

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, June 24, 2014, at 5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:30 - 6:00 p.m.	J. Sargeant Reynolds Community College Update
6:00 - 6:15 p.m.	State Funding Update
6:15 - 6:30 p.m.	Regular Meeting Agenda Items



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
June 19, 2014

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**June 24, 2014**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** - June 10, 2014, Regular Meeting

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Keep Henrico Beautiful Committee Landlover and Clean Business Awards.

**APPOINTMENTS/RESIGNATIONS**

- 163-14            Resolution - Appointment of Member - Board of Social Services.
  
- 164-14            Resolution - Appointment of Member - Capital Region Airport Commission.
  
- 165-14            Resolution - Appointment of Members - Community Criminal Justice Board.
  
- 166-14            Resolution - Appointment of Member - Greater Richmond Partnership Board of Directors.
  
- 167-14            Resolution - Resignation of Member - Henrico Area Mental Health & Developmental Services Board.
  
- 168-14            Resolution - Appointment of Members - J. Sargeant Reynolds Community College Board.
  
- 169-14            Resolution - Resignation of Member - Richmond Metropolitan Authority Board of Directors.
  
- 170-14            Resolution - Appointment of Members - Richmond Metropolitan Transportation Authority Board of Directors.
  
- 171-14            Resolution - Resignation of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

- 172-14 Resolution - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.
- 173-14 Resolution - Appointment of Members and Alternates - Virginia Transit Association Board of Directors.

### **PUBLIC HEARING ITEMS**

- 174-14 Resolution - Authorizing the County Manager to Submit the Henrico County 2014-15 Annual Consolidated Plan, Including the CDBG, HOME and ESG Plans for Fiscal Year 2014-15; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2014-15; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.
- 175-14 Resolution - Signatory Authority - Exchange of Real Property - Kain Road - Three Chopt District.
- 176-14 Resolution - Signatory Authority - Quitclaim of Parcel - Relocated Gaskins Road - Tuckahoe District.
- 177-14 Ordinance - To Amend and Reordain Section 17-1 Titled "Definitions," Section 17-23 Titled "Use generally," Section 17-24 Titled "Disposal of certain substances prohibited," Section 17-25 Titled "Dumping waste on premises other than sanitary landfills," and Section 17-58 Titled "Charges" of the Code of the County of Henrico, and to Change the Title of Article II of Chapter 17 From "Sanitary Landfills" to "County Household Refuse Disposal Areas," All to Reflect the Closing of the Springfield Road Landfill and to Change Requirements for County Refuse Disposal.

### **PUBLIC COMMENTS**

### **GENERAL AGENDA**

- 178-14 Resolution - Appropriation of Funds for Fiscal Year 2014-15.
- 179-14 Resolution - Award of Construction Contract - Libbie Mill Library - Brookland District.
- 180-14 Resolution - Award of Contract - Engineering Design Services - Wilkinson Road Bridge - Fairfield District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
June 24, 2014**

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**PRESENTATIONS**

**Keep Henrico Beautiful Committee Land Lover and Clean Business Awards.**

Members of the Keep Henrico Beautiful Committee will join members of the Board of Supervisors at the June 24, 2014, Board meeting to recognize the winners of this year's Land Lover and Clean Business Awards program. One residential property owner and one business from each of the County's five magisterial districts will receive an award for their beautification efforts. Lou Dean, the Committee's Vice Chairperson, will introduce the award recipients and coordinate the presentations.

**APPOINTMENTS/RESIGNATIONS**

**RESOLUTION – Appointment of Member – Board of Social Services.**

This Board paper appoints the following person to the Board of Social Services for a four-year term beginning July 1, 2014, and expiring June 30, 2018, or thereafter, when her successor shall have been appointed and qualified:

Varina District

Michelle R. Henderson

**RESOLUTION – Appointment of Member – Capital Region Airport Commission.**

This Board paper appoints **Tyrone E. Nelson**, a member of the Board of Supervisors, to the Capital Region Airport Commission for an unexpired term ending December 31, 2015, or thereafter, when his successor shall have been appointed and qualified.

