

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 26, 2016, at 5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:30 - 6:00 p.m. | J. Sargeant Reynolds Community College Update |
| 6:00 - 6:15 p.m. | Potential Zoning Ordinance Changes Relating to Breweries |
| 6:15 - 6:30 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
July 21, 2016

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 26, 2016
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – July 12, 2016, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

163-16 Resolution – Commending George B. Lancaster, Jr.

RESIGNATION

164-16 Resolution – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels.

PUBLIC HEARING ITEMS

165-16 Resolution – Amendments to the FY 2016-17 Annual Fiscal Plan: July, 2016.

150-16 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - Duncroft Subdivision - Brookland District. **(Deferred from the July 12, 2016, meeting.)**

166-16 Resolution – Signatory Authority - Quitclaim of Utility Easement – Enclave at Bacova, Section 1 – Three Chopt District.

167-16 Ordinance - Vacation of Portion of Building Lot Line - College Hills Subdivision - Tuckahoe District.

PUBLIC COMMENTS

GENERAL AGENDA

168-16 Resolution - To Accept 2016 Virginia H.E.A.T. Program Award.

169-16 Resolution - Award of Contract - Pinehurst Gardens Area Sewer Rehabilitation - Brookland District.

- 170-16 Resolution - Award of Contract - Mechanicsville Gardens Water Line Rehabilitation - Fairfield District.
- 171-16 Resolution - Award of Construction Contract - Rooty Branch and Virginia Center Sewage Pumping Station Improvements - Three Chopt and Fairfield Districts.
- 172-16 Resolution - Award of Contract - Engineering Design Services for Woodman Road Extension - Brookland and Fairfield Districts.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 26, 2016**

PRESENTATION

RESOLUTION – Commending George B. Lancaster, Jr.

George B. Lancaster, Jr., recently retired as head coach of the Highland Springs High School boys basketball team after 37 seasons. He built and maintained one of the commonwealth's most highly regarded public school basketball programs and left a remarkable legacy that included two state titles, 26 district championships, and 28 district tournament titles. Coach Lancaster is one of only four public school basketball coaches in Virginia High School League (VHSL) history with more than 700 career victories and was selected to the VHSL Hall of Fame in 2013 after being named state coach of the year twice, region coach of the year four times, and district coach of the year 15 times. This resolution commends Coach Lancaster for his notable contributions to our student-athletes, to our community, and to our commonwealth's coaching profession.

RESIGNATION

RESOLUTION – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels.

This Board paper accepts the resignation of Tuckahoe District resident **Gary L. Wilkinson** as a person eligible to serve as the third member of employee grievance panels.

PUBLIC HEARING ITEMS

RESOLUTION – Amendments to the FY 2016-17 Annual Fiscal Plan: July, 2016.

A Board paper was presented on July 12, 2016, that (a) received requests for amendments to the Annual Fiscal Plan and a project-by-project list of proposed capital projects of the Henrico County Public Schools to be funded with meals tax revenues, (b) directed their advertisement, and (c) set the date for a public hearing. This paper, if approved after the public hearing, amends the Annual Fiscal Plan, appropriates funds for expenditure, as applicable, and transfers meals tax revenues to specific capital projects.

RESOLUTION - Signatory Authority - Quitclaim of Portion of Utility Easement - Duncroft Subdivision - Brookland District.

The Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in a portion of a utility easement across Lot 9, Block M, Section L of the Duncroft subdivision. The owner has requested the action so that he can apply to the Planning Commission for a variance which would allow him to screen his existing back porch.

The Directors of Public Utilities, Public Works, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs. **(Deferred from the July 12, 2016, meeting.)**

RESOLUTION - Signatory Authority - Quitclaim of Utility Easement - Enclave at Bacova, Section 1 - Three Chopt District.

This Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in an unneeded utility easement across a buildable lot in Enclave at Bacova, Section 1. Welford Properties, LLC has requested the action because the easement was for utility service to a now abandoned facility and impedes new development.

The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

ORDINANCE - Vacation of Portion of Building Lot Line - College Hills Subdivision - Tuckahoe District.

This ordinance will vacate the portion of the 50-foot building lot line that crosses Lot 20, Block A, Section 1 of the College Hills subdivision. The owners, David Hudson and Sarah Hudson, requested this vacation so they can enlarge an existing front porch.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - To Accept 2016 Virginia H.E.A.T. Program Award.

This Board paper accepts a \$2,894.87 grant from the Virginia Help Eliminate Auto Theft (H.E.A.T.) Program. The Police Division will use this grant, which requires no local match, to send two auto theft detectives to the International Association of Auto Theft Investigators Training in August 2016 in Murfreesboro, Tennessee.

RESOLUTION - Award of Contract - Pinehurst Gardens Area Sewer Rehabilitation - Brookland District.

This Board paper awards a construction contract to C. T. Purcell Excavating, Inc. for \$4,999,497 for the Pinehurst Gardens Area Sewer Rehabilitation project. The project will replace or line approximately 2.25 miles of sewer main piping and 300 sewer service pipes in the area bounded by Overton Road, Cedar Croft Street, Irisdale Avenue, and Impala Drive.

This project will maintain the reliability of the County wastewater collection system by replacing or lining deteriorated sewer piping installed in the 1940s and 1960s. The work will begin in September 2016 and will be completed by April 2018. Funding will be provided by the Water and Sewer Revenue Fund.

Four bids were received on June 8, 2016, in response to Invitation to Bid No. 16-1192-5CE and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amounts</u>
Henry S. Branscome, LLC Williamsburg, VA	\$4,009,859.88
C. T. Purcell Excavating, Inc. Montpelier, VA	\$4,999,497.00
G. L. Howard, Inc. Rockville, VA	\$5,544,550.00
Walter C. via Enterprises, Inc. West Point, VA	\$5,586,020.00

Based upon a review of the bids and withdrawal of the bid submitted by Henry S. Branscome, LLC as permitted by the procedures in the Invitation to Bid, the second low bidder, C. T. