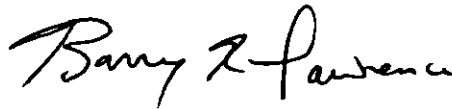


**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on Tuesday, August 14, 2012 at 4:30 p.m. in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- |                  |   |
|------------------|---|
| 4:30 – 5:00 p.m. | Zoning Ordinance Amendment Regarding Plans of Development   |
| 5:00 – 5:30 p.m. | Zoning and Traffic Code Amendments Relating to the Parking of Trucks and Commercial Vehicles in Residential Areas |
| 5:30 – 6:00 p.m. | Amendment to the County Code Regarding Noncommercial Signs  |
| 6:00 – 6:45 p.m. | <i>Dinner</i>   |



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
August 9, 2012

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**August 14, 2012**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES** – July 24, 2012 Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Proclamation – Payroll Week – September 3 – 7, 2012.

Proclamation – Alcohol and Drug Addiction Recovery Month – September 2012.

Proclamation – Preparedness Month – September 2012.

**RESIGNATION**

192-12            Resolution – Acceptance of Resignation Upon Retirement of County Manager.

**PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMIT**

193-12            HHHunt Corporation: Request to conditionally rezone from A-1 Agricultural  
C-8C-12           District to R-3C One-Family Residence District (Conditional) part of Parcels 774-  
Fairfield           765-4173 and 775-765- 1587 containing 25.904 acres located between the eastern  
termini of Park Green Way and Indale Road, the west line of Woodman Road, and  
the north line of Woodman Hills Court and from A-1 Agricultural District to  
RTHC Residential Townhouse District (Conditional) part of Parcel 775-765-1587  
containing 21.69 acres located along the west line of Woodman Road  
approximately 300' south of its intersection with Mountain Road. The applicant  
proposes a development of no more than 55 single family homes and 82  
townhomes. The R-3 District allows a minimum lot size of 11,000 square feet and  
a maximum gross density of 3.96 units per acre. The RTH District allows a  
maximum density of nine (9) units per acre. The uses will be controlled by zoning  
ordinance regulations and proffered conditions. The 2026 Comprehensive Plan  
recommends Suburban Residential 2, density should not exceed 3.4 units per acre,  
Urban Residential, density should range from 3.4 to 6.8 units per acre, and  
Environmental Protection Area. The Planning Commission voted to recommend  
the Board of Supervisors **grant** the request.

194-12 P-14-12 Three Chopt Whole Foods: Request for a Provisional Use Permit under Section 24.32.1 (t), 24-120, and 24-122.1 of the County Code to allow a continuance of a community/demonstration garden and production farm on part of Parcel 744-760-7007 as required by Condition 17 of P-6-1 0, located on the south line of the entrance ramp from W. Broad Street (U.S. Route 250) to Interstate 64 (West Broad Village). The existing zoning is UMUC Urban Mixed Use District (Conditional). The 2026 Comprehensive Plan recommends Urban Mixed Use. The site is in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors grant the request.

**PUBLIC HEARINGS – OTHER ITEMS**

- 195-12 Ordinance – To Amend and Reordain Section 20-115 of the Code of the County of Henrico Titled “Situs for taxation” to Change the Situs of Motor Vehicles Used by Full-time Students to the Vehicle Owner’s Domicile.
- 196-12 Ordinance - To Amend and Reordain Section 24-104 of the Code of the County of Henrico Titled “Signs” to Allow More Noncommercial Signage Without a Sign Permit.
- 197-12 Ordinance – To Amend and Reordain Section 15-51 of the Code of the County of Henrico Titled “Concealed handgun permit.”
- 198-12 Ordinance – To Amend and Reordain Section 15-114 of the Code of the County of Henrico Titled “Retention of purchases and serviced items by dealer” to Increase the Time Precious Metals and Gems Dealers are Required to Retain Purchases and Serviced Items.
- 199-12 Ordinance – To Amend and Reordain Section 5-30 of the Code of the County of Henrico Titled “Control of dangerous or vicious dogs” to increase the Dangerous Dog Registration Fee and Change the Registration Process.
- 200-12 Ordinance - To Amend and Reordain Subsection (a) of Section 23-328 Titled “Service deposit” of the Code of the County of Henrico to Change Security Deposit Requirements for County Water and Sewer Service.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

- 201-12 Resolution - Signatory Authority – Virginia Employment Through Entrepreneurship Grant.
- 202-12 Resolution – Approval of Amelia Ambulance Service, Inc. to Operate a Medical Transport Service in Henrico County.
- 203-12 Resolution – Award of Contract – Group Health Care Program.

