

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, August 13, 2019, at 6:00 p.m.** in the County Manager's Conference Room on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- |                  |   |
|------------------|---|
| 6:00 - 6:20 p.m. | Plan of Development for Holladay Elementary School Expansion (New Brookland Area Elementary School) |
| 6:20 – 6:30 p.m. | General Obligation Bonds Update   |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items  |



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
August 8, 2019

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**August 13, 2019**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** - July 23, 2019, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

- 188-19            Resolution - Expressing Appreciation to Jon E. Mathiasen.
- Proclamation - Preparedness Month - September 2019.
- Proclamation - Recovery Month - September 2019.

**APPOINTMENT/RESIGNATION**

- 189-19            Resolution - Appointment of Member - Community Policy and Management Team.
- 190-19            Resolution - Resignation of Member - Henrico Area Mental Health & Development Services Board.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

- 191-19            2352 LLC: Request to rezone from R-5C General Residence District  
REZ2019-        (Conditional) to C-1C Conservation District (Conditional) part of Parcel 782-  
00019            771-0431 containing .904 acres located approximately 770' northwest from the  
Fairfield        terminus of Magnolia Ridge Drive. The applicant proposes a conservation  
                    district. The use will be controlled by zoning ordinance regulations. The 2026  
                    Comprehensive Plan recommends Environmental Protection Area and Office.  
                    The Planning Commission voted to recommend the Board of Supervisors  
                    **grant** the request.
- 192-19            Ken Luu: Request to conditionally rezone from A-1 Agricultural District to R-  
REZ2019-        2C One-Family Residence District (Conditional) part of Parcel 757-744-4101  
00022            containing .421 acres located at the northwest intersection of Michaels and  
Three Chopt    Three Chopt Roads. The applicant proposes a residential lot. The use will be  
                    controlled by zoning ordinance regulations and proffered conditions. The 2026  
                    Comprehensive Plan recommends Suburban Residential 2, where density  
                    should not exceed 3.4 units per acre. The Planning Commission voted to  
                    recommend the Board of Supervisors **grant** the request.

- 193-19  
REZ2019-  
00024  
Tuckahoe
- Luis Carrillo: Request to conditionally rezone from B-2 Business District to B-3C Business District (Conditional) Parcel 767-742-7247 containing .21 acres located at the northwest intersection of Redman Road and Mallory Drive. The applicant proposes an office-warehouse. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 194-19  
REZ2019-  
00021  
Tuckahoe
- 1420 N. Parham Road, LC; Thalhimer Regency, LC et al; and Holly Hill Parham, LLC: Request to conditionally rezone from B-3 Business District and B-1 Business District to UMUC Urban Mixed-Use District (Conditional) Parcels 752-743-9774, 752-744-6336, 753-743-9242, and 753-744-2141 containing 35.53 acres located on the south line of Quioccasin Road between Starling Drive and N. Parham Road. The applicant proposes an urban mixed-use development. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Urban Mixed-Use. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 195-19  
PUP2019-  
00009  
Tuckahoe
- 1420 N. Parham Road, LC; Thalhimer Regency, LC et al; and Holly Hill Parham, LLC: Request for a Provisional Use Permit under Sections 24-32.1(a, c, e, f, g, i, j, k, m, n, o, p, q, r, s, t, v, x, y, z and aa), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow for outdoor vending; an automotive filling station; indoor antique auction; auditorium and assembly hall, coliseum, and stadium; billiard parlor; single offices, clinics and labs for medical, dental and optical uses greater than 30,000 square feet of floor area; grocery or convenience food store greater than 30,000 square feet of floor area; indoor recreation facility/swimming pool greater than 10,000 square feet of floor area; drapery making and furniture upholstering shops; drive-through service window; office-warehouse; parking garage; radio and television stations and studios; outdoor recreation facilities; sign printing and painting shop; television receiving antennas; buildings in excess of 60' in height; density of residential development exceeding 30 dwelling units per acre; open space less than 20 percent; general hospitals; extended hours of operation for any business containing one or two billiard, pool, or bagatelle tables to 2:00 a.m.; number of for-lease multifamily dwelling units exceeding 30 percent of the total units of the UMUC district; and parking plan on Parcels 752-743-9774, 752-744-6336, 753-743-9242, and 753-744-2141 located on the south line of Quioccasin Road between Starling Drive and N. Parham Road. The existing zoning is B-3 Business District and B-1 Business District. The UMUC zoning district is requested with REZ2019-00021. The 2026 Comprehensive Plan recommends Urban Mixed-Use. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

