

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
November 12, 2014
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – October 28, 2014, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

APPOINTMENTS

293-14 Resolution - Appointment of Members to Board of Directors – Economic Development Authority.

PUBLIC HEARING – REZONING CASES AND PROVISIONAL USE PERMIT

294-14 Martin and Paula Ramirez/Life Enterprises Corp.: Request to rezone from A-1 Agricultural District, M-1 Light Industrial District, and M-2 General Industrial District to A-1 Agricultural District Parcel 817-720-4176 and part of Parcel 817-720-2092 containing 3.05 acres, located on the north and south lines of Oakleys Lane approximately 800' east of its intersection with Oakleys Place. The applicants propose to expand an existing bed and breakfast and events. The A-1 District allows a minimum lot size of 43,560 square feet and a maximum gross density of 1.0 unit per acre. The use will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

REZ2014-
00044
Fairfield/Varina

295-14 Martin and Paula Ramirez/Life Enterprises Corp.: Request to expand an existing bed and breakfast and to amend conditions approved with Provisional Use Permit P-6-05 for a bed and breakfast under sections 24-51.1(c), 24-120 and 24-122.1 of Chapter 24 of the County Code on parcels 817-720-2092 and 817-720-4176 located on the north and south lines of Oakleys Lane approximately 800' east of its intersection with Oakleys Place. The applicant proposes to include an additional parcel for an existing bed and breakfast and increase the number of events. The existing zoning is A-1 Agricultural District, M-1 Light Industrial District, and M-2 General Industrial District. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. The site is located in

PUP2014-
00016
Fairfield/Varina

the Airport Safety Overlay District and part of the site is located in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

296-14 REZ2014-00041 Fairfield Ample Storage Lake Worth, LLC: Request to rezone from R-5C General Residence District (Conditional) and B-2C Business District (Conditional) to M-1C Light Industrial District (Conditional) part of Parcels 804-737-1251, 804-737-7961 and 804-736-0481 containing 13.191 acres located on the east line of Mechanicsville Turnpike (U.S. Route 360) at its intersection with Evans Road. The applicant proposes a mini-storage facility. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Commercial Concentration and Urban Residential. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARING - OTHER ITEMS

297-14 Resolution - Signatory Authority - Conveyance of Land - Columbia Road - Cumberland County.

298-14 Resolution - Signatory Authority - Conveyance of Land and Easements - Virginia Capital Trail - New Market Road - Varina District.

299-14 Resolution - Signatory Authority - Conveyance of Land and Easement - Virginia Capital Trail - New Market Road - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

300-14 Resolution - Authorizing the County Manager to Execute the Joint Application Amendment Agreement for the City of Richmond's Redesignation and Amendment to Its Portion of the Richmond City/Henrico County Enterprise Zone.

301-14 Resolution - Award of Contract - Lockbox Services.

302-14 Resolution - Authority to Apply for a Transportation Alternatives Program Matching Grant.

303-14 Resolution - Signatory Authority - Acquisition of Real Property - 11105 Greenwood Road - Brookland District.

- 304-14 Resolution - Signatory Authority - Acquisition of Real Property - 1203 Columbia Road - Cumberland County.
- 305-14 Resolution - Signatory Authority - Acquisition of Real Property - Portions of Tax Parcel 11-A-2 on Columbia Road - Cumberland County.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
November 12, 2014**

APPOINTMENTS

RESOLUTION - Appointment of Members to Board of Directors – Economic Development Authority.

This Board paper appoints the following persons to the Board of Directors of the Economic Development Authority for four-year terms expiring November 13, 2018, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Brian P. Glass
Tuckahoe District	Susan W. Custer
Varina District	S. Floyd Mays, Jr.