- 204-12 Resolution – Approval of the FY 2013 and FY 2014 Community Services Board Performance Contract between the Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board.
- 205-12 Resolution - SIA-001-12 - Dumbarton Area Library Relocation Site - Substantially in Accord with the 2026 Comprehensive Plan - Brookland District.
- 206-12 Resolution — Signatory Authority — Lease Amendment — Department of General Services — 1590 East Parham Road — Fairfield District.
- 207-12 Resolution — Signatory Authority — Acquisition of Real Property — 4004 and 4012 Hooper Road — Brookland District.
- 208-12 Resolution - Award of Construction Contract - Brook Road Neighborhood Park - Site Cleanup Construction - Fairfield District.
- 209-12 Resolution - Award of Construction Contract - Twin Hickory Park - Three Chopt District.
- 210-12 Resolution - Award of Annual Contract for Engineering Services - Water Treatment Facility.
- 211-12 Resolution - Award of Construction Contract - River Road Sewage Pumping Station Wetwell Improvements - Tuckahoe District.
- 212-12 Resolution - Award of Contract - Annual Engineering Services for Engineering and Technology Systems - Woolpert, Inc.
- 213-12 Resolution - To Permit Additional Fine of \$200 for Speeding on Carterwood Road from Arrowdel Road to 0.11 miles west of Burgoyne Road.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
August 14, 2012**

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**PRESENTATIONS**

**PROCLAMATION – Payroll Week – September 3 – 7, 2012.**

Payroll professionals in Henrico County play a key role in maintaining the economic health of this community, performing such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting, and depositing. This proclamation recognizes September 3 - 7, 2012, as Payroll Week and encourages Henrico citizens to support the efforts of local payroll professionals who work to ensure excellence in the administration of payrolls.

**PROCLAMATION – Alcohol and Drug Addiction Recovery Month – September 2012.**

Substance abuse, co-occurring mental disorders, and co-existing physical illnesses are major health problems that affect millions of Americans of all ages, races, and ethnic backgrounds. Alcohol and Drug Addiction Recovery Month, which is nationally observed each year during the month of September, offers those involved in substance abuse treatment an opportunity to educate citizens, community organizations, public officials, and civic leaders about the effectiveness of substance abuse treatment, from both societal and financial perspectives. This proclamation recognizes September 2012 as Alcohol and Drug Addiction Recovery Month and calls upon Henrico citizens to acknowledge this year's theme, "Join the Voices for Recovery: It's Worth It."

**PROCLAMATION – Preparedness Month – September 2012.**

One of the most profound duties of government is ensuring the safety and security of its citizens from emergencies and disasters of all kinds. The United States Department of Homeland Security is joining with organizations across the country during the month of September 2012 to highlight the importance of individual emergency preparedness. This proclamation recognizes September 2012 as Preparedness Month and calls the observance to the attention of all Henrico citizens.

**RESIGNATION**

**RESOLUTION – Acceptance of Resignation Upon Retirement of County Manager.**

This resolution accepts the resignation of the County Manager, which is to be effective upon his retirement at the end of the day, January 16, 2013.

**PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMIT**

C-8C-12  
Fairfield

HHHunt Corporation: Request to conditionally rezone from A-1 Agricultural District to R-3C One-Family Residence District (Conditional) part of Parcels 774-765-4173 and 775-765-1587 containing 25.904 acres located between the eastern termini of Park Green Way and Indale Road, the west line of Woodman Road, and the north line of Woodman Hills Court and from A-1 Agricultural District to RTHC Residential Townhouse District (Conditional) part of Parcel 775-765-1587 containing 21.69 acres located along the west line of Woodman Road approximately 300' south of its intersection with Mountain Road. The applicant proposes a development of no more than 55 single family homes and 82 townhomes. The R-3 District allows a minimum lot size of 11,000 square feet and a maximum gross density of 3.96 units per acre. The RTH District allows a maximum density of nine (9) units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, Urban Residential, density should range from 3.4 to 6.8 units per acre, and Environmental Protection Area. Acting on a motion by Mr. Archer, seconded by Mr. Witte, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the Land Use Plan, it continues a form of zoning consistent with the area, and the proffered conditions will provide appropriate quality assurances not otherwise available.