## **PUBLIC HEARINGS – OTHER ITEMS**

- 196-19
- Ordinance - To Amend and Reordain Section 20-78 Titled “Elderly or permanently and totally disabled persons” of the Code of the County of Henrico to Define “Dwelling” to Include Outbuildings for Purposes of the Real Estate Advantage Program and to Exclude Disability Income of Permanently

and Totally Disabled Relatives Living in the Dwelling in Conformance With Changes to the State Code.

- 197-19 Ordinance - To Amend and Reordain Section 20-114 Titled “Exemption for agricultural animals and products” of the Code of the County of Henrico to Expand the Personal Property Tax Exemption for Farm Equipment in Conformance with Changes to the State Code.
- 198-19 Ordinance - To Amend and Reordain Section 5-29 Titled “Unlawful acts; animals running at large” of the Code of the County of Henrico to Impose a Civil Penalty for Dogs Running At Large in Packs in Conformance with Changes to the State Code.
- 199-19 Ordinance - To Amend and Reordain Section 15-144 Titled “Definitions,” Section 15-146 Titled “License,” and Section 15-151 Titled “Bond required; private action on bond” of the Code of the County of Henrico to Change the Definition of Pawnbroker to Include Only Natural Persons in Conformance with Changes to the State Code.
- 200-19 Ordinance - To Amend and Reordain Section 21-104 Titled “Application,” Section 21-106 Titled “Grounds for denial,” and Section 21-107 Titled “Grounds for revocation” of the Code of the County of Henrico to Prohibit Certain Sex Offenders from Possessing or Obtaining a Permit to Operate a Taxicab in Conformance with Changes to the State Code.
- 201-19 Resolution - Authorizing an Equipment Financing Program for the Purchase, Acquisition and Installation of Capital Equipment for the County and Its School Division, in an Aggregate Principal Amount not to Exceed \$30,000,000 Outstanding From Time to Time.
- 202-19 Ordinance - To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Changing the Polling Place of the Lakewood Precinct to Cambridge Baptist Church in the Tuckahoe District.
- 203-19 Resolution - POD2019-00225 - Approval of a Plan of Development for Holladay Elementary School Expansion (New Brookland Area Elementary School) - Brookland District.
- 204-19 Resolution - Signatory Authority - Quitclaim of Portions of Utility Easements - The Village Shopping Center - Tuckahoe District.
- 205-19 Resolution - Signatory Authority - Reciprocal Access Easements and Use and Maintenance Agreement - Wilton Commercial II, LLC - Tuckahoe District.
- 206-19 Resolution - Hearing of Necessity - Sadler Road Improvements - Three Chopt District.

**PUBLIC COMMENTS**

## **GENERAL AGENDA**

- 207-19 Resolution - Authorizing and Providing for the Issuance and Sale of Not to Exceed One Hundred Five Million One Hundred Fifteen Thousand Dollars (\$105,115,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds.
- 208-19 Resolution - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Firehouse 20 - Brookland District.
- 209-19 Resolution - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Mental Health and Developmental Services East Clinic - Varina District.
- 210-19 Resolution - Authorization to Seek Additional Detailed Proposals - Indoor Sports and Convocation Center.
- 211-19 Resolution - Signatory Authority - License Agreement for Storm Drainage, Water Line, and Road Improvements - Brookland District.
- 212-19 Resolution - Acceptance of Roads - Three Chopt District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
August 13, 2019**

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**PRESENTATIONS**

**RESOLUTION - Expressing Appreciation to Jon E. Mathiasen.**

Jon E. Mathiasen, who has served as President and Chief Executive Officer of the Capital Region Airport Commission since 2000, has announced his retirement, effective August 2019. This resolution expresses the Board's appreciation to Mr. Mathiasen for his superior leadership and critically important contributions to Henrico County and the Richmond region over the past 19 years.

**PROCLAMATION - Preparedness Month - September 2019.**

The Federal Emergency Management Agency within the U.S. Department of Homeland Security has sponsored National Preparedness Month each September since 2004. National Preparedness Month encourages citizens and businesses to prepare for and respond to large-scale emergencies and disasters in their communities. This proclamation recognizes September 2019 as Preparedness Month in Henrico County and calls the observance to the attention of all Henrico citizens and businesses.