PUBLIC HEARING – REZONING CASES AND PROVISIONAL USE PERMIT

REZ2014-00044
Fairfield/Varina

Martin and Paula Ramirez/Life Enterprises Corp.: Request to rezone from A-1 Agricultural District, M-1 Light Industrial District, and M-2 General Industrial District to A-1 Agricultural District Parcel 817-720-4176 and part of Parcel 817-720-2092 containing 3.05 acres, located on the north and south lines of Oakleys Lane approximately 800' east of its intersection with Oakleys Place. The applicants propose to expand an existing bed and breakfast and events. The A-1 District allows a minimum lot size of 43,560 square feet and a maximum gross density of 1.0 unit per acre. The use will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Archer, seconded by Mr. Leabough, the Planning Commission voted 3-0 (two absent, one abstention) to recommend the Board of Supervisors **grant** the request because it would provide for appropriate development and would not be expected to adversely affect the pattern of zoning and land use in the area.

PUP2014-00016
Fairfield/Varina

Martin and Paula Ramirez/Life Enterprises Corp.: Request to expand an existing bed and breakfast and to amend conditions approved with Provisional Use Permit P-6-05 for a bed and breakfast under sections 24-51.1(c), 24-120 and 24-122.1 of Chapter 24 of the County Code on parcels 817-720-2092 and 817-720-4176 located on the north and south lines of Oakleys Lane approximately 800' east of its intersection with

Oakleys Place. The applicant proposes to include an additional parcel for an existing bed and breakfast and increase the number of events. The existing zoning is A-1 Agricultural District, M-1 Light Industrial District, and M-2 General Industrial District. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. The site is located in the Airport Safety Overlay District and part of the site is located in the Enterprise Zone. Acting on a motion by Mr. Archer, seconded by Mr. Leabough, the Planning Commission voted 3-0 (two absent, one abstention) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and when properly developed and regulated by the recommended special conditions, it would not be detrimental to the public health, safety, welfare and values in the area.

REZ2014-
00041
Fairfield

Ample Storage Lake Worth, LLC: Request to rezone from R-5C General Residence District (Conditional) and B-2C Business District (Conditional) to M-1C Light Industrial District (Conditional) part of Parcels 804-737-1251, 804-737-7961 and 804-736-0481 containing 13.191 acres located on the east line of Mechanicsville Turnpike (U.S. Route 360) at its intersection with Evans Road. The applicant proposes a mini-storage facility. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Commercial Concentration and Urban Residential. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Archer, seconded by Mr. Witte, the Planning Commission voted 3-0 (two absent, one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable and the proffered conditions should minimize the potential impacts on surrounding land uses.

PUBLIC HEARING – OTHER ITEMS

RESOLUTION - Signatory Authority - Conveyance of Land - Columbia Road - Cumberland County.

This Board paper authorizes the County Manager and the Chairman and Clerk to execute documents to convey 2.797 acres of land on Columbia Road to Jamie L. Childress. The County is reserving an easement over 1.731 acres of the land for the reservoir buffer.

The Directors of Public Utilities and Real Property recommend approval of this paper, and the County manager concurs.

RESOLUTION - Signatory Authority - Conveyance of Land and Easements - Virginia Capital Trail - New Market Road - Varina District.

This resolution authorizes the Chairman to execute a deed conveying 0.042 acre in fee, 0.009 acre for a permanent drainage easement, and 0.007 acre for a temporary construction easement, all on New Market Road, to the Commonwealth of Virginia for construction and maintenance of a portion of the Virginia Capital Trail by the Virginia Department of Transportation. The Commonwealth will pay \$700 for the land and easements.

The Directors of Recreation and Parks, Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Conveyance of Land and Easement - Virginia Capital Trail - New Market Road - Varina District.

This resolution authorizes the Chairman to execute a deed conveying 0.022 acre in fee simple and 0.007 acre for a permanent drainage easement, all on New Market Road, to the Commonwealth of Virginia for construction and maintenance of a portion of the Virginia Capital Trail by the Virginia Department of Transportation. The Commonwealth will pay \$1,800 for the land and easement.

The Directors of Recreation and Parks, Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Authorizing the County Manager to Execute the Joint Application Agreement for the City of Richmond’s Redesignation and Amendment to Its Portion of the Richmond City/Henrico County Enterprise Zone.

