

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 12, 2016, at 5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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|------------------|--------------------------------------------------------|
| 5:30 - 5:45 p.m. | Dominion Virginia Power State and Local Affairs Update |
| 5:45 - 6:15 p.m. | PGA TOUR Champions Dominion Charity Classic Update |
| 6:15 - 6:30 p.m. | Fair Labor Standards Act (FLSA) Changes |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
July 7, 2016

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 12, 2016
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – June 28, 2016, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

109-16
REZ2016-
00012
Three Chopt

SP Hotel, LLC: Request to conditionally rezone from A-1 to B-2C Business District (Conditional) Parcel 731-764-4292 containing 7.67 acres located on the south line of W. Broad Street (U.S. Route 250) approximately 2000' west of its intersection with N. Gayton Road. The applicant proposes a hotel. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development and Environmental Protection Area. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the June 14, 2016, meeting.)**

110-16
PUP2016-
00004
Three Chopt

SP Hotel, LLC: Request for a Provisional Use Permit under Sections 24-58.2(h), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a six-story hotel on Parcel 731-764-4292 located on the south line of W. Broad Street (U.S. Route 250) approximately 2000' west of its intersection with N. Gayton Road. The existing zoning is A-1 Agricultural District. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development and Environmental Protection Area. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the June 14, 2016, meeting.)**

143-16
REZ2016-
00008
Fairfield

Guy Blundon: Request to amend proffered conditions accepted with rezoning case C-33C-04 on Parcels 784-749-1627 and 784-748-2576 located on the west line of Brook Road (U.S. Route 1), approximately 875' south of its intersection with Hilliard Road (State Route 161). The applicant proposes to amend Proffer 2 related to age restrictions and Proffer 3 related to enforcement of age restrictions. The existing zoning is R-5C General Residence District (Conditional). The 2026 Comprehensive Plan recommends Multi-Family Residential, density should not exceed 19.8 units per acre, and Environmental Protection Area. Part of the site is located in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

- 144-16
REZ2016-
00018
Three Chopt
- Carole M. Weinstein, LLC: Request to amend proffered conditions accepted with rezoning cases REZ2015-00001 and C-36C-91 on Parcel 753-759-8339 located on the west line of Stillman Parkway approximately 330' north of its intersection with W. Broad Street (U.S. Route 250) to allow for automobile sales. The existing zoning is B-3C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The existing zoning is B-3C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 145-16
REZ2016-
00010
Tuckahoe
- Wilkins-Bradley Realty Partners, LLC: Request to conditionally rezone from R-0C One-Family Residence District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcel 737-750-7485 containing 7.57 acres located on the southwest line of Ridgefield Green Drive between John Rolfe and Ridgefield Parkways. The RTH District allows a maximum of nine (9) units per acre. The applicant proposes a residential townhome development. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Semi-Public. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 146-16
REZ2016-
00016
Three Chopt
- Locke A. Taylor, Jr.: Request to conditionally rezone from O-2 Office District to B-1C Business District (Conditional) Parcel 758-752-1178 containing .918 acres located at the southeast intersection of N. Parham Road and Mayland Drive. The applicant proposes a small animal hospital. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Office. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 147-16
REZ2016-
00017
Fairfield
- Ronald Taylor: Request to conditionally rezone from R-3 One-Family Residence District to B-3C Business District (Conditional) Parcel 809-722-9173 containing 1.225 acres located on the south line of Nine Mile Road (State Route 33) at its intersection with Meadowspring Road. The applicant proposes a car wash. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Commercial Concentration. The site is located in the Airport Safety Overlay District and the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 148-16
PUP2015-
00003
Three Chopt
- RTF Sports and Entertainment, Inc.: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120, and 24-122.1 of the County Code in order to allow extended hours of operation until 1 a.m. for an existing restaurant (Short Pump Pour House) in Short Pump Crossing Shopping Center, on part of Parcel 738-760-8449, located on the west line of Pump Road approximately 600' north of its intersection with Three Chopt Road. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

