly, businesses making over \$200,000 would be able to deduct \$200,000 from their earnings before calculating the amount of their business license tax.

Second, the ordinance clarifies the calculation of business license taxes for distributing houses to conform to state law.

The Director of Finance recommends these changes, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - 3908 Nine Mile Road - Varina District.

This Board paper authorizes the County Manager to execute a purchase agreement to acquire a 4.04 acre parcel adjacent to the County’s Hilliard House property on Nine Mile Road for the new Mental Health East office building. The 2017 assessed value is \$144,700, and the owner, Varina Investors, LLC, has agreed to sell the parcel for \$98,500.

The Directors of Real Property and General Services recommend approval of this Board paper.

INTRODUCTION OF ORDINANCE - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,”

Respectively, Subsection (a) of Section 23-361 Titled “Water service and volume charges,” and Subsection (a) of Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico, to Change Utility Fees and Charges.

This Board paper introduces for advertisement and a public hearing on April 25, 2017, a proposed ordinance to change utility fees and charges.

The ordinance would increase basic water connection fees for single-family residences approximately 5% from \$4,415 to \$4,635 and basic sewer connection fees approximately 5% from \$5,340 to \$5,605, when the developer installs all local facilities. Connection fees for other categories, such as multi-family residences, hotels, hospitals and nursing homes, and local facility fees would also increase. These changes would be effective October 1, 2017.

The ordinance would increase bimonthly service and volume charges by approximately 5% for water and sewer, including industrial strong waste charges. The total increase in water and sewer charges to the average customer using 14.25 CCF of water every two months will be \$6.61, or approximately 11¢ per day.

These changes would be effective July 1, 2017. The changes are recommended to support the operating and capital budgets, including water and sewer rehabilitation projects, as well as the Cobbs Creek Reservoir project.

The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - To Permit Additional Fine of \$200 for Speeding on Lark Drive between Sandpiper Drive and Richmond-Henrico Turnpike - Fairfield District.

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County’s Traffic Calming Program.

The County’s Traffic Engineer has collected traffic data and has determined that Lark Drive between Sandpiper Drive and Richmond-Henrico Turnpike is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 75% of the residents.

This Board paper authorizes the County Manager to place appropriate signs on Lark Drive between Sandpiper Drive and Richmond-Henrico Turnpike warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - To Permit Additional Fine of \$200 for Speeding on Sandpiper Drive between Azalea Avenue and Lark Drive - Fairfield District.

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Sandpiper Drive between Azalea Avenue and Lark Drive is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 78.8% of the residents.

This Board paper authorizes the County Manager to place appropriate signs on Sandpiper Drive between Azalea Avenue and Lark Drive warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Three Chopt District.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.29 mile of Westin Estates, Section 2 — Three Chopt District.
- 2) 0.16 mile of Westin Estates, Section 3 — Three Chopt District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.