

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on Tuesday, January 10, 2012 at 5:00 p.m. in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matter to be reviewed by the Board at this time is:

5:00 – 6:00 p.m.                      Analysis of Virginia State Budget

6:00 – 6:45 p.m.                      *Dinner*



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
January 5, 2012

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**January 10, 2012**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Rev. Chuck Ward, Senior Associate Pastor, Grove Avenue Baptist Church

**APPROVAL OF MINUTES** – December 13, 2011 Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENTS/ RESIGNATIONS/ORGANIZATIONAL ITEMS**

- 1-12            Resolution – Election of Chairman.
- 2-12            Resolution – Election of Vice-Chairman.
- 3-12            Resolution - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2012.
- 4-12            Resolution – Appointment of Member - Association of Volunteer Rescue Squads.
- 5-12            Resolution – Appointment of Members – Board of Building Code Appeals.
- 6-12            Resolution - Appointment of Members – Board of Real Estate Review and Equalization.
- 7-12            Resolution – Appointment of Members – Board of Social Services.
- 8-12            Resolution – Appointment of Member – Board of The Shops at White Oak Village Community Development Authority.
- 9-12            Resolution - Appointment of Members - Cable Television Advisory Committee.
- 10-12           Resolution – Appointment of Members – Capital Region Airport Commission.
- 11-12           Resolution – Appointment of Member and Alternate – Capital Region Workforce Partnership Consortium Board.
- 12-12           Resolution – Appointment of Members and Alternates – Central Virginia Waste Management Authority Board of Directors.
- 13-12           Resolution – Resignation of Member – Community Criminal Justice Board.
- 14-12           Resolution – Appointment of Member – Community Criminal Justice Board.

- 15-12 Resolution – Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.
- 16-12 Resolution – Resignation of Member – Greater Richmond Partnership Board of Directors.
- 17-12 Resolution – Appointment of Member – Greater Richmond Partnership Board of Directors.
- 18-12 Resolution – Appointment of Members – Henrico Area Mental Health and Developmental Services Board.
- 19-12 Resolution – Appointment of Members – Henrico County Planning Commission.
- 20-12 Resolution - Appointment of Members - Historic Preservation Advisory Committee.
- 21-12 Resolution – Resignation of Member – James River Juvenile Detention Commission.
- 22-12 Resolution – Appointment of Member – James River Juvenile Detention Commission.
- 23-12 Resolution - Appointment of Members - Keep Henrico Beautiful Committee.
- 24-12 Resolution - Appointment of Members - Library Advisory Board.
- 25-12 Resolution – Appointment of Member – Maymont Foundation Board of Directors.
- 26-12 Resolution - Appointment of Members - Parks and Recreation Advisory Commission.
- 27-12 Resolution – Appointment of Members and Alternates – Richmond Area Metropolitan Planning Organization.
- 28-12 Resolution – Appointment of Member – Richmond Metropolitan Convention and Visitors Bureau Board of Directors.
- 29-12 Resolution – Appointment of Members and Alternate – Richmond Regional Planning District Commission.
- 30-12 Resolution - Nomination of Member – Stadium Operating Committee of the Richmond Metropolitan Authority.
- 31-12 Resolution - Appointment of Members - Transportation Safety Commission.
- 32-12 Resolution – Resignation of Member – Virginia Transit Association Board of Directors.
- 33-12 Resolution – Appointment of Member – Virginia Transit Association Board of

Directors.

**GENERAL AGENDA**

283-11            Resolution - Signatory Authority - Lease for the Henrico Drug Court Program - 2601  
Willard Road - Tuckahoe District. **(Deferred from the December 13, 2011 meeting.)**

**PUBLIC COMMENTS**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
January 10, 2012**

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**INVOCATION** – Rev. Chuck Ward, Senior Associate Pastor, Grove Avenue Baptist Church

**APPOINTMENTS/RESIGNATIONS/ORGANIZATIONAL ITEMS**

**RESOLUTION – Election of Chairman.**

This Board paper elects the Chairman of the Board of Supervisors for a one-year term expiring December 31, 2012 or thereafter, when his/her successor shall have been elected and qualified.

**RESOLUTION – Election of Vice-Chairman.**

This Board paper elects the Vice-Chairman of the Board of Supervisors for a one-year term expiring December 31, 2012 or thereafter, when his/her successor shall have been elected and qualified.

**RESOLUTION - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2012.**

This Board paper establishes the regular meeting schedule for the year 2012. Except for August and December, the Board will meet on the second and fourth Tuesday of every month. In August and December, the Board will meet only on the second Tuesday of the month.

