

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 8, 2019, at 5:45 p.m.** in the County Manager's Conference Room on the Third Floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:45 - 6:00 p.m.	Virginia Commonwealth University Update
6:00 - 6:15 p.m.	Drainage Update
6:15 - 6:30 p.m.	Sidewalks and Trails Update
6:30 - 6:45 p.m.	Regular Meeting Agenda Items



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
October 3, 2019

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**October 8, 2019**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** – September 24, 2019, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Proclamation - Henrico History Month - October 2019.

Proclamation - Fire Prevention Week - October 6 - 12, 2019.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

242-19  
REZ2019-  
00026  
Tuckahoe

Ukrop's Homestyle Foods, LLC: Request to conditionally rezone from O-1 Office District to B-2C Business District (Conditional) Parcel 762-740-9594 containing 2.808 acres located at the northeast intersection of Patterson Avenue (State Route 6) and Horsepen Road. The applicant proposes commercial, catering, and office uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Semi-Public. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

243-19  
REZ2019-  
00027  
Tuckahoe

Ridge Homes, LLC: Request to conditionally rezone from O-1 Office District to R-3C One-Family Residence District (Conditional) Parcel 766-741-8137 containing .695 acres located at the southeast intersection of Horsepen and Roxbury Roads. The applicant proposes two single family dwellings. The R-3 District allows a minimum lot area of 11,000 square feet and a maximum gross density of 3.96 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

244-19  
REZ2019-  
00017  
Three Chopt

Jesse R. Penn, III: Request to rezone from A-1 Agricultural District to O-1C Office District (Conditional) Parcel 739-755-8658 containing 1.047 acres located on the north line of Church Road, approximately 145' east of its intersection with John Rolfe Parkway. The applicant proposes office uses which will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

245-19 Verizon Wireless: Request for a Provisional Use Permit under Sections 24-  
PUP2019-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a  
00012 monopole communication tower up to 199' in height and related equipment on  
Varina part of Parcel 853-686-0145 located on the north line of Warriner Road,  
approximately 1400' west of its intersection with Cookes Farm Drive. The  
existing zoning is A-1 Agricultural District. The 2026 Comprehensive Plan  
recommends Prime Agriculture. The site is in the Airport Safety Overlay  
District. The Planning Commission voted to recommend the Board of  
Supervisors **grant** the request.

246-19 Staples Mill Investments, LLC: Request to rezone from O-2C Office District  
REZ2019-(Conditional) to R-5AC General Residence District (Conditional) part of Parcel  
00029 793-760-5253 containing 11.074 acres located on the north line of E. Parham  
Fairfield Road at its intersection with Ashbury Hills Drive. The applicant proposes a  
zero-lot line single family development. The R-5A District allows a minimum  
lot area of 5,625 square feet and a maximum gross density of 6 units per acre.  
The use will be controlled by zoning ordinance regulations and proffered  
conditions. The 2026 Comprehensive Plan recommends Office and  
Environmental Protection Area. The Planning Commission voted to  
recommend the Board of Supervisors **grant** the request. **(Deferral  
requested to the November 12, 2019, meeting.)**

#### **PUBLIC HEARINGS - OTHER ITEM**

247-19 Resolution - Signatory Authority - Lease of County Property - 9743 Malvern Hill  
Lane - Varina District.

#### **PUBLIC COMMENTS**

#### **GENERAL AGENDA**

248-19 Resolution - Award of Contract - Master Equipment Lease Financing Program.

249-19 Resolution - Authorizing the County to Enter Into a Payment Support  
Agreement With the Economic Development Authority of Henrico County,  
Virginia, in Connection With Direct Bank Purchase Financing for Acquisition  
Costs of the "Wilton Farm Property" for the County.

250-19 Resolution - Award of Contract - Roof Replacement Project - The Cultural Arts  
Center at Glen Allen - Brookland District.

251-19 Resolution - Acceptance of Unsolicited Proposal for Consideration -  
Construction of Police Range Classroom Addition - Varina District.

252-19 Resolution - To Accept a Grant From the U.S. Department of Justice, Edward  
Byrne Memorial Justice Assistance Grant Program, to Procure Equipment  
That Will Enhance the Tactical Capabilities Within the Agency to Better Serve  
Our Community.

