

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, May 22, 2018, at 4:45 p.m.** at the James River Juvenile Detention Center located at 3650 Beaumont Road, Powhatan, Virginia, 23139. The Board will participate in a guided tour of the facility conducted by the Center's staff. The tour is expected to conclude at **5:30 p.m.**

A handwritten signature in black ink that reads "Barry R. Lawrence". The signature is written in a cursive style with a large, prominent "B" and "L".

Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
May 17, 2018

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**May 22, 2018**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** – May 8, 2018, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATION**

125-18                    Resolution - Designating Henrico County as a Purple Heart County.

**PUBLIC HEARING ITEM**

126-18                    Ordinance - Vacation of Building Lot Line - Berkeley Park Subdivision -  
Tuckahoe District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

127-18                    Introduction of Resolution - Receipt of Requests for Amendments to the FY  
2017-18 Annual Fiscal Plan: June, 2018.

128-18                    Resolution - Authorizing and Providing for The Issuance and Sale of not to  
Exceed One Hundred Eight Million Dollars (\$108,000,000) Aggregate  
Principal Amount of County of Henrico, Virginia, General Obligation  
Public Improvement Bonds.

129-18                    Resolution - Award of Contract - Police 911 Training Room - Brookland  
District.

130-18                    Introduction of Ordinance - To Amend and Reordain Section 2-146 of the  
Code of the County of Henrico Titled "Funding of law library" to Reflect the  
Relocation of the Municipal Government & Law Library.

131-18                    Resolution - Signatory Authority - Amendment to Contract for Engineering  
Design Services - Creighton Road Improvements - Fairfield and Varina  
Districts.

132-18                    Resolution - Award of Annual Contracts - Road and Drainage Projects.

133-18

Resolution - Acceptance of Road - Brookland District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
May 22, 2018**

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**PRESENTATION**

**RESOLUTION - Designating Henrico County as a Purple Heart County.**

The Badge of Military Merit was revived and reinstated as the Purple Heart in 1932 with a focus on soldiers killed or wounded in combat. It was created during the Revolutionary War as the first American military service award made available to any soldier, regardless of rank, who performed a singularly meritorious act. Henrico County is home to many highly-decorated military veterans, including Purple Heart recipients, who strengthen and enrich the community. In 2016, the Virginia General Assembly designated the Commonwealth as a Purple Heart State and August 7 of each year as Purple Heart Day in Virginia. This resolution designates Henrico County as a Purple Heart County and expresses sincere gratitude to those men and women who have put their lives at risk while serving our country and their fellow citizens. It will be presented to representatives of the Military Order of the Purple Heart Chapter 1965, which currently meets in Henrico County.

**PUBLIC HEARING ITEM**

**ORDINANCE - Vacation of Building Lot Line - Berkeley Park Subdivision - Tuckahoe District.**

This ordinance will vacate the 35' building lot line along the front of Lot 8, Block B, Section A of Berkeley Park subdivision. The owner, Nancy E. Nye, Trustee under the Nancy E. Nye Revocable Trust dated December 15, 2014, requested the vacation because the front porch of the home encroaches upon the front building lot line.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2017-18 Annual Fiscal Plan: June, 2018.**

This Board paper introduces a resolution to amend the annual fiscal plan for fiscal year 2017-18. The requested amendments are shown in a list dated May 15, 2018, provided by the County Manager to the Board of Supervisors.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. However, any such

amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board to amend the budget and includes a brief synopsis of the proposed budget amendment.

The budget amendments that are the subject of this paper fall under the one percent threshold that triggers the advertised public hearing requirement. Nevertheless, this paper directs the Clerk of the Board to advertise, in the Richmond Times-Dispatch on June 5, 2018, a synopsis of the proposed amendments and a public hearing to be held on June 12, 2018. A separate paper will be submitted to the Board to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the June 12, 2018, public hearing.

**RESOLUTION - Authorizing and Providing for The Issuance and Sale of not to Exceed One Hundred Eight Million Dollars (\$108,000,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds.**

This resolution authorizes the issuance and sale of not to exceed \$108,000,000 aggregate principal amount of general obligation public improvement bonds to support various Schools, Fire, Libraries, and Recreation and Parks projects. Issuance of these bonds was authorized by the voters of the County in the bond referendum on November 8, 2016.