All regular meetings will begin at the customary time of 7:00 p.m., with one exception. The first Board meeting in April (April 10, 2012) will begin at 6:00 p.m. to accommodate the public hearing on the FY 2012-13 budget.

In addition, if the Chairman finds and declares that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, such meeting shall be postponed for a period of one week to the same time on the following Tuesday. Board members and the news media will be notified as promptly as possible. Notice of such postponement will be posted on the front door of the Board meeting room and the courthouse.

**RESOLUTION – Appointment of Member – Association of Volunteer Rescue Squads.**

This Board paper appoints a member of the Board of Supervisors to the Henrico County Association of Volunteer Rescue Squads as a non-voting member for a one-year term expiring December 31, 2012 or thereafter, when his/her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Members – Board of Building Code Appeals.**

This Board paper appoints the following persons to the Board of Building Code Appeals for five-year terms expiring December 31, 2016 or thereafter, when their successors shall have been appointed and qualified:

Architect	Donald L. Strange-Boston
Mechanical Engineer	Thomas A. Rockecharlie, III

**RESOLUTION – Appointment of Members – Board of Real Estate Review and Equalization.**

This Board paper appoints the following persons to the Board of Real Estate Review and Equalization for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	William N. Jacobs
Fairfield District	Sheila C. Epps
Three Chopt District	John G. Myers, Jr.
Tuckahoe District	John J. Schwartz
Varina District	William J. Mackey

**RESOLUTION – Appointment of Members – Board of Social Services.**

This Board paper appoints a member of the Board of Supervisors to the Board of Social Services for a term coincident with his/her term of office on the Board of Supervisors.

This Board paper also appoints the following person to the Board of Social Services for an unexpired term ending June 30, 2014 or thereafter, when her successor shall have been appointed and qualified:

Varina District	Michelle R. Henderson
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**RESOLUTION – Appointment of Member – Board of The Shops at White Oak Village Community Development Authority.**

This Board appoints **Reese W. Haller** to the Board of The Shops at White Oak Village Community Development Authority for an unexpired term ending December 12, 2013 or thereafter, when his successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Members – Cable Television Advisory Committee.**

This Board paper appoints the following persons to the Cable Television Advisory Committee for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Herbert L. Dunford, Jr.
Fairfield District	Johnnie E. Moore
Three Chopt District	Joshua M. Dickerson
Tuckahoe District	Samuel B. Straus
Varina District	Carlos L. Chocan, Jr.

**RESOLUTION – Appointment of Members – Capital Region Airport Commission.**

This Board paper appoints the following persons to the Capital Region Airport Commission for four-year terms expiring December 31, 2015 or thereafter, when their successors shall have been appointed and qualified:

Board of Supervisors	_____
Board of Supervisors	_____
Citizen At-Large	Robert M. Atack
Citizen At-Large	Thomas E. Pruitt

**RESOLUTION – Appointment of Member and Alternate – Capital Region Workforce Partnership Consortium Board.**

This Board paper appoints a member of the Board of Supervisors as the Chief Elected Official’s (“CLEO’s”) designated member representing Henrico County on the Capital Region Workforce Partnership Consortium Board for a one-year term expiring December 31, 2012 or thereafter, when his/her successor shall have been appointed and qualified.

Pursuant to Article III, Section (A)(5) of the by-laws of the Consortium Board, this Board paper also appoints **George T. Drumwright, Jr.**, Deputy County Manager for Community Services, as the CLEO’s designated Alternate representing Henrico County on the Consortium Board for a term coincident with the term of the CLEO’s designated member representing the County.

**RESOLUTION – Appointment of Members and Alternates – Central Virginia Waste Management Authority Board of Directors.**

This Board paper appoints the following persons to the Central Virginia Waste Management Authority Board of Directors for three-year terms expiring December 31, 2014 or thereafter, when their successors shall have been appointed and qualified:

Citizen-At-Large	Marcia E. Kelley	Alternate	William I. Mawyer
Citizen-At-Large	J. Allen Lane	Alternate	Arthur D. Petrini
Citizen-At-Large	Robert C. Whiteman	Alternate	Jonathan R. Clary

**RESOLUTION – Resignation of Member – Community Criminal Justice Board.**

This Board paper accepts the resignation of **Wade A. Kizer**, former Commonwealth’s Attorney for Henrico County, from the Community Criminal Justice Board.