- 253-19 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.
- 254-19 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.
- 255-19 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Pedestrian and Bicycle Safety.
- 256-19 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.
- 257-19 Resolution - Signatory Authority - Dedication of Public Road Right-of-Way - Watts Lane - Fairfield District.
- 258-19 Resolution - Award of Contract - High School Athletic Field Improvements Phase 3, Deep Run, Glen Allen, and Mills E. Godwin High Schools.
- 259-19 Resolution - Award of Contract - Waterline Abandonment and Replacement - Gay Avenue and Eanes Lane Varina District.
- 260-19 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Revenue Sharing Projects - Fairfield, Three Chopt, and Varina Districts.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
October 8, 2019**

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**PRESENTATIONS**

**PROCLAMATION - Henrico History Month - October 2019.**

The County of Henrico has a significant history, including English exploration and settlement, Native American and African American heritage and culture, Revolutionary War activity, and Civil War battles. The Board of Supervisors supports the Henrico County Historical Society's ongoing efforts to promote the County's history and heritage. This proclamation recognizes October 2019 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.

**PROCLAMATION - Fire Prevention Week - October 6 - 12, 2019.**

Fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire. The 2019 National Fire Prevention Week theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape!" works to educate people about the Five E's of Community Risk Reduction (education, engineering, enforcement, economic incentive, and emergency response). This proclamation recognizes October 6 – 12, 2019, as Fire Prevention Week in Henrico County and calls the observance to the attention of Henrico citizens.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

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|---------------------------|---|
| REZ2019-00026<br>Tuckahoe | Ukrop's Homestyle Foods, LLC: Request to conditionally rezone from O-1 Office District to B-2C Business District (Conditional) Parcel 762-740-9594 containing 2.808 acres located at the northeast intersection of Patterson Avenue (State Route 6) and Horsepen Road. The applicant proposes commercial, catering, and office uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Semi-Public. Acting on a motion by Mr. Baka, seconded by Mr. Mackey, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors <b>grant</b> the request because it continues a form of zoning consistent with the area and the proffered conditions will assure a level of development otherwise not possible. |
| REZ2019-00027<br>Tuckahoe | Ridge Homes, LLC: Request to conditionally rezone from O-1 Office District to R-3C One-Family Residence District (Conditional) Parcel 766-741-8137 containing .695 acres located at the southeast intersection of Horsepen and Roxbury Roads. The applicant proposes two single family dwellings. The R-3 District allows a minimum lot area of 11,000 square feet and a maximum gross density of 3.96 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density  |

should not exceed 3.4 units per acre. Acting on a motion by Mr. Baka, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it continues a similar level of single family residential zoning as currently exists in the area and it conforms to the Suburban Residential 2 recommendation of the Land Use Plan.

REZ2019-  
00017  
Three Chopt

Jesse R. Penn, III: Request to rezone from A-1 Agricultural District to O-1C Office District (Conditional) Parcel 739-755-8658 containing 1.047 acres located on the north line of Church Road, approximately 145' east of its intersection with John Rolfe Parkway. The applicant proposes office uses which will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. Acting on a motion by Mrs. Thornton seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions will assure a level of development otherwise not possible and it is consistent with the recommendations of the 2026 Comprehensive Plan.

PUP2019-  
00012  
Varina

Verizon Wireless: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a monopole communication tower up to 199' in height and related equipment on part of Parcel 853-686-0145 located on the north line of Warriner Road, approximately 1400' west of its intersection with Cookes Farm Drive. The existing zoning is A-1 Agricultural District. The 2026 Comprehensive Plan recommends Prime Agriculture. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mrs. Thornton, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and the recommended conditions should minimize the potential impacts on surrounding land uses.