149-16 REZ2016-00014 Three Chopt
Excel West Broad Marketplace, LLC: Request to conditionally rezone from B-3C Business District (Conditional) to C-1C Conservation District (Conditional) Parcels 732-765-8532, 733-765-1958, and 733-765-6794 containing 8.715 acres located between the north line of W. Broad Street (U.S. Route 250) and the south line of Interstate 64 approximately 1000' west of N. Gayton Road. The applicant proposes a conservation district. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Environmental Protection Area and Urban Mixed-Use. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARINGS – OTHER ITEMS

- 150-16 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement Duncroft Subdivision - Brookland District.
- 151-16 Resolution - Signatory Authority - Conveyance of Real Estate - Brook Road Improvements - Fairfield District.
- 152-16 Resolution - Signatory Authority - Quitclaim of Utility Easement - Alvis Woods at Bacova Station, Section 2 - Three Chopt District.
- 153-16 Resolution - Signatory Authority - Conveyance of Real Estate - Sewer Pumping Station Site - 2498 Kilpeck Drive - Three Chopt District

PUBLIC COMMENTS

GENERAL AGENDA

- 154-16 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2016-17 Annual Fiscal Plan: July, 2016.
- 155-16 Introduction of Ordinance – To Repeal and Reserve Section 20-77 of the Code of the County of Henrico Titled “Pollution control equipment and facilities” Because a Local Ordinance Is No Longer Necessary to Establish This Tax Exemption.
- 156-16 Resolution - End of Local Emergency.
- 157-16 Introduction of Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Creating a New Precinct and Polling Place in the Fairfield District From a Portion of the Highland Gardens Precinct, and Changing the Name of Byrd Precinct in the Tuckahoe District and Updating the Name of Its Polling Place.
- 158-16 Resolution - Award of Contract - Architectural and Engineering Services - Renovation of Dumbarton Library - Brookland District.

- 159-16 Resolution – Signatory Authority – Lease Amendment – 3965 Deep Rock Road – Three Chopt District.
- 160-16 Resolution - Award of Contract - Contract Administration and Design Services - Greenwood Park Phase I - Brookland District
- 161-16 Resolution – Award of Construction Contract – Greenwood Park Phase I – Brookland District.
- 162-16 Resolution - Acceptance of Roads - Brookland, Three Chopt and Tuckahoe Districts.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 12, 2016

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

- REZ2016-00012
Three Chopt
- SP Hotel, LLC: Request to conditionally rezone from A-1 to B-2C Business District (Conditional) Parcel 731-764-4292 containing 7.67 acres located on the south line of W. Broad Street (U.S. Route 250) approximately 2000' west of its intersection with N. Gayton Road. The applicant proposes a hotel. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development and Environmental Protection Area. The site is located in the West Broad Street Overlay District. Acting on a motion by Mrs. Marshall, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because it continues a form of zoning consistent with the area, the business use is compatible with surrounding development, and the proffered conditions will assure a level of development otherwise not possible. **(Deferred from the June 14, 2016, meeting.)**
- PUP2016-00004
Three Cho
- SP Hotel, LLC: Request for a Provisional Use Permit under Sections 24-58.2(h), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a six-story hotel on Parcel 731-764-4292 located on the south line of W. Broad Street (U.S. Route 250) approximately 2000' west of its intersection with N. Gayton Road. The existing zoning is A-1 Agricultural District. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development and Environmental Protection Area. The site is located in the West Broad Street Overlay District. Acting on a motion by Mrs. Marshall, seconded by Mr. Witte, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because when properly developed and regulated by the recommended special conditions, it would not be detrimental to the public health, safety, welfare and values in the area. **(Deferred from the June 14, 2016, meeting.)**
- REZ2016-00008
Fairfield
- Guy Blundon: Request to amend proffered conditions accepted with rezoning case C-33C-04 on Parcels 784-749-1627 and 784-748-2576 located on the west line of Brook Road (U.S. Route 1), approximately 875' south of its intersection with Hilliard Road (State Route 161). The applicant proposes to amend Proffer 2 related to age restrictions and Proffer 3 related to enforcement of age restrictions. The existing zoning is R-5C General Residence District (Conditional). The 2026 Comprehensive Plan recommends Multi-Family Residential, density should not exceed 19.8 units per acre, and Environmental Protection Area. Part of the site is located in the Enterprise Zone. Acting on a

motion by Mr. Archer, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the changes do not greatly reduce the original intended purpose of the proffers and would continue to assure a quality form of development with maximum protection afforded the adjacent properties.