**RESOLUTION – Appointment of Member – Community Criminal Justice Board.**

This Board paper appoints **Shannon L. Taylor**, Commonwealth’s Attorney for Henrico County, to the Community Criminal Justice Board for an unexpired term ending June 30, 2012 or thereafter, when her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.**

This Board paper appoints the following persons as eligible to serve as the third member of employee grievance panels for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Clyde L. Hughes, Jr.
Brookland District	Grant L. Moffett
Fairfield District	_____
Fairfield District	_____
Three Chopt District	John E. McDonald, Jr.
Three Chopt District	Alexander L. Taylor, Jr.
Tuckahoe District	Rowland W. Dwyer, Jr.
Tuckahoe District	John B. Wake, Jr.
Varina District	Carlos L. Chocan, Jr.
Varina District	Erika H. Mosley

**RESOLUTION – Resignation of Member – Greater Richmond Partnership Board of Directors.**

This Board paper accepts the resignation of **James B. Donati, Jr.**, from the Greater Richmond Partnership Board of Directors.

**RESOLUTION – Appointment of Member – Greater Richmond Partnership Board of Directors.**

This Board paper appoints a member of the Board of Supervisors to the Greater Richmond Partnership Board of Directors for an unexpired term ending June 30, 2012 or thereafter, when his/her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Members – Henrico Area Mental Health and Developmental Services Board.**

This Board paper appoints the following persons to the Henrico Area Mental Health and Developmental Services Board for three-year terms expiring December 31, 2014 or thereafter, when their successors shall have been appointed and qualified:

Family/Consumer Representative	Mark E. Johnson
Family/Consumer Representative	Gregory G. Morrison



This Board paper also appoints the following person to the Henrico Area Mental Health and Developmental Services Board for an unexpired term ending December 31, 2012 or thereafter, when her successor shall have been appointed and qualified:

Three Chopt District                      Patricia A. Dotter

**RESOLUTION – Appointment of Members – Henrico County Planning Commission.**

This Board paper appoints the following persons to the Henrico County Planning Commission for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Robert H. Witte, Jr.
Fairfield District	Chris W. Archer
Three Chopt District	Thomas M. Branin
Tuckahoe District	Bonnie-Leigh Jones
Varina District	Eric S. Leabough
Board of Supervisors	_____

**RESOLUTION – Appointment of Members – Historic Preservation Advisory Committee.**

This Board paper appoints the following persons to the Historic Preservation Advisory Committee for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Sarah W. Pace
Brookland District	Robin D. Smith
Fairfield District	Vee J. Davis
Fairfield District	Charlotte W. Melton
Three Chopt District	John E. McDonald, Jr.
Three Chopt District	G. Norwood Nuckols, Jr.
Tuckahoe District	Beverley H. Davis
Tuckahoe District	Charlie S. Rappold
Varina District	Jeanne M. McNeil
Varina District	Henry L. Nelson, Jr.

**RESOLUTION – Resignation of Member – James River Juvenile Detention Commission.**

This Board paper accepts the resignation of **Wade A. Kizer**, former Commonwealth’s Attorney, from the James River Juvenile Detention Commission.

**RESOLUTION – Appointment of Member – James River Juvenile Detention Commission.**

This Board paper appoints **Shannon L. Taylor**, Commonwealth’s Attorney, to the James River Juvenile Detention Commission for an unexpired term ending June 30, 2012 or thereafter, when her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Members – Keep Henrico Beautiful Committee.**

This Board paper appoints the following persons to the Keep Henrico Beautiful Committee for two-year terms expiring December 31, 2013 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	_____
Brookland District	_____
Fairfield District	Elaine L. Burton
Fairfield District	Louis N. Hearn
Three Chopt District	Julian C. Marsh, Jr.
Three Chopt District	Ram K. Pai
Tuckahoe District	Juli N. Ashe
Tuckahoe District	Nancy T. Bruce
Varina District	Bland S. Goddin
Varina District	Jane C. Koontz

This Board paper also appoints the following person to the Keep Henrico Beautiful Committee for an unexpired term ending December 31, 2012 or thereafter, when her successor shall have been appointed and qualified:

Varina District	Glenda K. Smith
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**RESOLUTION – Appointment of Members – Library Advisory Board.**

This Board paper appoints the following persons to Library Advisory Board for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Gloria L. Wilkerson
Fairfield District	Harmohinder P. Singh-Sandhu
Three Chopt District	Gregory M. Clay
Tuckahoe District	Ormonde D. Wilkinson
Varina District	Gail A. Atkins