REZ2019-  
00029  
Fairfield

Staples Mill Investments, LLC: Request to rezone from O-2C Office District (Conditional) to R-5AC General Residence District (Conditional) part of Parcel 793-760-5253 containing 11.074 acres located on the north line of E. Parham Road at its intersection with Ashbury Hills Drive. The applicant proposes a zero-lot line single family development. The R-5A District allows a minimum lot area of 5,625 square feet and a maximum gross density of 6 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office and Environmental Protection Area. Acting on a motion by Mr. Archer, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions will assure a level of development otherwise not possible and it would not adversely affect the adjoining area if properly developed as proposed. **(Deferral requested to the November 12, 2019, meeting.)**

**PUBLIC HEARINGS – OTHER ITEM**

**RESOLUTION - Signatory Authority - Lease of County Property - 9743 Malvern Hill Lane - Varina District.**

This Board paper authorizes the County Manager to execute a deed of lease with Christen Nicole Motley for the single-family dwelling at 9743 Malvern Hill Lane on the historic Malvern Hill Farm property. The lease would be for a term beginning on October 15, 2019, and ending October 31, 2020. Ms. Motley will pay a monthly rent of \$900 and perform routine maintenance of the dwelling. The parties may agree to renew and extend the lease term. Ms. Motley is the daughter of William Motley, Jr., an employee of the County’s Recreation and Parks Division. Mr. Motley has not participated in the negotiation of this lease in his official capacity.

The Directors of Real Property and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**RESOLUTION - Award of Contract - Master Equipment Lease Financing Program.**

This Board paper would award a master equipment lease financing contract to Banc of America Public Capital Corp to provide the County a financing arrangement for the purchase, acquisition, and installation of capital equipment for the County and School Board in an aggregate amount not to exceed \$30,000,000 outstanding from time to time.

Five proposals were received in response to RFP No 19-1874-5JOK. After review and evaluation of the proposals, the selection committee interviewed the following firms:

- Banc of America Public Capital Corp
- JP Morgan Chase Bank
- SunTrust Equipment Finance & Leasing Corp
- TD Equipment Finance

Based upon review of the proposals and the interviews, the selection committee chose Banc of America Public Capital Corp as the top-ranked firm and negotiated a spread to and percent of the annualized interest rate index on 3, 4, 5, 6, 7, and 10-year ICE SWAP Rates as published on the report date on the Intercontinental Exchange, Inc. website under ICE Benchmark Administration Market on a weekly average basis for the week preceding the acceptance date as follows:

<b>Lease Term</b>	<b>Spread</b>	<b>Index Name</b>
<b>Taxable (With Prepayment Option)</b>		
3 Years	0.6230%	Index Rate based on 2YR ICE SWAP
4 Years	0.5643%	Index Rate based on 2YR ICE SWAP

5 Years	0.6529%	Index Rate based on 3YR ICE SWAP
6 Years	0.6583%	Index Rate based on 3YR ICE SWAP
7 Years	0.7965%	Index Rate based on 4YR ICE SWAP
10 Years	0.8651%	Index Rate based on 5YR ICE SWAP

Lease Term	Percentage of Index	Non-Bank Qualified Spread
<b>Tax-Exempt (With Prepayment Option)</b>		
3 Years	79%	0.4743%
4 Years	79%	0.4283%
5 Years	79%	0.4983%
6 Years	79%	0.5025%
7 Years	79%	0.6110%
10 Years	79%	0.6645%

This Board paper also authorizes the Director of Finance to execute individual Schedules for financing the purchase, acquisition, and installation of capital equipment for the County and School Board in an aggregate amount not to exceed \$30,000,000 outstanding from time to time.

The Director of Finance and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION – Authorizing the County to Enter Into a Payment Support Agreement With the Economic Development Authority of Henrico County, Virginia, in Connection With Direct Bank Purchase Financing for Acquisition Costs of the “Wilton Farm Property” for the County.**

This Board paper facilitates financing of the purchase of the Wilton Farm property in the Varina District. The financing would be repaid from funds appropriated by the Board to the Economic Development Authority on an annual basis. The resolution directs the County Manager to include each year in his proposed budget an appropriation equal to the debt service in such fiscal year.

The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Roof Replacement Project - The Cultural Arts Center at Glen Allen - Brookland District.**

This Board paper would award a construction contract for \$259,868 to N.W. Martin & Bros., Inc. for roof replacement at The Cultural Arts Center at Glen Allen. Construction is anticipated to begin in November 2019 and be completed by January 2020.