**PROCLAMATION - Recovery Month - September 2019.**

Recovery Month, which is nationally observed each year during the month of September, offers those involved in substance use treatment an opportunity to educate citizens, community organizations, public officials, and civic leaders about the effectiveness of substance use treatment from both societal and financial perspectives. This proclamation recognizes September 2019 as Recovery Month in Henrico County and calls upon Henrico residents to acknowledge this year's theme, "Join the Voices for Recovery: Together We Are Stronger."

**APPOINTMENT/RESIGNATION**

**RESOLUTION - Appointment of Member - Community Policy and Management Team.**

This Board paper appoints the following person to the Community Policy and Management Team for a term expiring June 30, 2022, or thereafter, when her successor shall have been appointed and qualified:

Private Provider

Emily L. Clark

**RESOLUTION - Resignation of Member - Henrico Area Mental Health & Development Services Board.**

This Board paper accepts the resignation of **Sultan Ali Lakhani** from the Henrico Area Mental Health & Developmental Services Board as the Three Chopt District representative.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

REZ2019-00019  
Fairfield  
2352 LLC: Request to rezone from R-5C General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcel 782-771-0431 containing .904 acres located approximately 770’ northwest from the terminus of Magnolia Ridge Drive. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Environmental Protection Area and Office. Acting on a motion by Mr. Archer, seconded by Mrs. Thornton, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors **grant** the request because it conforms with the objectives and intent of the County’s Comprehensive Plan.

REZ2019-00022  
Three Chopt  
Ken Luu: Request to conditionally rezone from A-1 Agricultural District to R-2C One-Family Residence District (Conditional) part of Parcel 757-744-4101 containing .421 acres located at the northwest intersection of Michaels and Three Chopt Roads. The applicant proposes a residential lot. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, where density should not exceed 3.4 units per acre. Acting on a motion by Mrs. Thornton, seconded by Mr. Baka, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the Comprehensive Plan and would not adversely affect the adjoining area if properly developed as proposed.

REZ2019-00024  
Tuckahoe  
Luis Carrillo: Request to conditionally rezone from B-2 Business District to B-3C Business District (Conditional) Parcel 767-742-7247 containing .21 acres located at the northwest intersection of Redman Road and Mallory Drive. The applicant proposes an office-warehouse. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. The site is in the Enterprise Zone. Acting on a motion by Mr. Baka, seconded by Mr. Archer, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect the pattern of zoning and land use in the area.

REZ2019-00021  
Tuckahoe  
1420 N. Parham Road, LC; Thalhimer Regency, LC et al; and Holly Hill Parham, LLC: Request to conditionally rezone from B-3 Business District and B-1 Business District to UMUC Urban Mixed-Use District (Conditional) Parcels 752-743-9774, 752-744-6336, 753-743-9242, and 753-744-2141 containing 35.53 acres located on the south line of Quiocassin

Road between Starling Drive and N. Parham Road. The applicant proposes an urban mixed-use development. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Urban Mixed-Use. Acting on a motion by Mr. Baka, seconded by Mrs. Thornton, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the Comprehensive Plan and the proffered conditions will assure a level of development otherwise not possible.

PUP2019-  
00009  
Tuckahoe

1420 N. Parham Road, LC; Thalhimer Regency, LC et al; and Holly Hill Parham, LLC: Request for a Provisional Use Permit under Sections 24-32.1(a, c, e, f, g, i, j, k, m, n, o, p, q, r, s, t, v, x, y, z and aa), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow for outdoor vending; an automotive filling station; indoor antique auction; auditorium and assembly hall, coliseum, and stadium; billiard parlor; single offices, clinics and labs for medical, dental and optical uses greater than 30,000 square feet of floor area; grocery or convenience food store greater than 30,000 square feet of floor area; indoor recreation facility/swimming pool greater than 10,000 square feet of floor area; drapery making and furniture upholstering shops; drive-through service window; office-warehouse; parking garage; radio and television stations and studios; outdoor recreation facilities; sign printing and painting shop; television receiving antennas; buildings in excess of 60' in height; density of residential development exceeding 30 dwelling units per acre; open space less than 20 percent; general hospitals; extended hours of operation for any business containing one or two billiard, pool, or bagatelle tables to 2:00 a.m.; number of for-lease multifamily dwelling units exceeding 30 percent of the total units of the UMU district; and parking plan on Parcels 752-743-9774, 752-744-6336, 753-743-9242, and 753-744-2141 located on the south line of Quioccasin Road between Starling Drive and N. Parham Road. The existing zoning is B-3 Business District and B-1 Business District. The UMUC zoning district is requested with REZ2019-00021. The 2026 Comprehensive Plan recommends Urban Mixed-Use. Acting on a motion by Mr. Baka, seconded by Mrs. Thornton, the Planning Commission voted 4-0 (two absent) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and when properly developed and regulated by the recommended special conditions, it would not be detrimental to the public health, safety, welfare and values in the area.