REZ2016-00018
Three Chopt

Carole M. Weinstein, LLC: Request to amend proffered conditions accepted with rezoning cases REZ2015-00001 and C-36C-91 on Parcel 753-759-8339 located on the west line of Stillman Parkway approximately 330' north of its intersection with W. Broad Street (U.S. Route 250) to allow for automobile sales. The existing zoning is B-3C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The existing zoning is B-3C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. Acting on a motion by Mrs. Marshall, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the change in use is compatible with surrounding development.

REZ2016-00010
Tuckahoe

Wilkins-Bradley Realty Partners, LLC: Request to conditionally rezone from R-0C One-Family Residence District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcel 737-750-7485 containing 7.57 acres located on the southwest line of Ridgefield Green Drive between John Rolfe and Ridgefield Parkways. The RTH District allows a maximum of nine (9) units per acre. The applicant proposes a residential townhome development. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Semi-Public. Acting on a motion by Ms. Jones, seconded by Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is not expected to have a precedent setting effect on the zoning in the area and it would permit development of the land for residential use in an appropriate manner.

REZ2016-00016
Three Chopt

Locke A. Taylor, Jr.: Request to conditionally rezone from O-2 Office District to B-1C Business District (Conditional) Parcel 758-752-1178 containing .918 acres located at the southeast intersection of N. Parham Road and Mayland Drive. The applicant proposes a small animal hospital. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Office. Acting on a motion by Mrs. Marshall, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the business use is compatible with surrounding development, and the proffered conditions will assure a level of compatibility with the surrounding zoning.

REZ2016-00017
Fairfield

Ronald Taylor: Request to conditionally rezone from R-3 One-Family Residence District to B-3C Business District (Conditional) Parcel 809-722-9173 containing 1.225 acres located on the south line of Nine Mile Road (State Route 33) at its intersection with Meadowspring Road. The applicant proposes a car wash. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Commercial Concentration. The site is located in the Airport Safety Overlay District and the Enterprise Zone. Acting on a motion by Mr. Archer, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the Commercial Concentration recommendation of the Land Use Plan and continues a form of zoning consistent within the area.

PUP2015-00003
Three Chopt

RTF Sports and Entertainment, Inc.: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120, and 24-122.1 of the County Code in order to allow extended hours of operation until 1 a.m. for an existing restaurant (Short Pump Pour House) in Short Pump Crossing Shopping Center, on part of Parcel 738-760-8449, located on the west line of Pump Road approximately 600' north of its intersection with Three Chopt Road. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The site is located in the West Broad Street Overlay District. Acting on a motion by Mrs. Marshall, seconded by Ms. Jones, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the conditions should minimize the potential impacts on surrounding uses and it is reasonable in light of the surrounding uses and existing zoning on the property.

REZ2016-00014
Three Chopt

Excel West Broad Marketplace, LLC: Request to conditionally rezone from B-3C Business District (Conditional) to C-1C Conservation District (Conditional) Parcels 732-765-8532, 733-765-1958, and 733-765-6794 containing 8.715 acres located between the north line of W. Broad Street (U.S. Route 250) and the south line of Interstate 64 approximately 1000' west of N. Gayton Road. The applicant proposes a conservation district. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Environmental Protection Area and Urban Mixed-Use. The site is located in the West Broad Street Overlay District. Acting on a motion by Mrs. Marshall, seconded by Ms. Jones, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the objectives and intent of the County's Comprehensive Plan.

PUBLIC HEARINGS - OTHER ITEMS

RESOLUTION - Signatory Authority - Quitclaim of Portion of Utility Easement - Duncroft Subdivision - Brookland District.

The Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in a portion of a utility easement across Lot 9, Block M, Section L of the Duncroft subdivision. The owner has requested the action so that he can apply to the Planning Commission for a variance which would allow him to screen his existing back porch.

The Directors of Public Utilities, Public Works, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Conveyance of Real Estate - Brook Road Improvements - Fairfield District.

This Board paper authorizes the Chairman to execute a deed conveying a 0.058 acre parcel to the Commonwealth of Virginia for improvements to Brook Road at its intersection with Villa Park Drive. The Real Property Department has processed this request through the Departments of Public Utilities, Public Works, and Planning without objection.

