

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**January 12, 2016**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** – December 8, 2015, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENTS/RESIGNATIONS/ORGANIZATIONAL ITEMS**

- 1-16 Resolution – Election of Chairman.
- 2-16 Resolution – Election of Vice Chairman.
- 3-16 Resolution - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2016.
- 4-16 Resolution – Appointment of Member - Association of Volunteer Rescue Squads.
- 5-16 Resolution – Appointment of Member – Board of Building Code Appeals.
- 6-16 Resolution - Appointment of Members – Board of Real Estate Review and Equalization.
- 7-16 Resolution – Appointment of Member – Board of Social Services.
- 8-16 Resolution - Appointment of Members - Cable Television Advisory Committee.
- 9-16 Resolution – Appointment of Members – Capital Region Airport Commission.
- 10-16 Resolution – Appointment of Member and Alternate – Capital Region Workforce Partnership Consortium.
- 11-16 Resolution – Appointment of Member to the Board of Directors – Economic Development Authority.
- 12-16 Resolution – Appointment of Persons Eligible to Serve as Third Member of the Employee Grievance Panels.
- 13-16 Resolution – Appointment of Members – Henrico Area Mental Health and Developmental Services Board.

- 14-16 Resolution – Appointment of Members – Henrico County Planning Commission.
- 15-16 Resolution – Appointment of Members – Historic Preservation Advisory Committee.
- 16-16 Resolution – Appointment of Members – Keep Henrico Beautiful Committee.
- 17-16 Resolution – Appointment of Members – Library Advisory Board.
- 18-16 Resolution – Nomination of Member – Local Emergency Planning Committee.
- 19-16 Resolution – Appointment of Member – Maymont Foundation Board of Directors.
- 20-16 Resolution – Resignation of Members – Parks and Recreation Advisory Commission.
- 21-16 Resolution – Appointment of Members – Parks and Recreation Advisory Commission.
- 22-16 Resolution – Resignation of Member – Policy and Management Team for Youth and Families.
- 23-16 Resolution – Appointment of Member – Policy and Management Team for Youth and Families.
- 24-16 Resolution – Resignation of Member – Richmond Metropolitan Transportation Authority Board of Directors.
- 25-16 Resolution – Appointment of Member – Richmond Metropolitan Transportation Authority Board of Directors.
- 26-16 Resolution – Appointment of Member – Richmond Region Tourism Board of Directors.
- 27-16 Resolution – Appointment of Members and Alternate – Richmond Regional Planning District Commission.
- 28-16 Resolution – Appointment of Representatives and Alternate – Richmond Regional Transportation Planning Organization Policy Board.
- 29-16 Resolution – Resignation of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.
- 30-16 Resolution – Appointment of Members – Transportation Safety Commission.

**PUBLIC COMMENTS**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
January 12, 2016**

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**APPOINTMENTS/RESIGNATIONS/ORGANIZATIONAL ITEMS**

**RESOLUTION – Election of Chairman.**

This Board paper elects the Chairman of the Board of Supervisors for a one-year term expiring December 31, 2016, or thereafter, when his/her successor shall have been elected and qualified.

**RESOLUTION – Election of Vice Chairman.**

This Board paper elects the Vice Chairman of the Board of Supervisors for a one-year term expiring December 31, 2016, or thereafter, when his/her successor shall have been elected and qualified.

**RESOLUTION - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2016.**

This Board paper establishes the regular meeting schedule for the year 2016. Except for August, November, and December, the Board will meet on the second and fourth Tuesday of every month. In August and December, the Board will meet only on the second Tuesday of the month. In November, the Board will meet on the second Wednesday of the month (because the second Tuesday is Election Day) and on the fourth Tuesday.

All regular meetings will begin at the customary time of 7:00 p.m., with one exception. The first Board meeting in April (April 12, 2016) will begin at 6:00 p.m. to accommodate the public hearing on the FY 2016-17 budgets.

In addition, if the Chairman finds and declares that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, such meeting shall be postponed for a period of one week to the same time on the following Tuesday, or the following Wednesday if the November 9 meeting is postponed. Board members and the news media will be notified as promptly as possible. Notice of such postponement will be posted on the front door of the Board meeting room and the courthouse.

**RESOLUTION – Appointment of Member – Association of Volunteer Rescue Squads.**

This Board paper appoints **Patricia S. O'Bannon**, a member of the Board of Supervisors, to the Henrico County Association of Volunteer Rescue Squads as a non-voting member for a one-year term expiring December 31, 2016, or thereafter, when her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Member – Board of Building Code Appeals.**

This Board paper appoints the following person to the Board of Building Code Appeals for a five-year term expiring December 31, 2020, or thereafter, when his successor shall have been appointed and qualified:

Electrical Engineer	Joseph J. Hayes, Jr.
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**RESOLUTION – Appointment of Members – Board of Real Estate Review and Equalization.**

This Board paper appoints the following persons to the Board of Real Estate Review and Equalization for one-year terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	William N. Jacobs
Fairfield District	Sheila C. Epps
Three Chopt District	John G. Myers, Jr.
Tuckahoe District	John J. Schwartz
Varina District	Michael W. Goodwin

**RESOLUTION – Appointment of Member – Board of Social Services.**

This Board paper appoints **Richard W. Glover**, a member of the Board of Supervisors, to the Board of Social Services for a term coincident with his term of office on the Board of Supervisors.