This resolution authorizes the County Manager to execute the Joint Application Agreement for the City of Richmond’s redesignation and amendment to its portion of the joint Richmond City/Henrico County Enterprise Zone. As part of the City’s request to redesignate the joint zone, the City is also proposing to delete 894 acres and add 1,349 acres of land. The City’s East Enterprise Zone will expire at the end of 2014 and in order to retain Enterprise Zone designation for primarily commercial properties located along Midlothian Turnpike, Hull Street, Nine Mile Road, and in Shockoe Bottom, the City will be adding them to the joint Richmond City/Henrico County Zone. To free up sufficient land to accommodate the additional properties, the City will be deleting primarily residential properties in a variety of locations.

In the case of a joint Enterprise Zone, the Virginia Enterprise Zone Program Regulations require that the County approve a resolution noting the County’s agreement with the City’s request.

The Director of Community Revitalization recommends approval, and the County Manager concurs.

RESOLUTION - Award of Contract - Lockbox Services.

This Board paper would award a one-year contract to Wells Fargo Bank, N.A. for lockbox services. Lockbox services encompass the processing of paper and electronic payment instruments received by the County for certain tax and utility bills.

On August 22, 2014, two proposals were received in response to RFP No. 14-9572-3CS. Following review and evaluation of the proposals, the selection committee (consisting of Messrs. Ned Smither, Gene Walter, Leo Marsh, and Mses. Louise Evans, Sarah Patterson, Karen Adams, and Delaine Douglas) interviewed the following firms:

Wells Fargo Bank, N.A.
Capital One Bank (USA), N.A.

The selection committee selected Wells Fargo Bank, N.A. as the top-ranked firm and negotiated a pricing schedule with it.

Compensation will be based on monthly transaction volumes multiplied by the unit prices set out in the pricing schedule. Monthly fees will be offset in part by an earnings credit based on the balance of the County's deposit accounts with Wells Fargo Bank, N.A.

The contract term is for one year commencing on January 1, 2015. The County may renew the contract for up to four additional one-year terms.

Funding to support this contract is available. The Director of Finance and Purchasing Director, with the County Manager concurring, recommend approval of this Board paper.

RESOLUTION – Authority to Apply for a Transportation Alternatives Program Matching Grant.

The Division of Recreation and Parks wishes to apply for a federal Transportation Alternatives Program (TAP) matching grant to build an approximately 1.1 miles section of 10' wide asphalt, multi-use trail in Dorey Park.

The project will run parallel to the main park road extending from Darbytown Road to the parking area at the end of the park road. Additional trail will soon be under construction that will connect this terminus to VDOT Capital Trail that runs through the southern portion of Dorey Park as it connects Jamestown and Richmond with a multi-use trail along Route 5. The VDOT-administered TAP will match up to 80% of eligible projects. The County's cost estimate for the project is \$284,425 and the County wishes to apply for \$227,540 in TAP funds with the understanding that the County would be responsible for the 20% balance of \$56,885 with in-kind services or cash.

The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - 11105 Greenwood Road - Brookland District.

The Board Paper authorizes the County Manager to execute documents to purchase 18.136± acres with improvements at 11105 Greenwood Road for \$760,000. The land adjoins the future Greenwood Park property in the Brookland District and can be used for recreational purposes. The seller is the Riverview Green Investors LLC, a Virginia limited liability company.

The Directors of Recreation and Parks and Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - 1203 Columbia Road - Cumberland County.

This Board paper authorizes the County Manager to execute documents to purchase 5.41 acres with improvements at 1203 Columbia Road in Cumberland County for the Cobbs Creek Reservoir project. The purchase price is \$105,000. The purchase agreement permits the owner to reside in the home for a period of up to 24 months after closing.

The Directors of Public Utilities and Real Property recommend approval of this paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - Portions of Tax Parcel 11-A-2 on Columbia Road - Cumberland County.

This Board paper authorizes the County Manager to execute documents in a form approved by the County Attorney to purchase 3.22 acres in fee simple and 1.755 acres of restrictive use easements on Columbia Road in Cumberland County for the Cobbs Creek Reservoir project. The purchase price is \$45,000.

The Directors of Public Utilities and Real Property recommend approval of this paper, and the County Manager concurs.