The Directors of Public Utilities, Public Works, Planning and Real Property recommend approval of this action.

RESOLUTION - Signatory Authority - Quitclaim of Utility Easement - Alvis Woods at Bacova Station, Section 2 - Three Chopt District.

This Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in an unneeded utility easement across a buildable lot in Alvis Woods at Bacova Station, Section 2. The owner has requested the action because the easement was for utility service to a now abandoned facility and impedes new development.

The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Conveyance of Real Estate - Sewer Pumping Station Site - 2498 Kilpeck Drive - Three Chopt District.

This Board paper authorizes the County Manager, Chairman and Clerk to execute documents to convey a former sewer pumping station site ("the Site") to the abutting property owner, Jarrett L.P., a Virginia limited partnership ("Jarrett") for \$10,400, which is its assessed value. The County now has a sanitary sewer main that serves surrounding properties, so the County no longer needs the Site.

The Real Property Department has processed this proposed sale through the Departments of Planning, Public Utilities, Public Works, and Recreation and Parks without objection. The Directors of Public Utilities and Real Property recommend approval, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2016-17 Annual Fiscal Plan: July, 2016.

This Board paper introduces a resolution to amend the annual fiscal plan for fiscal year 2016-17. The requested amendments are shown in a list dated July 5, 2016, provided by the County Manager to the Board of Supervisors. As part of the proposed amendments, the list includes a project-by-project list of capital projects of the Henrico County Public Schools to be funded with meals tax revenues.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendment.

The budget amendments that are the subject of this paper fall under the one percent threshold that triggers the advertised public hearing requirement. Nevertheless, this paper directs the Clerk of the Board to advertise, in the Richmond Times-Dispatch on July 19, 2016, a synopsis of the proposed amendments and a public hearing to be held on July 26, 2016. A separate paper will be submitted to the Board to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the July 26, 2016, public hearing.

INTRODUCTION OF ORDINANCE – To Repeal and Reserve Section 20-77 of the Code of the County of Henrico Titled “Pollution control equipment and facilities” Because a Local Ordinance Is No Longer Necessary to Establish This Tax Exemption.

This Board paper introduces for advertisement and public hearing on August 9, 2016, an ordinance to repeal and reserve Section 20-77 of the County Code. Because the tax exemption for pollution control equipment and facilities is now established by state law, a local ordinance is no longer necessary to establish the exemption. Therefore, this paper introduces an ordinance to repeal and reserve the County Code section that has been rendered unnecessary.

RESOLUTION - End of Local Emergency

The County Manager issued a declaration of local emergency on June 16, 2016, because of severe thunderstorms. On June 28, 2016, the Board of Supervisors approved a resolution that consented to the declaration of local emergency. Virginia Code §44-146.21(a) requires the Board to end the declared emergency when in the Board’s judgment all emergency actions have been taken. This Board paper satisfies the statutory requirement.

The Fire Chief recommends approval of this Board Paper, and the County Manager concurs.

INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Creating a New Precinct and Polling Place in the Fairfield District From a Portion of the Highland Gardens Precinct, and Changing the Name of Byrd Precinct in the Tuckahoe District and Updating the Name of Its Polling Place.

This Board paper introduces for advertisement and public hearing on August 9, 2016, an ordinance to make two changes to the County’s precincts and polling places.

In the Fairfield District, the ordinance would create a new precinct out of a portion of the current Highland Gardens Precinct. The new precinct would be called “Essex Village Precinct” and its polling place would be the Essex Village Community Center.

In the Tuckahoe District, the ordinance would update the name of the polling place for Byrd Precinct from “Byrd Middle School” to “Quioccasin Middle School” because the name of the school was changed by the Henrico County School Board effective July 1, 2016. In keeping with the new name, the ordinance would also change the name of the precinct to “Quioccasin Precinct.”

The Electoral Board recommended both changes at its meeting on June 17, 2016.

RESOLUTION - Award of Contract - Architectural and Engineering Services - Renovation of Dumbarton Library - Brookland District.

This Board paper would award a contract to Commonwealth Architects for architectural and engineering services to design the renovation of Dumbarton Library. The work will begin in July 2016 and will be completed by February 2017.