**RESOLUTION – Appointment of Members – Community Criminal Justice Board.**

This Board paper appoints the following persons to the Community Criminal Justice Board for two-year terms beginning July 1, 2014, and expiring June 30, 2016, or thereafter, when their successors shall have been appointed and qualified:

- 1) Jane D. Crawley, Henrico County Deputy County Manager for Community Services
- 2) Richard S. Wallerstein, Jr., Judge, Henrico Circuit Court

- 3) G. Barton Chucker, Judge, Henrico General District Court
- 4) Randall G. Johnson, Jr., Judge, Henrico Juvenile and Domestic Relations District Court
- 5) Yvette A. Via, Chief Magistrate, Henrico County
- 6) Douglas A. Middleton, Chief, Henrico Division of Police
- 7) Shannon L. Taylor, Commonwealth's Attorney for Henrico County
- 8) William J. Viverette, an attorney experienced in the defense of criminal matters
- 9) Michael L. Wade, Sheriff of Henrico County
- 10) Mac R. Beaton, a representative of Henrico County Public Schools
- 11) Laura S. Totty, a representative of Henrico Area Mental Health and Developmental Services
- 12) Charles E. Jordan, citizen representative (Brookland)
- 13) William M. Gibson, citizen representative (Fairfield)
- 14) Marcus B. McGahee, citizen representative (Three Chopt)
- 15) Rajendra P. Raval, citizen representative (Tuckahoe)
- 16) James L. Sailes, citizen representative (Varina)

**RESOLUTION – Appointment of Member – Greater Richmond Partnership Board of Directors.**

This Board paper appoints **Patricia S. O'Bannon**, a member of the Board of Supervisors, to the Greater Richmond Partnership Board of Directors for a one-year term expiring June 30, 2015, or thereafter, when her successor shall have been appointed and qualified.

**RESOLUTION – Resignation of Member – Henrico Area Mental Health & Developmental Services Board.**

This Board paper accepts the resignation of **Evelyn O. Dodge** from the Henrico Area Mental Health & Developmental Services Board as a Family/Consumer representative.

**RESOLUTION – Appointment of Members – J. Sargeant Reynolds Community College Board.**

This Board paper appoints the following persons to the J. Sargeant Reynolds Community College Board for four-year terms beginning July 1, 2014, and expiring June 30, 2018, or thereafter, when their successors shall have been appointed and qualified:

Brookland District  
Fairfield District

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Goldie W. Settles

**RESOLUTION - Resignation of Member – Richmond Metropolitan Authority Board of Directors.**

This Board paper accepts the resignation of **David A. Brat** from the Richmond Metropolitan Authority Board of Directors.

**RESOLUTION - Appointment of Members - Richmond Metropolitan Transportation Authority Board of Directors.**

The Virginia General Assembly during its 2014 session enacted House Bill No. 597, which takes effect July 1, 2014. This legislation renames the Richmond Metropolitan Authority as the Richmond Metropolitan Transportation Authority (the “Authority”) and equalizes representation on the Authority’s Board of Directors among the City of Richmond and the Counties of Chesterfield and Henrico. The bill also allows the Board of Supervisors to appoint one of its own members to the Authority’s Board and provides, among other things, that the terms of the three additional members to be appointed by the Board of Supervisors shall commence on July 1, 2014.

The Board of Supervisors wishes to appoint three additional members to the Authority’s Board, reappoint a current member to the Authority’s Board, and appoint a member to fill a vacancy on the Authority’s Board. This Board paper provides for the following:

- 1) appointment of the following persons to the Authority’s Board as additional members for four-year terms beginning July 1, 2014, and expiring June 30, 2018, or thereafter, when their successors shall have been appointed and qualified:

**Harvey L. Hinson**, a resident of the Brookland District

**Marvin R. Tart, Sr.**, a resident of the Fairfield District

**Tyrone E. Nelson**, a member of the Board of Supervisors and resident of the Varina District;

- 2) reappointment of **Virgil R. Hazelett**, a resident of the Tuckahoe District, to the Authority's Board for a four-year term beginning July 1, 2014, and expiring June 30, 2018, or thereafter, when his successor shall have been appointed and qualified; and
- 3) appointment of **Bryan E. Kornblau**, a resident of the Three Chopt District, to the Authority's Board for an unexpired term ending June 30, 2016, or thereafter, when his successor shall have been appointed and qualified.