The County received two bids on September 17, 2019, in response to ITB No. 19-1905-8PEW with the following results for the Total Bid Amount and Additive Alternate Nos. 1, 2, and 3:



<b>Bidder</b>	<b>Total Bid</b>
N.W. Martin & Bros., Inc. Richmond, VA	\$259,868
Bofam Contractor Group, LLC Lorton, VA	\$306,794

Based upon a review of the bids, N.W. Martin & Bros., Inc. is the lowest responsive and responsible bidder for the Total Bid Amount and Additive Alternate Nos. 1, 2, and 3.

The Board paper authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15 percent of the original contract amount. Funding to support the contract is available within the project budget.

The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Acceptance of Unsolicited Proposal for Consideration - Construction of Police Range Classroom Addition - Varina District.**

This Board paper would accept for consideration an unsolicited PPEA proposal for the design and construction of a classroom addition at the Henrico County Police Division firing range at 6550 La France Road. The proposal includes construction of a classroom, storage facilities, and other rooms, parking area modifications, relocation of an existing shed, and an upgrade to the septic system and well.

Funding for the Police Division Firing Range Classroom Addition project was included in the FY2019-20 Approved Capital Budget.

The County received an unsolicited proposal on July 8, 2019 from VBPRO Partners, LLC. The Working Group evaluated the proposal and unanimously recommended to the County Manager that the Board accept the unsolicited proposal for consideration. The County Manager concurs with the Working Group’s recommendation.

The Board paper accepts the unsolicited proposal for consideration and directs the Purchasing Director to post a notice of the Board’s decision, post the unsolicited proposal, and accept any competing proposals for a period of 90 days.

The Working Group and the County Manager recommend approval of the Board paper.

**RESOLUTION - To Accept a Grant From the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program, to Procure Equipment That Will Enhance Tactical Capabilities Within the Police Division to Better Serve Our Community.**

This Board paper accepts a grant in the amount of \$66,656 from the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program. The Division will use this grant, which requires no local match, to purchase items that will enhance both officer and citizen safety and better address the opioid crisis with improved investigative tools. These items are ballistic shields, training rounds, GPS cell phones with software, rugged laptops, external hard drives, and software for crime analysis.

The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.**

This Board paper accepts a \$214,481 grant from the Virginia Department of Motor Vehicles. This annual grant originates with the U.S. Department of Transportation and its National Highway Safety Transportation Administration. The Division will use this grant to pay for approximately 4,700 hours of overtime for officers to participate in alcohol-impaired driving enforcement. This grant will also be used to send officers to DUI related conferences. This grant requires an in-kind local match of fuel, vehicle maintenance, and FICA costs.

**RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.**

This Board paper accepts a \$27,000 grant from the Virginia Department of Motor Vehicles. This annual grant originates with the U.S. Department of Transportation and its National Highway Safety Transportation Administration. The Division will use this grant to pay for approximately 600 hours of overtime for officers to participate in occupant protection enforcement which will include the Click It or Ticket program. This grant requires an in-kind local match of fuel, vehicle maintenance, and FICA costs.

**RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Pedestrian and Bicycle Safety.**

This Board paper accepts a \$5,400 grant from the Virginia Department of Motor Vehicles. This annual grant originates with the U.S. Department of Transportation and its National Highway Safety Transportation Administration. The Division will use this grant to pay for approximately 120 hours of overtime for officers to participate in pedestrian and bicycle safety enforcement. This grant requires an in-kind local match of fuel, vehicle maintenance, and FICA costs.

The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.**

This Board paper accepts a \$51,708 grant from the Virginia Department of Motor Vehicles. This annual grant originates with the U.S. Department of Transportation and its National Highway Safety Transportation Administration. The Division will use this grant to pay for approximately 1,000 hours of overtime for officers to participate in speed control enforcement. These funds will also be used to purchase three new lidar units for a total of \$6,708. This grant requires an in-kind local match of fuel, vehicle maintenance, and FICA costs.

**RESOLUTION - Signatory Authority - Dedication of Public Road Right-of-Way - Watts Lane - Fairfield District.**

This Resolution will authorize the Chairman to execute a subdivision plat dedicating the extension of Watts Lane, east of Laburnum Avenue, as public road right-of-way. The right-

of-way crosses County land at the site of the new Fairfield Library and will provide access to the facility from Laburnum Avenue and Watts Lane.