## **PUBLIC HEARINGS – OTHER ITEMS**

**ORDINANCE - To Amend and Reordain Section 20-78 Titled “Elderly or permanently and totally disabled persons” of the Code of the County of Henrico to Define “Dwelling” to Include Outbuildings for Purposes of the Real Estate Advantage Program and to Exclude Disability Income of Permanently and Totally Disabled Relatives Living in the Dwelling in Conformance With Changes to the State Code.**



This Board paper amends the County’s Real Estate Advantage Program (“REAP”) by (1) clarifying that outbuildings, such as sheds and garages, are included in the exemption under the Program and (2) excluding any disability income of permanently and totally disabled relatives living with a REAP participant when calculating the participant’s income.

The changes conform to legislation enacted by the 2019 General Assembly.

**ORDINANCE - To Amend and Reordain Section 20-114 Titled “Exemption for agricultural animals and products” of the Code of the County of Henrico to Expand the Personal Property Tax Exemption for Farm Equipment in Conformance with Changes to the State Code.**

This Board paper expands the County’s personal property tax exemption for farm equipment by exempting (1) equipment and machinery used by a nursery for production of horticultural products and (2) any farm tractor, regardless of whether the tractor is used exclusively for agricultural purposes.

The changes are required by legislation enacted by the 2019 General Assembly.

**ORDINANCE - To Amend and Reordain Section 5-29 Titled “Unlawful acts; animals running at large” of the Code of the County of Henrico to Impose a Civil Penalty for Dogs Running At Large in Packs in Conformance with Changes to the State Code**

This Board paper amends the County’s ordinance prohibiting dogs running at large by (1) imposing a civil penalty of \$100 on each dog running at large in a pack and (2) exempting dogs used in hunting.

The changes are required by legislation enacted by the 2019 General Assembly.

**ORDINANCE - To Amend and Reordain Section 15-144 Titled “Definitions,” Section 15-146 Titled “License,” and Section 15-151 Titled “Bond required; private action on bond” of the Code of the County of Henrico to Change the Definition of Pawnbroker to Include Only Natural Persons in Conformance with Changes to the State Code.**

This Board paper amends the County’s pawnbroker ordinance by changing the definition of “pawnbroker” to include only natural persons and not corporations.

The changes are required by legislation enacted by the 2019 General Assembly.

**ORDINANCE - To Amend and Reordain Section 21-104 Titled “Application,” Section 21-106 Titled “Grounds for denial,” and Section 21-107 Titled “Grounds for revocation” of the Code of the County of Henrico to Prohibit Certain Sex Offenders from Possessing or Obtaining a Permit to Operate a Taxicab in Conformance with Changes to the State Code.**

This Board paper amends the County’s taxicab ordinance by prohibiting certain sex offenders from obtaining or possessing a permit to operate a taxicab.

The changes are in conformance with legislation enacted by the 2019 General Assembly making it a crime for certain sex offenders to operate taxicabs.

**RESOLUTION - Authorizing an Equipment Financing Program for the Purchase, Acquisition and Installation of Capital Equipment for the County and Its School Division, in an Aggregate Principal Amount not to Exceed \$30,000,000 Outstanding From Time to Time.**

This resolution would allow the County to finance various capital equipment purchases for the County and Schools under one agreement, instead of separately procuring new financing arrangements each time new equipment, such as computers and defibrillators, is purchased. Consolidating equipment financing under one agreement will save the County both time and money by simplifying the transactions necessary to procure equipment.