P-14-12  
Three Chopt

Whole Foods: Request for a Provisional Use Permit under Section 24.32.1 (t), 24-120, and 24-122.1 of the County Code to allow a continuance of a community/demonstration garden and production farm on part of Parcel 744-760-7007 as required by Condition 17 of P-6-10, located on the south line of the entrance ramp from W. Broad Street (U.S. Route 250) to Interstate 64 (West Broad Village). The existing zoning is UMUC Urban Mixed Use District (Conditional). The 2026 Comprehensive Plan recommends Urban Mixed Use. The site is in the West Broad Street Overlay District. Acting on a motion by Mr. Branin, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because it would continue to provide added services to the community and the recommended conditions would minimize the potential impacts on surrounding land uses.

**PUBLIC HEARINGS – OTHER ITEMS**

**ORDINANCE – To Amend and Reordain Section 20-115 of the Code of the County of Henrico Titled “Situs for taxation” to Change the Situs of Motor Vehicles Used by Full-time Students to the Vehicle Owner’s Domicile.**

This Board paper amends Section 20-115 of the Henrico County Code to change the tax situs of motor vehicles used by full-time students attending institutions of higher education to the vehicle owner’s domicile. Currently, the tax situs of these vehicles is the owner’s domicile only if the student is the owner. The ordinance is required by legislation enacted by the 2012 General Assembly.

The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

**ORDINANCE - To Amend and Reordain Section 24-104 of the Code of the County of Henrico Titled “Signs” to Allow More Noncommercial Signage Without a Sign Permit.**

The zoning ordinance currently allows noncommercial signs up to three square feet in area without a permit. Noncommercial signs larger than three square feet, up to 32 square feet, are allowed with the issuance of a permit. The proposed amendment would allow up to 32 square feet of noncommercial sign area on any lot without a permit. Such signs would be limited to eight feet in height, and would not be allowed in any sight distance triangle. In residential districts, such signs could not be illuminated. In one-family residence districts, they would also have to be set back 15 feet from any property line.

The Planning Commission recommended approval after a public hearing on July 12, 2012. The Director of Planning recommends approval of this item, and the County Manager concurs.

**ORDINANCE – To Amend and Reordain Section 15-51 of the Code of the County of Henrico Titled “Concealed handgun permit.”**

This Board paper proposes an ordinance that removes the requirement that an applicant for a concealed handgun permit submit fingerprints with the application. This ordinance is required by legislation enacted by the 2012 General Assembly.

The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

**ORDINANCE – To Amend and Reordain Section 15-114 of the Code of the County of Henrico Titled “Retention of purchases and serviced items by dealer” to Increase the Time Precious Metals and Gems Dealers are Required to Retain Purchases and Serviced Items.**

This ordinance increases from ten to 15 calendar days the time precious metals and gems dealers are required to retain purchases and serviced items. This ordinance is required by legislation enacted by the 2012 General Assembly.

The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

**ORDINANCE – To Amend and Reordain Section 5-30 of the Code of the County of Henrico Titled “Control of dangerous or vicious dogs” to Increase the Dangerous Dog Registration Fee and Change the Registration Process.**

This Board paper proposes an ordinance to increase the initial registration fee for dangerous dogs from \$50 to \$150 and to increase the renewal fee from \$50 to \$85. The ordinance extends from 10 to 45 days the time the owner of the animal must obtain a registration certificate from the Animal Protection Unit after a finding that the animal is a dangerous dog. Finally, the ordinance also requires an owner of a dangerous dog to renew the dog’s registration by January 31 of each year and requires the Animal Protection Unit to post registration information on the Virginia Dangerous Dog Registry website.

This ordinance is required by legislation enacted by the 2012 General Assembly.