**RESOLUTION – Resignation of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.**

This Board paper accepts the resignation of **Elizabeth C. Brogan** from The Cultural Arts Center at Glen Allen Foundation Board of Directors.

**RESOLUTION – Appointment of Members – The Cultural Arts Center at Glen Allen Foundation Board of Directors.**

This Board paper appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms beginning July 1, 2014, and expiring June 30, 2017, or thereafter, when their successors shall have been appointed and qualified:

At-Large	Scott A. Garka ( <i>returning member</i> )
At-Large	Scott K. Hammer ( <i>new member</i> )
At-Large	Michael E. Klein ( <i>returning member</i> )
At-Large	Juanita B. Leatherberry ( <i>returning member</i> )
At-Large	Rugene S. Paulette ( <i>returning member</i> )
At-Large	Jaspreet G. Pahwa ( <i>new member</i> )
At-Large	Peter N. Thacker, Jr. ( <i>returning member</i> )

**RESOLUTION – Appointment of Members and Alternates – Virginia Transit Association Board of Directors.**

This Board paper appoints the following persons to the Virginia Transit Association Board of Directors for one-year terms expiring June 30, 2015, or thereafter, when their successors shall have been appointed and qualified:

**Members**

Board of Supervisors	David A. Kaechele
Board of Supervisors	Tyrone E. Nelson

**Alternates**

Director of Public Works	Steven J. Yob
Transportation Development Division Director	E. Todd Eure

## **PUBLIC HEARING ITEMS**

**RESOLUTION – Authorizing the County Manager to Submit the Henrico County 2014-15 Annual Consolidated Plan, including the CDBG, HOME and ESG Plans for Fiscal Year 2014-15; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2014-15; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.**

This Board paper authorizes the County Manager to submit the Henrico County 2014-15 Annual Consolidated Plan consisting of the CDBG, HOME and ESG Fiscal Year 2014-15 Plans to the United States Department of Housing and Urban Development (HUD) on or before August 15, 2014 in accordance with federal submission requirements.

This is the first year for submission of an ESG Plan for Henrico County. The ESG Plan will implement HUD's Emergency Solutions Grants Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009. HUD recently determined that the County is an entitlement community for ESG funds, and the ESG funds will be used for homelessness prevention, rapid re-housing, and case management services.

The Board paper also authorizes the County Manager to execute contracts with HUD for Fiscal Year 2014-15 for the Henrico CDBG, HOME and ESG programs in a form approved by the County Attorney and in accordance with the rules and regulations of the CDBG, HOME and ESG programs. Finally, it authorizes the County Manager to execute contracts in a form approved by the County Attorney to implement the Fiscal Year 2014-15 CDBG, HOME and ESG activities.

The County's CDBG entitlement for 2014-15 is \$1,564,176.

The County's HOME entitlement for 2014-15 is \$657,051.

The County's ESG entitlement for 2014-15 is \$126,171.

The Department of Community Revitalization has prepared the attached proposed sources and uses of CDBG, HOME and ESG funds. The proposed use of funds includes \$153,601 in CDBG funds unspent from previous years.

The Director of Community Revitalization recommends approval, and the County Manager concurs.

**RESOLUTION – Signatory Authority – Exchange of Real Property – Kain Road – Three Chopt District.**

This Board paper authorizes the County Manager to execute an agreement in a form approved by the County Attorney for the exchange of property along Kain Road near its intersection with North Gayton Road. The County is acquiring 0.228 acre needed for a planned fire station.



The property to be acquired is owned by Welwood I, LLC, a North Carolina limited liability company (Welwood). Welwood is willing to convey its property in exchange for 0.615 acre owned by the County. As additional consideration for the exchange, Welwood has agreed that a buffer of 40 feet along the adjoining property lines will be provided and maintained in perpetuity and that it will provide a lateral sewer connection stub and related easements to serve the County's property at no expense to the County.

The Board paper also authorizes the Chairman to execute and accept a deed of exchange in a form approved by the County Attorney.

The Chief of the Division of Fire and Directors of Real Property, Public Utilities, Public Works, Planning and General Services recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Quitclaim of Parcel - Relocated Gaskins Road - Tuckahoe District.**

This resolution authorizes the Chairman to execute a quitclaim deed releasing any interest the County may have in an unimproved remnant parcel containing 0.095 acre, subject to the reservation of a permanent utility easement on the parcel. The parcel is adjacent to Tuckahoe-South subdivision and is no longer needed because Gaskins Road was relocated with the development of Country Club Colony in 1985. The owner of Lot 3 in Block A of the subdivision, which is adjacent to the remnant parcel, would like to landscape the area.

