

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, May 26, 2015, at 5:00 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:00 - 5:30 p.m. | Proposed Amendment to Permit Fees for Alterations and Additions to Single Family Dwellings |
| 5:30 - 5:50 p.m. | Henrico County Website Update  |
| 5:50 - 6:10 p.m. | Update on Various Federal Highway Safety Improvement Program Projects                      |
| 6:10 - 6:30 p.m. | Regular Meeting Agenda Items   |



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
May 21, 2015

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**May 26, 2015**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** – May 12, 2015, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PUBLIC HEARING ITEM**

126-15            Resolution - Signatory Authority - Quitclaim of Portion of Utility  
Easement - The Corner at Short Pump - Three Chopt District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

127-15            Resolution - Award of Construction Contract - Henrico General District  
Courtroom 5 - Brookland District.

128-15            Resolution - Signatory Authority - Amendments to Virginia Department of  
Transportation Agreements for Reimbursements for Various Federal Highway  
Safety Improvement Program Projects.

129-15            Resolution - Award of Construction Contract - Various Federal Highway Safety  
Improvement Program Projects.

130-15            Resolution - Award of Construction Contract - Valve Repair: Pump Road Dam,  
Cox Road Dam, and Wyndham Dam - Three Chopt & Tuckahoe Districts.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
May 26, 2015**

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**PUBLIC HEARING ITEM**

**RESOLUTION - Signatory Authority - Quitclaim of Portion of Utility Easement - The Corner at Short Pump - Three Chopt District.**

This resolution authorizes the Chairman to execute a quitclaim deed releasing the County's interest in an unneeded portion of a utility easement across The Corner at Short Pump development at the corner of West Broad Street and Lauderdale Drive.

The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**RESOLUTION - Award of Construction Contract - Henrico General District Courtroom 5 - Brookland District.**

This Board paper awards a contract to VIRTEXCO Corporation for \$1,000,800 to construct a new fifth General District Courtroom and to renovate and relocate office space for the Commonwealth's Attorney and General District Court Clerk.

The project is necessary because a fifth General District Court judge will be arriving in November 2015. The work will begin in June 2015 and will be completed by October 2015. Funding will be provided by the General Fund.

One bid was received on May 19, 2015 in response to IFB #15-9786-4JK and Addenda Nos. 1 and 2. The bidder and total bid amount are as follows:

<b><u>Bidder</u></b>	<b><u>Total Bid Amount</u></b>
VIRTEXCO Corporation Richmond, VA	\$1,000,800

Based upon a review of the bid received, VIRTEXCO Corporation is the lowest responsive and responsible bidder.

This Board paper awards the contract to VIRTEXCO Corporation and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Amendments to Virginia Department of Transportation Agreements for Reimbursements for Various Federal Highway Safety Improvement Program Projects.**

This Board paper approves amendments to previously executed agreements between VDOT and the County for two Federal Highway Safety Improvement Program Projects. In agreements entered into in 2011 and 2012 and amended in 2014, VDOT was to reimburse the County for all of the costs of the projects. When the County received bids for the projects on February 12, 2015, none of the bids was low enough for VDOT to reimburse all of the costs of two of the six projects covered under the bid solicitation. Therefore, this Board paper approves amendments to the agreements with VDOT clarifying that County funds will be used to cover the rest of the costs of these two projects.

The estimated County costs are as follows:

<b>Project Location</b>	<b>Estimated Total Project Cost</b>	<b>VDOT Reimbursement</b>	<b>Estimated County Cost</b>
Laburnum/ Darbytown	\$886,533	\$505,190	\$381,343
Parham/ Woodman	\$231,118	\$160,340	\$70,778
<b>Total</b>	<b>\$1,117,651</b>	<b>\$665,530</b>	<b>\$452,121</b>

VDOT reimbursements will cover a portion of the project costs with the rest being provided by the Capital Projects Fund. The Director of Public Works recommends approval of this Board Paper, and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Various Federal Highway Safety Improvement Program Projects.**

Two bids were received on February 12, 2015, in response to County Invitation For Bid #14-9666-10JK for the construction of six, separate federally-funded Highway Safety Improvement Program (HSIP) projects. For selection and evaluation purposes, the lowest bid was determined by multiplying the unit prices in the bid by the unit quantities specified in the bid documents, with the following results:

<b>Project</b>	<b>Central Contracting Co., Inc.</b>	<b>Fielder's Choice Enterprises, Inc.</b>
Parham Road and Ackley Avenue	\$107,740.00	\$176,384.00
Parham Road and Shrader Road.	\$497,990.35	\$556,149.75
Parham Road and Three Chopt Road	\$273,118.90	\$417,346.95
Parham Road and Villa Park Drive	\$160,186.90	\$297,285.20
Parham Road and Woodman Road	\$177,720.10	\$243,788.50
Laburnum Avenue and Darbytown Road	\$734,793.50	\$900,744.05
<b>Total</b>	<b>\$1,951,549.75</b>	<b>\$2,591,698.45</b>

After review and evaluation of all received bids, it was determined that Central Contracting Co., Inc. is the lowest responsive and responsible bidder with a bid in the amount of \$1,951,549.75. The Virginia Department of Transportation has reviewed and approved this bid, and authorized the County to proceed with award of the construction contract.

This Board paper authorizes the County Manager to execute the construction contract with Central Contracting Co., Inc., in the amount of \$1,951,549.75, in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The costs of four of these projects (Parham Road/Three Chopt Road; Parham Road/Shrader Road; Parham Road/Ackley Avenue; Parham Road/Villa Park Drive) will be fully reimbursed by VDOT from federal HSIP funds. Approximately 60 percent of the costs of the other two projects (Parham Road/Woodman Road and Laburnum Avenue/Darbytown Road) will be reimbursed by VDOT from federal HSIP funds, with the remainder funded by the County.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Valve Repair: Pump Road Dam, Cox Road Dam, and Wyndham Dam - Three Chopt & Tuckahoe Districts.**

This Board paper awards a construction contract to Capitol Carbonic Gas Corporation t/a Harbor Dredge & Dock in the amount of \$251,371 for the Valve Repair: Pump Road Dam, Cox Road Dam, and Wyndham Dam project. The project consists of:

- removal of the existing low level drain valve, installation of a new drain valve, and filling voids beneath the existing downstream box culvert wing walls at the Pump Road dam;
- removal of the existing low level drain valve and installation of a new drain valve at the Cox Road dam; and,
- removal and reconditioning of the existing low level drain sluice gate valve and removal and replacement of the existing concrete spillway joint material at the Wyndham Dam.

The construction is anticipated to begin in July 2015.

The County received one (1) bid on April 30, 2015 in response to ITB No. 14-9680-11JK inclusive of Addendum No. 1 for the Valve Repair: Pump Road Dam, Cox Road Dam, and Wyndham Dam. For selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit price by the unit quantities specified in the bid documents with the following results:

<b>Bidder</b>	<b>Total Bid Amount</b>
Capitol Carbonic Gas Corporation t/a Harbor Dredge & Dock North Chesterfield, VA	\$251,371

The Board paper would award the contract to Capitol Carbonic Gas Corporation t/a Harbor Dredge & Dock, the lowest responsive and responsible bidder.

Funding will be provided by the County's Road Maintenance Fund.

The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Works and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.