The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

**ORDINANCE - To Amend and Reordain Subsection (a) of Section 23-328 Titled “Service deposit” of the Code of the County of Henrico to Change Security Deposit Requirements for County Water and Sewer Service.**

This ordinance amendment would waive the security deposit requirement for water or sewer service when a tenant’s or lessee’s landlord submits documentation showing that the lessee or tenant receives need-based local, state or federal rental assistance. This ordinance is required by legislation recommended by the Virginia Housing Commission and enacted by the 2012 General Assembly.

The Director of Public Utilities recommends approval, and the County Manager concurs.

**PUBLIC COMMENTS**



## **GENERAL AGENDA**

### **RESOLUTION - Signatory Authority - Virginia Employment Through Entrepreneurship Grant.**

This Board paper authorizes the County Manager to sign a contract among the Capital Region Workforce Partnership (CRWP), the Skill Source Group, Inc. and the County of Henrico, as fiscal agent and grant recipient for the Capital Region Workforce Partnership, for receipt of Virginia Employment through Entrepreneurship Grant funds.

Through this agreement, CRWP will provide access to comprehensive entrepreneurship training and technical assistance for Workforce Investment Act eligible adults and dislocated workers. This contract will begin effective July 1, 2012 and terminate on June 30, 2016. The total amount of the contract is \$2,150,309. Year 1 of the contract awards \$653,267 for the project; year 2 awards \$661,313; year 3 awards \$647,606 and year 4 awards \$188,122. The start date of the contract was established by the U.S. Department of Labor, although the grant document is not yet available.

The Director of the Capital Region Workforce Partnership recommends approval of this Board paper, and the County Manager concurs.

### **RESOLUTION – Approval of Amelia Ambulance Service, Inc. to Operate a Medical Transport Service in Henrico County.**

Amelia Ambulance Service, Inc., headquartered at 2425 Grenoble Road, provides, among other things, the routine transportation of dialysis patients, hospital discharges, other stretcher-based, non-emergency EMS transportation, and emergency inter-facility transportation (hospital to hospital) in the regions in which it operates within the Commonwealth. Amelia Ambulance Service, Inc. has advised the Division of Fire that it wishes to expand its operations into the County. Before it may do so, however, as required by the Code of Virginia and state EMS regulations, the Board of Supervisors must approve Amelia Ambulance Service, Inc. operating within the County. This Board paper confers that approval. Amelia Ambulance Service, Inc. has assured the Division of Fire that it will not respond to 9-1-1 emergency calls unless specifically requested to do so by the County through its EMS system.

### **RESOLUTION – Award of Contract – Group Health Care Program.**

This resolution awards a contract to **Anthem Health Plans of Virginia, Inc.** ("Anthem") for services necessary to administer the County's self-funded health insurance program for Henrico County General Government and Public Schools active employees and under-65 retirees for the period January 1, 2013 through December 31, 2015. The contract is renewable for two additional one-year terms. Anthem will provide the appropriate medical provider networks, pharmacy benefits, claims processing, customer service, and other health plan functions for the County's group health care program. The contract will include prescription drug management services and a stop loss insurance policy for the first year of

the contract, with the option to renew during the life of the contract. The rate of fixed cost compensation for services provided pursuant to the contract, which includes administrative fee, reinsurance expenses, other retention costs, and prescription drug credits, is \$42.45 per employee per month for calendar year 2013. This reflects a 1.2% decrease in fixed costs from our current contract. Compensation for services rendered in future years would be negotiable, but the rate for the administrative fee will remain the same in 2014 and will be capped at 2% above the 2013-14 rate for 2015. Reinsurance fees and prescription drug credits will be subject to adjustment each plan year.

The County received six proposals in response to RFP # 12-9182-1CS. Following review and evaluation of the proposals, the Selection Committee interviewed the following firms:

**Anthem Health Plans of Virginia, Inc.**  
Cigna Health and Life Insurance Company  
Sentara Health Plans, Inc. (Optima Health)

Based on the written proposals and the interviews with all three firms, the Selection Committee determined Anthem made the best proposal and negotiated a contract.

Funding to support these contracts is available within the approved budget. The Employee Health Benefits Committee, comprised of the Director of General Services, Director of Finance, Director of Human Resources, Assistant Superintendent of Schools for Finance and the Executive Director of Schools Human Resources recommend that the Board award the contract to **Anthem Health Plans of Virginia, Inc.** The County Manager concurs.

