


**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 26, 2011 at 5:00 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:00 – 5:30 p.m. | Henricus 400th Anniversary Update |
| 5:30 – 6:00 p.m. | Closed Meeting for Consultation with the County Attorney Pertaining to Specific Legal Matters Requiring the Provision of Legal Advice Pertaining to Zoning Case C-29C-08, Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as Amended. |
| 6:00 – 6:45 p.m. | <i>Dinner</i> |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
July 21, 2011

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 26, 2011
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – Reverend Joseph T. Driver, Chaplain, Gospel Jail Ministry

APPROVAL OF MINUTES – July 12, 2011 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Certificate of Recognition - Nicholas Biddison - Brookland District.

172-11 Resolution – Expressing Appreciation to Douglas S. Fritz.

PUBLIC HEARING ITEM

173-11 Ordinance – To Amend and Reordain Section 24-104 Titled “Signs” of the Code of the County of Henrico to Provide Greater Flexibility in the Regulation of Menu Signs at Drive-Through Restaurants.

PUBLIC COMMENTS

GENERAL AGENDA

174-11 Resolution - Authorizing and Providing for the Issuance and Sale of Not to Exceed Seventy-Three Million Five Hundred Thousand Dollars (\$73,500,000) Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds.

175-11 Resolution - Award of Construction Contract - Mechanical Access Platforms for Public Works Operations Center and Eastern Government Center.

176-11 Resolution - Award of Construction Contract – Hawthorne Avenue Area Sewer Rehabilitation and Replacement – Fairfield District.

177-11 Resolution - Acceptance of Roads.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 26, 2011**

INVOCATION – Reverend Joseph T. Driver, Chaplain, Gospel Jail Ministry

PRESENTATIONS

CERTIFICATE OF RECOGNITION - Nicholas Biddison - Brookland District.

Nicholas Biddison, a resident of the Brookland District, is receiving a certificate of recognition for bringing honor and distinction to the Glen Allen community and Henrico County by representing the Washington Nationals and being crowned the 2011 Aquafina Major League Baseball Pitch, Hit & Run National Champion for the 9-10 Year Old Boys Age Division at Chase Field in Phoenix, Arizona during Gatorade All-Star Workout Day. The first qualifying round of the competition was held at RF&P Park in April.

RESOLUTION – Expressing Appreciation to Douglas S. Fritz.

Doug Fritz, a native Virginian and Virginia Tech graduate, served as the first president of Richmond International Raceway (RIR) after the track was purchased by International Speedway Corporation (ISC) on December 1, 1999. Prior to joining RIR, Mr. Fritz distinguished himself in the racing business while holding positions as Senior Director of Marketing and Business Development for the National Association for Stock Car Auto Racing (NASCAR) and Director of Corporate Administration for ISC. This resolution formally expresses the Board's sincere appreciation to Mr. Fritz for his enthusiastic promotion of NASCAR racing and for his notable contributions to Henrico County and the Richmond region over the past twelve and a half years.

PUBLIC HEARING ITEM

ORDINANCE – To Amend and Reordain Section 24-104 Titled “Signs” of the Code of the County of Henrico to Provide Greater Flexibility in the Regulation of Menu Signs at Drive-Through Restaurants.

At the request of a local business owner, staff has proposed an amendment to the zoning ordinance to allow more and larger menu signs at drive-through restaurants.

The current regulation allows no more than one detached menu sign per restaurant, limited to 24 square feet in area and eight feet in height. The proposed amendment would allow one preview sign and one menu sign for each position where orders are placed. For a restaurant with dual or tandem drive-through lanes, this would allow a total of four detached signs (two preview signs

and two menu signs). Each preview sign would be limited to 24 square feet in area and eight feet in height. Each menu sign would be limited to 48 square feet in area and eight feet in height.

The current regulation also prohibits corporate logos, and provides that menu signs may not “face a public right-of-way.” The proposed amendment would delete the restriction on logos, and would require the signs to be screened to prevent nuisances or traffic hazards.

Finally, the amendment would allow additional signs, or larger signs, by special exception.

The Planning Commission recommended approval after a public hearing on May 12, 2011. The Director of Planning recommends approval of this item, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Authorizing and Providing for the Issuance and Sale of Not to Exceed Seventy-Three Million Five Hundred Thousand Dollars (\$73,500,000) Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds.

This resolution authorizes the Director of Finance to prepare all necessary documents and to proceed to selling up to \$73,500,000 in General Obligation bonds to support Schools, Fire, Library and Recreation projects authorized by the voters of the County in the March 2005 G.O. Bond Referendum.

RESOLUTION - Award of Construction Contract - Mechanical Access Platforms for Public Works Operations Center and Eastern Government Center.

This resolution awards a contract for \$107,326 to **S.W. Funk Industrial Contractors, Inc.** for the fabrication and installation of mechanical access platforms and related items at the Public Works Operations Center and Eastern Government Center.

Work is anticipated to begin in early August 2011. The work will be completed within 120 days of the notice to proceed.

Five bids were received on June 14, 2011:

<u>Bidder</u>	<u>Bid</u>
S.W. Funk Industrial Contractors, Inc.	\$107,326
Suburban Remodeling Corp.	\$149,500
Waco, Inc.	\$155,200
Gibson International, Inc.	\$239,385

Taylor Construction Services Heating & Air, Inc. \$290,600

After review and evaluation of the bids, the Department of General Services determined **S.W. Funk Industrial Contractors, Inc.** is the lowest responsive and responsible bidder. Funding to support the contract is available within the project budget.

The Director of General Services recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Hawthorne Avenue Area Sewer Rehabilitation and Replacement - Fairfield District.

This resolution awards a contract to Lyttle Utilities, Inc. in the amount of \$327,000.00 for replacement of approximately 350 linear feet of 6-inch and 8-inch diameter sanitary sewer with 8-inch diameter sewer, 2 manholes, and approximately 60 sewer laterals and rehabilitation of approximately 3,850 linear feet of 8-inch diameter sanitary sewer, 14 manholes, and two sewer laterals. The project area, located in the Fairfield District, is bordered by Sibley Avenue to the north, Upham Brook to the south, Hawthorne Avenue to the east, and Seminary Avenue to the west.

The project's purpose is to maintain the reliability of the sewer system in the area which was originally installed in the 1950s and 1970s. The work is anticipated to begin in September, 2011 and to be completed by June, 2012. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Five bids were received on May 24, 2011 in response to IFB # 11-9055-4CE:

Bidders	<u>Bid Amounts</u>
Lyttle Utilities, Inc. Richmond, VA	\$327,000.00
Construction Specialists, Inc. Richmond, VA	\$406,474.00
G. L. Howard, Inc. Rockville, VA	\$442,475.00
J.D. Ludwig, Inc. West Point, VA	\$575,438.00
R.R. Snipes Construction Co., Inc. Ashland, VA	\$644,455.00

The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.02 miles of Shreveport Park. Fairfield District.
- 2) 0.17 miles of Oxford at Grey Oaks, Section 1. Three Chopt District.

The Director of Public Works and the County Manager recommend approval of this Board paper.