**ORDINANCE - To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Changing the Polling Place of the Lakewood Precinct to Cambridge Baptist Church in the Tuckahoe District.**

This Board paper changes the polling place of the Lakewood Precinct to Cambridge Baptist Church in the Tuckahoe District. The change is proposed because Beth Shalom Lifecare Community, the current polling place, is no longer able to serve as a polling place.

The Electoral Board recommended the change at its meeting on July 23, 2019.

**RESOLUTION - POD2019-00225 - Approval of a Plan of Development for Holladay Elementary School Expansion (New Brookland Area Elementary School) - Brookland District.**

This Board paper is for Board of Supervisors’ approval of a plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, for construction of a two-story, 73,331-square foot addition to Holladay Elementary School with 30 classrooms and support areas for a total of 135,750 square feet and 58 classrooms. The existing school building will house classrooms for Kindergarten – Grade 2 and the new addition will house classrooms for Grades 3 – 5. The construction will also include additional play areas, parking lot modifications, and a new bus loop. The 17.98-acre site is located on Parcel 775-750-0568 on the western line of Galaxie Road and the eastern line of Impala Drive at the points of terminus of Vernon Road to the east and west of the site. The property is zoned R-3, One-Family Residential District, and it is located in the Brookland District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from Schools, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated August 13, 2019, and the conditions listed in the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Quitclaim of Portions of Utility Easements - The Village Shopping Center - Tuckahoe District.**

This Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in unneeded portions of easements across The Village Shopping Center property at the intersection of Patterson Avenue with Three Chopt Road. The owner, FW VA-The Village Shopping Center, LLC, has requested this action. There are no County facilities in these easement areas, the County does not need the portions to be quitclaimed, and replacement easements have been dedicated to the County.

The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper; the County Manager concurs.

**RESOLUTION - Signatory Authority - Reciprocal Access Easements and Use and Maintenance Agreement - Wilton Commercial II, LLC - Tuckahoe District.**

This Board paper authorizes the Chairman to execute a reciprocal access easement agreement. The County owns property located at 2170 John Rolfe Parkway, which it plans to use to provide additional access to Tuckahoe Park. This property is adjacent to the John Rolfe Commons property, which is owned by Wilton Commercial II, LLC. An existing driveway for the John Rolfe Commons property extends onto the County-owned property.

The agreement would (1) grant to Wilton a perpetual access easement across the portion of the driveway located on the County-owned property; (2) accept from Wilton a perpetual access easement across the portion of the driveway located on the John Rolfe Commons property; and (3) provide for maintenance of the reciprocal access easement areas.

The Directors of Recreation and Parks and Real Property recommend approval of this Board paper; the County Manager concurs.

**RESOLUTION - Hearing of Necessity - Sadler Road Improvements - Three Chopt District.**

On July 23, 2019, the Board of Supervisors approved a resolution scheduling a public hearing for August 13, 2019, to consider the need for the construction of improvements on Sadler Road from Dominion Boulevard to east of Cedar Branch Court.

The improvements include realignment of Sadler Road between Ireland Lane and Sadler Grove Road, construction of a new intersection and roundabouts at two existing intersections, increases in lane widths, construction of a center turn lane, installation of curb and gutter, and installation of a shared use path for pedestrians and bicyclists.

The estimated total cost of this project to the County is \$28.5 million. Funding for the proposed improvements will come from the Capital Projects Fund.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

**PUBLIC COMMENTS**

## **GENERAL AGENDA**

### **RESOLUTION - Authorizing and Providing for the Issuance and Sale of Not to Exceed One Hundred Five Million One Hundred Fifteen Thousand Dollars (\$105,115,000) Aggregate Principal Amount of County of Henrico, Virginia, General Obligation Public Improvement Bonds.**

This resolution authorizes the issuance and sale of not to exceed \$105,115,000 aggregate principal amount of general obligation public improvement bonds to support various Schools, Roads, Libraries, and Recreation and Parks projects. Issuance of these bonds was authorized by the voters of the County in the bond referendum on November 8, 2016.

### **RESOLUTION - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Firehouse 20 - Brookland District.**

On April 27, 2018, the Board of Supervisors awarded a contract for \$719,905 to Boarman Kroos Vogel Group, Inc. (BKV Group) for design and construction administration services for Firehouse 20. Three previous contract amendments have increased the contract amount to \$748,641.50.