**RESOLUTION – Appointment of Member – Maymont Foundation Board of Directors.**

This Board paper appoints a member of the Board of Supervisors to the Maymont Foundation Board of Directors for a one-year term expiring December 31, 2012 or thereafter, when his/her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Members – Parks and Recreation Advisory Commission.**

This Board paper appoints the following person to the Parks and Recreation Advisory Commission for a three-year term expiring December 31, 2014 or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District                      Charles E. Sowers

This Board paper also appoints the following person to the Parks and Recreation Advisory Commission for an unexpired term ending December 31, 2012 or thereafter, when her successor shall have been appointed and qualified:

Tuckahoe District                      Anne D. Sterling

This Board paper also appoints a member of the Board of Supervisors to the Parks and Recreation Advisory Commission for a one-year term expiring December 31, 2012 or thereafter, when his/her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Members and Alternates – Richmond Area Metropolitan Planning Organization.**

This Board paper appoints the following persons to the Richmond Area Metropolitan Planning Organization for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

**Members**

Elected Official	_____
Elected Official	_____
Technical Official	E. Todd Eure
Technical Official	Jean M. Moore

**Alternates**

Director of Planning	Ralph J. Emerson, Jr.
Director of Public Works	Timothy A. Foster

**RESOLUTION – Appointment of Member – Richmond Metropolitan Convention and Visitors Bureau Board of Directors.**

This Board paper appoints the following person to the Richmond Metropolitan Convention and Visitors Bureau Board of Directors for a three-year term expiring December 31, 2014 or thereafter, when his successor shall have been appointed and qualified:

At-Large Tourism Stake Holder                      Ernest B. Vanarsdall

**RESOLUTION – Appointment of Members and Alternate – Richmond Regional Planning District Commission.**

This Board paper appoints the following members of the Board of Supervisors to the Richmond Regional Planning District Commission for terms coincident with the term of office of the Board of Supervisors:

Richard W. Glover  
David A. Kaechele  
Tyrone E. Nelson  
Patricia S. O’Bannon  
Frank J. Thornton

This Board paper also appoints the following representative of the Henrico County Planning Commission to the Richmond Regional Planning District Commission for a term coincident with his term of office on the County Planning Commission:

Thomas M. Branin

This Board paper also appoints the following citizen to the Richmond Regional Planning District Commission for a three-year term expiring December 31, 2014 or thereafter, when his successor shall have been appointed and qualified:

John H. Mitchell

This Board paper also appoints the Deputy County Manager for Community Development as the County’s Alternate to the Richmond Regional Planning District Commission for a term coincident with the term of office of the members of the Board of Supervisors.

**RESOLUTION – Nomination of Member – Stadium Operating Committee of the Richmond Metropolitan Authority.**

This Board paper nominates a member of the Board of Supervisors for appointment to the Stadium Operating Committee of the Richmond Metropolitan Authority for a one-year term expiring December 31, 2012 or thereafter, when his/her successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Member – Transportation Safety Commission.**

This Board paper appoints the following persons to the Transportation Safety Commission for one-year terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Brookland District	Marilyn J. Blake
Fairfield District	Marvin R. Tart, Sr.
Three Chopt District	Surya P. Dhakar

Tuckahoe District  
Varina District  
Division of Police  
Board of Supervisors

Marvin L. Ulmer  
Walter L. Johnson, Jr.  
Maj. Stephen F. Alloway

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**RESOLUTION – Resignation of Member – Virginia Transit Association Board of Directors.**

This Board paper accepts the resignation of **James B. Donati, Jr.**, from the Virginia Transit Association Board of Directors.

**RESOLUTION – Appointment of Member – Virginia Transit Association Board of Directors.**

This Board paper appoints a member of the Board of Supervisors to the Virginia Transit Association Board of Directors for an unexpired term ending June 30, 2012 or thereafter, when his/her successor shall have been appointed and qualified:

**GENERAL AGENDA**

**RESOLUTION - Signatory Authority - Lease for the Henrico Drug Court Program - 2601 Willard Road - Tuckahoe District.**

The resolution authorizes the County Manager to execute a lease for 3,849 sq. ft. of office space located at 2601 Willard Road for the Henrico Drug Court Program. The lease is for 30 months commencing January 1, 2012. Total rent will be \$105,708.72, payable monthly at the initial rate of \$3,400.00 with a 3% annual escalation.

The Directors of Community Corrections and Real Property recommend approval of this action, and the County Manager concurs. **(Deferred from the December 13, 2011 Meeting.)**

**PUBLIC COMMENTS**