The Real Property Department has processed this request through the Departments of Public Works, Public Utilities, and Planning without objection.

The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

**ORDINANCE - To Amend and Reordain Section 17-1 Titled "Definitions," Section 17-23 Titled "Use generally," Section 17-24 Titled "Disposal of certain substances prohibited," Section 17-25 Titled "Dumping waste on premises other than sanitary landfills," and Section 17-58 Titled "Charges" of the Code of the County of Henrico, and to Change the Title of Article II of Chapter 17 From "Sanitary Landfills" to "County Household Refuse Disposal Areas," All to Reflect the Closing of the Springfield Road Landfill and to Change Requirements for County Refuse Disposal.**

This Board paper amends provisions of Chapter 17 of the Henrico County Code related to solid waste. The proposed ordinance eliminates charges for waste disposal by commercial users because of the closure of the Springfield Road Landfill. In addition, the ordinance clarifies the charges for the use of 95 gallon refuse containers known as Supercans in the County's refuse collection service.

The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

## PUBLIC COMMENTS

### GENERAL AGENDA

#### **RESOLUTION – Appropriation of Funds for Fiscal Year 2014-15.**

This Board paper appropriates funds for the operating and capital Annual Fiscal Plans for fiscal year 2014-15 approved by the Board of Supervisors on April 22, 2014.

This Board paper also reappropriates to fiscal year 2014-15 (i) funds for ongoing capital projects, (ii) funds budgeted in fiscal year 2013-14 for the long-term disability benefit, (iii) funds for all valid outstanding encumbrances as of June 30, 2014, and (iv) funds for grant programs and donations, for specific purposes that extend beyond June 30, 2014, and all unspent asset forfeiture funds, all within the Special Revenue Fund. These funds are reappropriated to the same department and account for which they are originally appropriated or encumbered.

#### **RESOLUTION - Award of Construction Contract - Libbie Mill Library - Brookland District.**

This Board paper would award a construction contract to Gulf Seaboard General Contractors, Inc. for \$15,050,000 to construct the new Libbie Mill Library. The construction is anticipated to begin in August 2014.

The County received eight bids on June 4, 2014 in response to IFB No. 14-9589-4JK and Addenda Nos.1, 2, 3 and 4, as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Gulf Seaboard General Contractors, Inc. Ashland, VA	\$15,050,000
Loughridge & Company, LLC Richmond, VA	\$15,229,987
MB Contractor, Inc. Roanoke, VA	\$15,318,000
Branch & Associates, Inc. Roanoke, VA	\$15,349,000
Kenbridge Construction Co., Inc. Kenbridge, VA	\$15,999,000
KBE Building Corporation Columbia, MD	\$16,563,140
A.D. Whittaker Construction, Inc. Ashland, VA	\$16,680,700
Southwood Building Systems, Inc. Ashland, VA	\$16,766,250

The Board paper would award the contract to Gulf Seaboard General Contractors, Inc., the lowest responsible and responsive bidder. It also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount.

Funding to support the contract is available within the General Services project budget. The Director of General Services, Director of Libraries, and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Engineering Design Services - Wilkinson Road Bridge - Fairfield District.**

This Board paper would award an engineering design services contract for \$370,536 to Clark Nexsen, Inc. to design the replacement of the Wilkinson Road Bridge. This project includes roadway approach work and drainage improvements.

The County received seven proposals on April 4, 2014 in response to RFP No. 14-9540-1JK. The Selection Committee (Messrs. John Kida, Travis Linville, Brian Moore, and Rob Tieman) reviewed the proposals and interviewed the following firms:

Clark Nexsen, Inc.  
STV Incorporated (d/b/a STV Group Incorporated)  
AECOM Technical Services, Inc.

The Selection Committee selected Clark Nexsen, Inc. to provide the engineering services and negotiated a fixed price contract.

Funding to support this contract is available through the County's road maintenance funds.

The Purchasing Director and the Director of Public Works recommend approval of this Board paper, and the County Manager concurs.