

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 28, 2015**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- | | |
|------------------|---|
| 5:15 - 6:00 p.m. | 2015 UCI Road World Championships Update |
| 6:00 - 6:30 p.m. | Economic Development Authority Online Site Selection Tool |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
July 23, 2015

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 28, 2015
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – July 14, 2015, Regular Meeting

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

APPOINTMENTS/RESIGNATIONS

- 171-15 Resolution - Resignation of Member - Community Criminal Justice Board.
- 172-15 Resolution - Appointment of Members - Community Criminal Justice Board.
- 173-15 Resolution - Resignation of Member - Henrico Area Mental Health & Developmental Services Board.

PUBLIC HEARING ITEMS

- 174-15 Resolution - Amendments to the FY 2015-16 Annual Fiscal Plan: July, 2015.
- 175-15 Resolution - List of Projects to be Funded by the Meals Tax in FY 2015-16: July, 2015.
- 176-15 Resolution - Signatory Authority - Easement Agreement - Virginia Electric and Power Company - Fairfield District.
- 177-15 Resolution - Signatory Authority - Quitclaim of Portion of Drainage Easement - Lakeside Terrace Subdivision - Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

- 178-15 Resolution - Award of Construction Contract - Replacement of Boiler Plant and Domestic Water Heater at Jail West - Brookland District.
- 179-15 Resolution - To Accept Target Corporation Law Enforcement Community Giving Grant.

180-15

Resolution - Award of Construction Contract - Demolition and Replacement of Salt Dome Structure - Dabbs House Road Maintenance Facility - County Project #2101.50704.28004.05026 - Fairfield District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 28, 2015**

APPOINTMENTS/RESIGNATIONS

RESOLUTION – Resignation of Member – Community Criminal Justice Board.

This Board paper accepts the resignation of **Charles E. Jordan** from the Community Criminal Justice Board as the Brookland District citizen representative.

RESOLUTION – Appointment of Members – Community Criminal Justice Board.

This Board paper appoints the following persons to the Community Criminal Justice Board for unexpired terms ending June 30, 2016, or thereafter, when their successors shall have been appointed and qualified:

Robert G. Marshall, citizen representative (Brookland)
Bobby N. Turnage, citizen representative (Three Chopt)

RESOLUTION - Resignation of Member – Henrico Area Mental Health & Developmental Services Board.

This Board paper would accept the resignation of **Molly E. Shurm** from the Henrico Area Mental Health & Developmental Services Board.

PUBLIC HEARING ITEMS

RESOLUTION – Amendments to the FY 2015-16 Annual Fiscal Plan: July, 2015.

A Board paper was presented on July 14, 2015, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed their advertisement, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on July 28, 2015. After the public hearing, at that same meeting, this paper may be approved.

RESOLUTION – List of Projects to be Funded by the Meals Tax in FY 2015-16: July, 2015.

A Board paper was approved on July 14, 2015, which (a) received a project-by-project list of proposed capital projects of the Henrico County Public Schools to be funded with meals tax revenues, (b) directed their advertisement, and (c) set the date for a public hearing. This paper

approves the list of projects to be funded with meals tax revenues and the corresponding transfers from the Education Meals Tax Project Reserve account to the individual projects.

The Director of Finance recommends approval, and the County Manager concurs.

RESOLUTION - Signatory Authority - Easement Agreement - Virginia Electric and Power Company - Fairfield District.

This Board paper authorizes the Chairman and Clerk to execute an agreement authorizing Virginia Electric and Power Company (VEPCO) to trim or remove vegetation on a portion of Lot 12, Block E of Lakeside Hills Subdivision owned by the County which may endanger or fall within 10 feet of VEPCO's adjacent transmission line facilities.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Planning, Public Utilities, Public Works and Real Property recommend approval, and the County Manager concurs.

RESOLUTION - Signatory Authority - Quitclaim of Portion of Drainage Easement - Lakeside Terrace Subdivision - Fairfield District.

This Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in an unneeded portion of a drainage easement across Lot 41, Block 11, Section 1 in Lakeside Terrace Subdivision.

The Directors of Public Works, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Award of Construction Contract - Replacement of Boiler Plant and Domestic Water Heater at Jail West - Brookland District.

This Board paper awards a construction contract for \$345,000 to Valley Boiler & Mechanical, Inc. to replace the boiler plant and domestic water heater at Jail West. The project includes replacement of hot water boilers and heaters with a new boiler and new hot water tanks in the basement mechanical room of Jail West. The project also includes the installation of two new heat exchangers and any necessary piping changes, electrical work, controls, and additional work as required. The construction is anticipated to begin in November 2015.

The County received eight bids on July 8, 2015, in response to ITB# 15-9814-6JK as follows:

| Bidder | Total Bid Amount |
|---|-------------------------|
| Valley Boiler & Mechanical, Inc. Roanoke, VA | \$345,000 |
| Capitol Boiler Works, Inc. Ashland, VA | \$349,998 |
| Comfort Systems of Virginia, Inc. Chesapeake, VA | \$388,215 |
| Chamberlain Mechanical Services, Inc. Mechanicsville, VA | \$400,400 |
| Southworth Mechanical Corporation Richmond, VA | \$418,841 |
| E. McLaughlan & Sons, Inc. Richmond, VA | \$419,390 |
| Retrofit Services, Inc. Newport News, VA | \$442,400 |
| Waco, Inc. Sandston, VA | \$452,499 |

Based upon a review of the bids, Valley Boiler & Mechanical, Inc. is the lowest responsive and responsible bidder.

The Board paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount.

The Director of General Services and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - To Accept Target Corporation Law Enforcement Community Giving Grant.

This Board paper accepts a \$500 grant from the Target Corporation Law Enforcement Community Giving Grant Program. The grant, which requires no local match, will be used to purchase a needed recruitment banner.

RESOLUTION - Award of Construction Contract - Demolition and Replacement of Salt Dome Structure - Dabbs House Road Maintenance Facility - County Project #2101.50704.28004.05026 - Fairfield District.

This Board paper awards a construction contract for \$448,790 to Dome Corporation of North America for the demolition and replacement of the salt dome structure at the Dabbs House Road Maintenance Facility. The structure is used to store salt for the treatment of County roads during snowstorms and is approximately 30 years old. The work is anticipated to begin in August 2015.

The County received one bid on June 9, 2015, in response to ITB No. 15-9775-4JK as follows:

| Bidder | Total Bid Amount |
|--|------------------|
| Dome Corporation of North America Saginaw, MI | \$448,790 |

Based upon a review of the bid, Dome Corporation of North America is the lowest responsive and responsible bidder. Funding will be provided by County Maintenance Funds, Project #2101.50704.28004.05026.

The Director of Public Works and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.