**RESOLUTION – Approval of the FY 2013 and FY 2014 Community Services Board Performance Contract between the Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board.**

Virginia Code § 37.2-508 provides that an annual performance contract negotiated between the Virginia Department of Behavioral Health and Developmental Services (the Department) and Henrico Area Mental Health & Developmental Services Board (HAMHDS) is to serve as the primary accountability and funding mechanism between the Department and HAMHDS. Section 37.2-508 further provides that the performance contract is to be submitted by HAMHDS for approval by formal vote of the governing body of each political subdivision that established HAMHDS.

Under the terms of § 37.2-508, the performance contract must:

- delineate the responsibilities of the Department and HAMHDS;
- specify conditions that must be met for the receipt of state-controlled funds;
- identify the groups of consumers to be served with state-controlled funds;

- contain consumer outcome, provider performance, consumer satisfaction, and consumer and family participation measures;
- contain mechanisms jointly developed with the Department to manage the utilization of state hospital beds;
- establish an enforcement mechanism should HAMHDS fail to comply with the contract; and
- include reporting requirements and revenue, cost, service and consumer information in a format determined by the Department.

In late spring of 2012, the Department provided to HAMHDS a Letter of Notification setting out the amount of state and federal funding that would be available to HAMHDS during FY 2012 and HAMHDS and the Department negotiated a FY 2013 and FY 2014 Community Services Board Performance Contract. HAMHDS approved the FY 2013 and FY 2014 Community Services Board Performance Contract on July 25, 2012, and recommended it to the Boards of Supervisors of Henrico, Charles City, and New Kent Counties, the three political subdivisions that established it.

The FY 2013 and FY 2014 Community Services Board Performance Contract submitted for approval by this Resolution is based on the requirements of Va. Code § 37.2-508, on the FY 2012-2013 budget approved by this Board on April 24, 2012, on the Letter of Notification to HAMHDS for FY 2013 and FY 2014, and on local contributions approved by the Charles City County Board of Supervisors and the New Kent County Board of Supervisors.

**RESOLUTION - SIA-001-12 - Dumbarton Area Library Relocation Site - Substantially in Accord with the 2026 Comprehensive Plan - Brookland District.**

The Board recently approved a development agreement for construction of the new Dumbarton Library in the planned Staples Mill Centre. To meet state law requirements, the Department of Planning conducted a study to determine whether the relocation of Dumbarton Area Library Site is substantially in accord with the County's 2026 Comprehensive Plan ("Plan"). The site consists of 3.29 acres located on part of parcels 773-740-5043 and 773-739-8155 at the southwest intersection of Staples Mill Road (U.S. Route 33) and Bethlehem Road in the Brookland District.

The Planning staff's report concluded that the proposed use for this site would not conflict with, or be a significant departure from, the Goals, Objectives and Policies of the Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map. Staff also determined the proposed use of this site would be compatible with the adjacent developments and existing and future residential developments in the larger vicinity.

At its meeting on July 25, 2012, the Planning Commission held a public hearing and approved a resolution finding the Dumbarton Area Library Relocation Site substantially in accord with the Plan.

Further details regarding the proposed site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the proposed Dumbarton Area Library Relocation Site is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Lease Amendment - Department of General Services - 1590 East Parham Road - Fairfield District.**

This resolution authorizes the County Manager to execute a lease amendment for 22,929 square feet of office warehouse space located at 1590 East Parham Road. The space has been occupied by the Department of General Services since 1989.

This amendment will extend the lease for three years beginning September 1, 2012. Annual rent under the existing lease is \$326,185.20. Annual rent under the amended lease would be \$298,077.00 in the first year and would increase 2.5% each year thereafter.

The Directors of General Services and Real Property recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Acquisition of Real Property - 4004 and 4012 Hooper Road - Brookland District.**

The Board Paper authorizes the County Manager to execute an agreement to acquire 4004 and 4012 Hooper Road in the Brookland District. This property adjoins property owned by the County and will be used for future expansion of the Government Center. The purchase price is \$415,800. The agreement permits one of the owners to reside at 4012 Hooper Road for the remainder of her lifetime.