**RESOLUTION - Award of Contract - Police 911 Training Room - Brookland District.**

This Board paper would award a contract for \$124,700 to Brooks and Company General Contractors, Inc. for construction of a Police 911 training room in the Henrico Training Center. Construction is anticipated to begin in May 2018 with occupancy by September 2018.

The County received four bids on April 25, 2018, in response to Invitation to Bid No. 18-1613-3JCK and Addendum No. 1 as follows:

<b>Bidder</b>	<b>Bid Amount</b>
Brooks and Company General Contractors, Inc. Richmond, VA	\$124,700
Contracting Solutions, Inc. Chesapeake, VA	\$125,941
RMT Construction & Development Group, LLC Chesterfield, VA	\$126,400
ARW Inc. Chester, VA	\$139,800

Based upon a review of the bids, Brooks and Company General Contractors, Inc. is the lowest responsive and responsible bidder.

This Board paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount. Funding to support the contract is available within the project budget.

The Director of General Services, Chief of Police, and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 2-146 of the Code of the County of Henrico Titled “Funding of law library” to Reflect the Relocation of the Municipal Government & Law Library.**

This Board paper introduces for advertisement and public hearing on June 12, 2018, a proposed ordinance to reflect the relocation of the Municipal Government & Law Library from the second floor of the courts building to the Tuckahoe Library. The relocation increases access available to the public by 23.5 hours per week of operation and enhances customer service by utilizing staff of both libraries.

**RESOLUTION - Signatory Authority - Amendment to Contract for Engineering Design Services - Creighton Road Improvements - Fairfield and Varina Districts.**

This Board paper would authorize the County Manager to execute a contract amendment for additional engineering services for improvements to Creighton Road. These services are for right-of-way acquisition and survey stakeout of right-of-way and easements. AECOM and the Department of Public Works have negotiated a lump sum fee of \$313,373.94 for the additional work.

On April 25, 2006, the Board awarded a contract to Earth Tech, Inc. (now AECOM) for the lump sum fee of \$1,549,450.60 for the preparation of design and construction plans for Creighton Road improvements.

On November 9, 2011, the Board approved a contract amendment for \$174,129 for creation of a final set of plans for the portion of the project between Laburnum Avenue and Sandy Lane and for additional environmental analysis.

On April 23, 2013, the Board approved a second amendment to add \$96,326.78 for design work to adjust sanitary sewer utilities and road geometry to avoid septic drain fields impacted by a revised connection with Dabbs House Road.

On January 28, 2014, the Board approved a third amendment for \$153,388.48 for creation of plans to bid the bridge replacement and for additional environmental analysis.

On February 14, 2017, the Board approved a fourth amendment for \$199,712.49 for additional design services required to complete plans for the portion of Creighton Road between Laburnum Avenue and Sandy Lane, including adjustments to the alignment of the Dabbs House Road connector, and to perform additional environmental work needed to accept state funds for construction.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Annual Contracts - Road and Drainage Projects.**

This Board paper would award annual contracts to Central Contracting, Inc. and Blakemore Construction Corporation for road and drainage projects throughout the County on an as-needed basis.

The County received five bids on April 3, 2018, in response to ITB #18-1592-2PEW. For selection and evaluation purposes, the two lowest responsive bids were determined by multiplying the unit prices times the estimated unit quantities specified in the bid documents.

Based upon a review of the bids, Central Contracting, Inc. and Blakemore Construction Corporation have been determined to be the lowest responsive and responsible bidders.

The contract term will be from June 1, 2018, to May 31, 2019, with the option for the County to renew for up to two one-year terms. The final contract value at the end of a term would be the sum of the unit prices times the quantity of units used during the term. The unit prices in subsequent years may not increase more than three percent above the previous year's prices.

The Board paper awards contracts to Central Contracting, Inc. and Blakemore Construction Corporation and grants signatory authority to the County Manager to execute the contracts in a form approved by the County Attorney.

The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Acceptance of Road - Brookland District.**

This Board paper would accept the following section of road into the County road system for maintenance.

- 1) 0.19 mile of Estates at Winterberry, Section 2 - Brookland District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.