This request has been routed through the Departments of Libraries, Public Works, Public Utilities, Planning and Real Property without objection; the County Manager concurs.

**RESOLUTION - Award of Contract - High School Athletic Field Improvements Phase 3, Deep Run, Glen Allen, and Mills E. Godwin High Schools.**

This Board paper would award three construction contracts to Astro Turf Corporation (in the amounts of \$2,466,900 for Deep Run High School, \$2,043,500 for Glen Allen High School, and \$2,443,000 for Mills E. Godwin High School) to convert the three existing natural grass football fields to tournament quality synthetic multi-purpose fields consisting of organic infill. The construction project will include site-work/grading within the existing football stadium ovals, underground drainage systems and stormwater system improvements, and rework/replacement of the existing running tracks. The work is anticipated to begin on December 2, 2019, and be substantially completed within 220 calendar days which will enable all three fields to be completed for the fall 2020 sports seasons.

Bids were received on September 10, 2019, in response to ITB #19-1896-7JOK. The bidders and bid amounts are as follows:

<b>Bidder</b>	<b>Bid Amount</b>		
	Deep Run High School	Glen Allen High School	Mills E. Godwin High School
Astro Turf Corporation	\$2,466,900	\$2,043,500	\$2,443,000
R.A.D. Corp. d/b/a RAD Sports	\$2,856,000	\$2,402,000	\$2,585,000
Miller Flooring Company	\$2,969,785	No Bid	\$2,927,525

Based upon a review of the bids, Astro Turf Corporation is the lowest responsive and responsible bidder for each high school location.

This Board Paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount. Funding to support the contract is available within the project budget.

**RESOLUTION - Award of Contract - Waterline Abandonment and Replacement - Gay Avenue and Eanes Lane - Varina District.**

This Board paper would award a construction contract for \$590,500 to Walter C. Via Enterprises, Inc. for the Gay Avenue and Eanes Lane Waterline Abandonment and Replacement project. The project includes construction of approximately 880 linear feet of 8-inch diameter water main and approximately 144 linear feet of 6-inch diameter water

main; abandonment of deteriorated 6-inch diameter water main; and construction of new water service pipes to transfer water service to the new water mains. The project is located along Gay Avenue and Eanes Lane, approximately bounded by Inman Avenue (north), Brittles Lane (east), Parrish Street (south), and Eanes Lane (west).

The work is expected to begin in December 2019 and to be completed by May 2020. Funding will be provided by the Water and Sewer Revenue Fund.

Two bids were received on August 27, 2019, in response to Invitation to Bid No. 19-1897-7JOK:

<u>Bidders</u>	<u>Bid Amount</u>
Walter C. Via Enterprises, Inc. West Point, VA	\$590,500
Enviroscape, Inc. Sandston, VA	\$749,200

Based upon a review of the bids, Walter C. Via Enterprises, Inc. is the lowest responsive and responsible bidder.

The Board paper also grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Revenue Sharing Projects - Fairfield, Three Chopt, and Varina Districts.**

This Board paper would authorize the County Manager to execute an amendment to the County’s programmatic project administration agreement with the Virginia Department of Transportation (VDOT) for VDOT’s Revenue Sharing Program (Program). The amendment will add three new construction projects and increase the estimated cost for one project covered by the agreement.

The three new construction projects are:

- (1) Audubon Drive Sidewalk from White Oak Village Shopping Center to Wood Thrush Circle (Varina District)
- (2) N. Parham Road Sidewalk from 150 feet south of Fordson Road to 100 feet east of Fordson Road (Three Chopt District)
- (3) Creighton Road Sidewalk from Harvest Crest Drive to Carolee Drive (Fairfield District)
- (4) The estimated cost for Creighton Road improvements and the sidewalk from N. Laburnum Avenue to Sandy Lane (Fairfield District) has increased by \$1 million.

VDOT will contribute 50% of the County's actual cost of construction for the four projects, up to a maximum of \$1,411,500. The County will pay the remainder of the projects' costs.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.