It is necessary to obtain additional engineering design, topography surveying, environmental wetland assessment, and construction administration services for the regional stormwater management facility and sanitary sewer main extension. The Department of General Services has negotiated a lump sum fee of \$120,907 for the additional work. The Board's approval is required because amendment of the contract, when combined with the three previous amendments, would increase the original contract amount by more than 15% to \$869,548.50.

This Board paper authorizes the County Manager to execute a contract amendment in a form approved by the County Attorney for additional services by BKV Group.

Funding is available within the project budget. The Director of General Services, the Fire Chief, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

### **RESOLUTION - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Mental Health and Developmental Services East Clinic - Varina District.**

On July 11, 2017, the Board of Supervisors awarded a contract in the amount of \$678,657 to Moseley Architects, PC for design and construction administration services for the Mental Health and Developmental Services East Clinic. Four previous contract amendments have increased the contract amount to \$809,100.

It is necessary to obtain additional design and construction administration services to provide a secondary entrance and exit for the facility to allow a left turn onto Nine Mile Road when exiting and a left turn when entering from Nine Mile Road. The Department of General Services has negotiated a lump sum fee of \$15,728 for the additional services. The Board's approval is required because amendment of the contract, when combined with the

four previous amendments, would increase the original contract amount by more than 15% to \$824,828.

This Board paper authorizes the County Manager to execute a contract amendment in a form approved by the County Attorney for additional services by Moseley Architects, PC.

Funding for the contract amendment is available within the project budget. The Director of General Services, the Director of Mental Health and Developmental Services, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Authorization to Seek Additional Detailed Proposals - Indoor Sports and Convocation Center.**

This Board paper would direct the County Manager to request detailed proposals from the six entities which submitted conceptual proposals in response to the July 30, 2018, Request for Proposals for design and construction of an indoor sports and convocation center.

After review of the conceptual proposals, the County Manager determined to proceed to the detailed review phase with two proposals, and the Working Group subsequently reviewed detailed proposals submitted by Eastern Sports Management, LLC and MEB General Contractors, Inc. However, neither detailed proposal included complete information about the location of the proposed center, the entity that will operate the proposed center and its procedures for doing so, and the financial arrangements for construction and operation of the proposed center. Therefore, on December 11, 2018, the Board of Supervisors deferred a decision about proceeding to the negotiation phase and authorized the Working Group to seek additional information from both proposers.

When they provided the requested additional information, neither proposer had a property interest to construct and operate the proposed center at the County's preferred location. Therefore, the County needs to obtain detailed proposals that satisfy the general criteria set out in the July 30, 2018, Request for Proposals and propose a location in which the proposer has a property interest when the detailed proposal is submitted.

The Working Group recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - License Agreement for Storm Drainage, Water Line, and Road Improvements - Brookland District.**

This Board paper authorizes the County Manager to execute a temporary license agreement allowing Staples Mill Investments, LLC to construct storm drainage, water line, and road improvements on County property at the Glen Allen Library. The improvements will serve the proposed Britlyn South subdivision and will become a part of the County's storm drainage, sewer, and road systems upon acceptance. The improvements will not interfere with present or future use of County property.

The Directors of Public Utilities, Public Works, Public Library, and Real Property recommend approval of this Board paper; the County Manager concurs.

**RESOLUTION - Acceptance of Roads - Three Chopt District.**

This Board paper would accept the following named and described sections of roads in the Three Chopt District into the County road system for maintenance.

1. 0.14 mile of Essex at Grey Oaks, Section 1
2. 0.56 mile of Hickory Park Drive & Holman Ridge Road. A Dedication of a portion of Opaca Lane, a portion of Hickory Park Drive, and a portion of Holman Ridge Road
3. 0.66 mile of Holloway at Wyndham Forest, Section 1
4. 0.57 mile of Holloway at Wyndham Forest, Section 2 and a Resubdivision of Holloway Forest, Section 1 Reserved for Future Development
5. 0.54 mile of Holloway at Wyndham Forest, Section 3
6. 0.09 mile of Holloway at Wyndham Forest, Section 4 and a Resubdivision of Area Reserved for Future Development of Holloway at Wyndham, Section 3
7. 0.14 mile of Holloway at Wyndham Forest, Section 5

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.