On March 25, 2016, the County received six proposals in response to RFP No. 16-1149-2JK. The selection committee (Messrs. Edward Bass, Chris Cantwell, and Al Azzarone, and Ms. Allison Buschy) interviewed the following firms:

Ronald A Worley t/a Worley Associates Architects
Moseley Architects, PC
Commonwealth Architects

The selection committee selected Commonwealth Architects as the top-ranked firm and negotiated a fixed-price contract for \$222,115. Funding is available in the project budget.

The Board paper authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of General Services, the Director of Recreation & Parks, and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Lease Amendment - 3965 Deep Rock Road - Three Chopt District.

This Board paper authorizes the County Manager to execute a lease amendment, in a form approved by the County Attorney, for 4,140 sq. ft. of office and warehouse space at 3965 Deep Rock Road. The Division of Recreation and Parks has occupied the space since 2006.

The amendment will extend the lease one year beginning on September 1, 2016, and terminating on August 31, 2017. The current monthly rent for 2015-16 is \$3,961.82, and the new monthly rent will be \$4,080.68.

The Directors of Recreation and Parks, Real Property and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Contract Administration and Design Services - Greenwood Park Phase I - Brookland District.

This Board paper awards a contract for \$304,856 to Draper Aden Associates, Inc. for administration of the construction contract for Greenwood Park Phase I. The contract includes on-site construction quality assurance and additional design services that were not part of the architectural and engineering contract awarded in September 2014 to CHA Consulting, Inc. The additional design services will be for supporting park elements from the master plan, including a community playground and trails.

Draper Aden has significant sports construction experience with tournament quality sports facilities and the installation of organic infill synthetic fields. The local office in Henrico County will provide all services. The work will begin in August 2016 and will be completed by October 2017. Funding for the contract will be provided by the Recreation & Parks capital project budget for Greenwood Park.

One proposal was received on December 4, 2015, in response to RFP #15-1077-10JK. The selection committee selected Draper Aden Associates, Inc. as the top-ranked firm and negotiated a fixed fee of \$304,856.

This Board paper awards the contract to Draper Aden Associates, Inc. and grants signatory authority to the County Manager to execute the contract. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Recreation & Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Greenwood Park Phase I - Brookland District.

This Board paper awards a construction contract to The LandTek Group, Inc. for Greenwood Park Phase I. The overall project will provide a tournament quality sports complex on the existing 88-acre site. Phase I will include site-work and grading of the front half of the site, and construction of an internal park access road, Greenwood Road improvements, paved parking, four lighted multi-purpose organic infill synthetic athletic fields, sand volleyball courts, and a large restroom building. Construction will also include utilities, new power service, stormwater infrastructure, site irrigation, landscaping, sports equipment, fencing, and signage. The contract also includes Alternate 1 for a large playground system shown on the master plan.

Construction is anticipated to begin in August 2016 and be completed by October 2017.

The County received seven bids on June 28, 2016, in response to ITB# 16-1204-5JK and Addenda Nos. 1, 2, & 3 as follows:

Bidder	Total Bid Amount
The LandTek Group, Inc. Amityville, New York	\$10,964,750
Enviroscape, Inc. Sandston, VA	\$11,343,500
RAD Sports Corp. Rockland, MD	\$11,483,336
Gulf Seaboard General Contractors, Inc. Ashland, VA	\$11,965,000
Loughridge & Company, LLC Richmond, VA	\$12,048,000
Southwood Building Systems, Inc. Ashland, VA	\$12,180,050
Hellas Construction, Inc. Austin, TX	\$12,240,949

The Board paper awards a contract for \$10,964,750 to The LandTek Group, Inc., the lowest responsive and responsible bidder. It also authorizes the County Manager, or the Purchasing

Director as his designee, to execute change orders not to exceed 15% of the original contract amount. Funding will be provided from the Recreation & Parks capital project budget for Greenwood Park.

The Director of Recreation & Parks and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION – Acceptance of Roads – Brookland, Three Chopt and Tuckahoe Districts.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.15 mile of Rocky Branch Farm, Section 1 – Brookland District.
- 2) 0.04 mile of Coventry, Section 3 – Three Chopt District.
- 3) 0.10 mile of Carter’s Ridge, Section 1 – And a Resubdivision of the Bell Grove Reserve Lot – Tuckahoe District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.