The Directors of General Services and Real Property recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Brook Road Neighborhood Park - Site Cleanup Construction - Fairfield District.**

This resolution awards a construction contract to **Duke Contracting of VA, Inc.** in the amount of **\$108,000**. The project consists of site cleanup of the 6.13-acre parcel located at 7202 Brook Road and will include all site work required to restore the parcel to a more natural state. The project includes removing the remnants of the old trailer park, including removal and disposal of 1.9 acres of asphalt and concrete material; removing abandoned utility poles and infrastructure; and restoring all grass areas. Associated site work will

include excavation, fine grading, erosion and sediment control measures, and importing new topsoil. The construction is anticipated to begin in late August 2012 and to be completed by late October 2012.

The County received eight bids on May 24, 2012 in response to IFB # 12-9246-4CE for the Brook Road Neighborhood Park – Site Cleanup Construction, as follows:

<u>Bidders</u>	<u>Base Bid Amount</u>
Goodman Excavating, LLC	\$68,695.00
<b>Duke Contracting of VA, Inc.</b>	<b>\$108,000.00</b>
Demolition Services, Inc.	\$169,887.00
Dickerson Construction, LLC	\$201,980.00
J. R. Caskey, Inc.	\$232,636.00
Perkinson Construction, LLC	\$251,176.00
Southern Construction Utilities, Inc.	\$251,500.00
Enviroscape, Inc.	\$276,000.00

Because Goodman Excavating, LLC was declared non-responsible for this project, the Directors of Recreation & Parks, General Services, and Community Revitalization recommend the Board award a contract in the amount of **\$108,000.00** to **Duke Contracting of VA, Inc.** as the lowest responsive and responsible bidder, and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount. The County Manager concurs. Funding to support the contract is available within the project budget.

**RESOLUTION - Award of Construction Contract - Twin Hickory Park - Three Chopt District.**

This resolution awards a contract to Enviroscope, Inc. for construction of a new community park on the 48.5-acre Twin Hickory Park site at 5231 Shady Grove Road. The project includes site work; construction of a 1,300-linear foot park access road and parking areas (110 spaces); concrete work; curb & gutter work; and installation of utility infrastructure. The project will also include multi-purpose stone-dust trails; open play areas; a multi-purpose field; landscaping; irrigation; and picnic and restroom areas. The construction is anticipated to begin in September 2012 and be completed by June 2013.

The County received 13 bids on July 31, 2012 in response to IFB #12-9281-7JK, as follows:

<u>Bidders</u>	<u>Base Bid Amount</u>
<b>Enviroscape, Inc.</b>	<b>\$1,280,800.00</b>
Carr Contracting, LLC	\$1,282,637.00
F.G. Pruitt, Inc.	\$1,382,800.00
Shoosmith Construction, Inc.	\$1,383,500.00

George Nice & Sons, Inc.	\$1,398,035.00
E.J. Wade Construction, LLC	\$1,406,382.64
Jeffrey Stack, Inc.	\$1,428,000.00
K.P. Glass Construction, Inc.	\$1,448,861.00
Richard L. Crowder Construction, Inc.	\$1,490,000.00
A.D. Whittaker Construction, Inc.	\$1,500,500.00
Curtis Contracting, Inc.	\$1,569,600.00
Henry S. Branscome, LLC	\$1,993,000.21
Messer Contracting, LLC	\$2,045,700.00

The Board paper awards the contract to **Enviroscape, Inc.**, the lowest responsive and responsible bidder, and authorizes the County Manager, or the Director of General Services as his designee, to execute the contract and change orders not to exceed 15% of the original contract amount in a form approved by the County attorney.

The Directors of Recreation and Parks and General Services recommend approval, and the County Manager concurs.

**RESOLUTION - Award of Contract - Annual Engineering Service - Water Treatment Facility.**

This resolution awards an annual contract to Whitman Requardt & Associates, LLP to provide engineering services for Water Treatment Facility projects. The annual services include providing engineering studies, designs, cost estimates and construction administration for modifications and improvements to the Facility and ancillary facilities. Projects will include those identified in the Capital Improvement Program as well as projects necessary to address operational and emergency conditions.

Four proposals were received in response to RFP #12-9199-2CS. Based upon review and evaluation of the proposals, the Selection Committee (consisting of Mr. Ralph Claytor, Mr. Russ Navratil, Mr. David Gunn, Mr. Nellow Simukonde and Mrs. Cecelia Stowe) interviewed the following firms:

**Whitman Requardt & Associates, LLP.**

CDM Smith, Inc.