**RESOLUTION – Appointment of Members – Cable Television Advisory Committee.**

This Board paper appoints the following persons to the Cable Television Advisory Committee for one-year terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Margo M. McKnight
Fairfield District	Charles M. Sheppard
Three Chopt District	
Tuckahoe District	<hr/> Samuel B. Straus
Varina District	Walter L. Johnson, Jr.

**RESOLUTION – Appointment of Members – Capital Region Airport Commission.**

This Board paper appoints the following persons to the Capital Region Airport Commission for four-year terms expiring December 31, 2019, or thereafter, when their successors shall have been appointed and qualified:

Board of Supervisors	Patricia S. O’Bannon
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Board of Supervisors	Frank J. Thornton
Citizen At-Large	Bryan E. Kornblau
Citizen At-Large	Daniel J. Schmitt

**RESOLUTION – Appointment of Member and Alternate – Capital Region Workforce Partnership Consortium.**

This Board papers appoints **Tyrone E. Nelson**, a member of the Board of Supervisors, as the Chief Local Elected Official’s (“CLEO’s”) designated member representing Henrico County on the Capital Region Workforce Partnership Consortium (the “Consortium”) for a one-year term expiring December 31, 2016, or thereafter, when his successor shall have been appointed and qualified.

This Board paper also appoints **Jane D. Crawley**, Deputy County Manager for Community Services, as the CLEO’s designated Alternate representing Henrico County on the Consortium for a term coincident with the term of the CLEO’s designated member representing the County.

**RESOLUTION – Appointment of Member to the Board of Directors – Economic Development Authority.**

This Board paper appoints the following person to the Board of Directors of the Economic Development Authority for a term expiring November 13, 2019, or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District	Travis J. Pearson
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**RESOLUTION – Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.**

This Board paper appoints the following persons as eligible to serve as the third member of employee grievance panels for one-year terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Clyde L. Hughes, Jr.
Brookland District	William E. Lowe
Fairfield District	Stanley M. Booker, Sr.
Fairfield District	
Three Chopt District	Jeffrey L. Everhart
Three Chopt District	Alexander L. Taylor, Jr.
Tuckahoe District	John B. Wake, Jr.
Tuckahoe District	
Varina District	Carlos L. Chacon, Jr.
Varina District	Erika H. Moseley

**RESOLUTION – Appointment of Members – Henrico Area Mental Health and Developmental Services Board.**

This Board paper appoints the following persons to the Henrico Area Mental Health and Developmental Services Board (the “Services Board”) for three-year terms expiring December 31, 2018, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Joyce A. Hann
Fairfield District	Brenda A. Brown
Three Chopt District	Terone B. Green
Family/Consumer	Allison J. Batchelder

This Board paper also appoints the following person to the Services Board for an unexpired term ending December 31, 2017, or thereafter, when her successor shall have been appointed and qualified:

Family/Consumer	Karen W. Grizzard
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**RESOLUTION – Appointment of Members – Henrico County Planning Commission.**

This Board paper appoints the following persons to the Henrico County Planning Commission for one-year terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Robert H. Witte, Jr.
Fairfield District	Chris W. Archer
Three Chopt District	Sandra M. Marshall
Tuckahoe District	Bonnie-Leigh Jones
Varina District	Eric S. Leabough
Board of Supervisors	Frank J. Thornton

**RESOLUTION – Appointment of Members – Historic Preservation Advisory Committee.**

This Board paper appoints the following persons to the Historic Preservation Advisory Committee for two-year terms expiring December 31, 2017, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Sarah W. Pace
Brookland District	Robin D. Smith
Fairfield District	Vee J. Davis
Fairfield District	Charlotte W. Melton
Three Chopt District	J. Joseph Boehling, III
Three Chopt District	G. Norwood Nuckols, Jr.
Tuckahoe District	Beverley H. Davis
Tuckahoe District	Patricia M. Eichenberger
Varina District	Jeanne E. McNeil

Varina District

Henry L. Nelson, Jr.

**RESOLUTION – Appointment of Members – Keep Henrico Beautiful Committee.**

This Board paper appoints the following persons to the Keep Henrico Beautiful Committee (the “Committee”) for two-year terms expiring December 31, 2017, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Jill L. Finnie
Brookland District	_____
Fairfield District	Elaine J. Burton
Fairfield District	_____
Three Chopt District	April D. Sullivan
Three Chopt District	_____
Tuckahoe District	Juli N. Ashe
Tuckahoe District	Nancy T. Bruce
Varina District	Bland S. Goddin
Varina District	Priscilla W. Woods

This Board paper also appoints the following person to the Committee for a term expiring December 31, 2016, or thereafter, when his/her successor shall have been appointed and qualified:

Three Chopt District	_____
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**RESOLUTION – Appointment of Members – Library Advisory Board.**