CH2M HILL Engineers, Inc.

Based on the written proposals and interviews, the Committee selected Whitman Requardt & Associates, LLP as the top-ranked firm and negotiated a contract. The contract term is for one year with an option to renew for two additional one-year terms. Compensation for services shall be based on hourly rate schedules. The project fees shall not exceed \$300,000 for any single project or \$1,500,000 per one-year term. Funding to support this contract is available within the Water and Sewer Revenue Fund.

The Directors of Public Utilities and General Services recommend approval, and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - River Road Sewage Pumping Station Wetwell Improvements - Tuckahoe District.**

This resolution awards a construction contract to Allan A. Myers LP in the amount of \$2,212,000.00 to provide additions and improvements to the existing sewage pumping station, including an additional 42” inlet sewer pipe, additional comminutors (grinders), SCADA system upgrades, and expansion of the sewer wetwell.

The project will increase the capacity of the sewage pumping station to handle future wastewater flows. The work will begin in November 2012 and will be completed by November 2014. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were received on June 12, 2012. The bidders and bid amounts are as follows:

<b>Bidders</b>	<b><u>Bid Amounts</u></b>
Southwood Builders, Inc./Southwood Building Systems, Inc. Ashland, VA	\$2,015,600.00
Allan A. Myers LP Worcester, PA	\$2,212,000.00
Crowder Construction Company Apex, NC	\$2,418,400.00
English Construction Company, Inc. Lynchburg, VA	\$2,446,500.00
Corman Construction Annapolis Junction, MD	\$2,591,050.00
T A Loving Company Goldsboro, NC	\$2,718,000.00
Garney Companies, Inc. Kansas City, MO	\$3,194,000.00

After a review and evaluation of all bids received, the Director of General Services determined that Southwood Builders, Inc. is not a responsible bidder. He also determined Allan A. Myers LP is the lowest responsive and responsible bidder.

This resolution grants signatory authority to the County Manager to execute a contract in a form approved by the County Attorney. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15%.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Annual Engineering Services for Engineering and Technology Systems - Woolpert, Inc.**

This resolution awards a professional services contract to Woolpert, Inc. to support the Department of Public Utilities (DPU) with annual engineering and technology services.

On March 23, 2012, the Department of General Services received four proposals from firms pursuant to RFP#12-9189-1CS, Professional Services for Annual Engineering and Technology System Consulting Services. The scope of services is to provide engineering design and assistance for software configuration, database design and deployment planning for DPU projects identified in the DPU Engineering and Technology Master Plan, and projects necessary to address ongoing engineering needs. The projects will integrate information resources and functional objectives throughout the department to enhance efficiency, customer service and water/wastewater/solid waste management programs. Some of the projects to be completed include:

- Supervisory Control and Data Acquisition (SCADA) upgrades and support
- Continued integration of the County's Geographic Information System (GIS) with existing systems
- Customer billing system enhancements
- Implementation of wireless technology for the Work Management System
- Interactive Voice Response System enhancements

Based upon the professional qualifications and experience demonstrated in the written proposals and interviews, the Selection Committee selected Woolpert, Inc. as the top-ranked firm. Engineering fees will be determined for each project at the time of assignment. The contract term will be for the period of one year after contract award, with the option to renew for two additional one-year terms. Fees shall not exceed \$300,000 for any single project, and the total amount of fees for all projects shall not exceed \$1,500,000 for each one-year term of the contract. Funding to support this contract will be available within the Water and Sewer Enterprise Fund and the Solid Waste Special Revenue Fund.

The Board paper authorizes the County Manager to execute the contract in a form approved by the County Attorney. The Directors of Public Utilities and General Services recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - To Permit Additional Fine of \$200 for Speeding on Carterwood Road from Arrowdel Road to 0.11 miles west of Burgoyne Road.**

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.



On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Carterwood Road from Arrowdel Road to 0.11 miles west of Burgoyne Road is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 78.3% of the residents.

The Board paper authorizes the County Manager to place appropriate signs on Carterwood Road from Arrowdel Road to 0.11 miles west of Burgoyne Road warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper and the County Manager concurs.