This Board paper appoints the following persons to the Library Advisory Board for one-year terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Gloria L. Wilkerson
Fairfield District	Harmohinder P. Singh-Sandhu
Three Chopt District	Goutam Gandhi
Tuckahoe District	Ormonde D. Wilkinson
Varina District	Gail A. Atkins

**RESOLUTION – Nomination of Member – Local Emergency Planning Committee.**

This Board paper nominates the following person for appointment to the Local Emergency Planning Committee for a term expiring December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

**Industry Representative**

Trey C. Pruitt

**RESOLUTION – Appointment of Member – Maymont Foundation Board of Directors.**

This Board paper appoints **Frank J. Thornton**, a member of the Board of Supervisors, to the Maymont Foundation Board of Directors for a one-year term expiring December 31, 2016, or thereafter, when his successor shall have been appointed and qualified.

**RESOLUTION – Resignation of Members – Parks and Recreation Advisory Commission.**

This Board paper accepts the resignations of **Joshua M. Dickerson** and **Sandra M. Marshall** from the Parks and Recreation Advisory Commission as representatives of the Three Chopt District.

**RESOLUTION – Appointment of Members – Parks and Recreation Advisory Commission.**

This Board paper appoints the following persons to the Parks and Recreation Advisory Commission (the “Commission”) for three-year terms expiring December 31, 2018, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Thomas F. Kelley, IV
Fairfield District	Joyce B. Robinson
Tuckahoe District	Anne D. Sterling
Varina District	Michael J. Jones

This Board paper also appoints the following person to the Commission for an unexpired term ending December 31, 2017, or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District	Vikas Kapila
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This Board paper further appoints the following person to the Commission for an unexpired term ending December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District	F. Philip Parker, Jr.
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Finally, this Board paper appoints **Frank J. Thornton**, a member of the Board of Supervisors, to the Commission for a one-year term expiring December 31, 2016, or thereafter, when his successor shall have been appointed and qualified.

**RESOLUTION – Resignation of Member – Policy and Management Team for Youth and Families.**

This Board paper accepts the resignation of **Jane D. Crawley** from the Policy and Management Team for Youth and Families.



**RESOLUTION – Appointment of Member – Policy and Management Team for Youth and Families.**

This Board paper appoints **W. Brandon Hinton**, Management and Budget Division Director, to the Henrico Policy and Management Team for Youth and Families to serve until his successor shall have been appointed and qualified.

**RESOLUTION – Resignation of Member – Richmond Metropolitan Transportation Authority Board of Directors.**

This Board paper accepts the resignation of **Bryan E. Kornblau** from the Richmond Metropolitan Transportation Authority Board of Directors.

**RESOLUTION – Appointment of Member – Richmond Metropolitan Transportation Authority Board of Directors.**

This Board paper appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for an unexpired term ending June 30, 2016, or thereafter, when his successor shall have been appointed and qualified:

David A. Kaechele, a resident of the Three Chopt District

**RESOLUTION – Appointment of Member – Richmond Region Tourism Board of Directors.**

This Board paper appoints the following person to the Richmond Region Tourism Board of Directors for a three-year term expiring December 31, 2018, or thereafter, when his successor shall have been appointed and qualified:

Elected Official      Tyrone E. Nelson

**RESOLUTION – Appointment of Members and Alternate – Richmond Regional Planning District Commission.**

This Board paper appoints the following members of the Board of Supervisors to the Richmond Regional Planning District Commission (the “Planning District Commission”) for terms coincident with the term of office of the Board of Supervisors:

Thomas M. Branin  
Richard W. Glover  
Tyrone E. Nelson  
Patricia S. O’Bannon  
Frank J. Thornton

This Board paper also appoints the following member of the Henrico County Planning Commission to the Planning District Commission for a term coincident with his term of office on the County Planning Commission:

Chris W. Archer

This Board paper further appoints the Deputy County Manager for Community Development as the County's Alternate to the Planning District Commission for a term coincident with the term of office of the members of the Board of Supervisors.

**RESOLUTION – Appointment of Representatives and Alternate – Richmond Regional Transportation Planning Organization Policy Board.**

This Board paper appoints the following persons to the Richmond Regional Transportation Planning Organization Policy Board for one-year terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

**Representatives**

Elected Official	Patricia S. O'Bannon
Elected Official	Frank J. Thornton

**Alternate**

Elected Official	Thomas M. Branin
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**RESOLUTION – Resignation of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.**

This Board paper accepts the resignation of **Paul T. Higday** from The Cultural Arts Center at Glen Allen Foundation Board of Directors.

**RESOLUTION – Appointment of Members – Transportation Safety Commission.**

This Board paper appoints the following persons to the Transportation Safety Commission for one-year terms expiring December 31, 2016, or thereafter, when their successors shall have been appointed and qualified:

Brookland District	John W. Lucord, III
Fairfield District	Marvin R. Tart, Sr.
Three Chopt District	Sanjay Mittal
Tuckahoe District	R. Edward Rhodes, Jr.
Varina District	Walter L. Johnson, Jr.
Division of Police	Douglas A. Middleton
Board of Supervisors	Thomas M. Branin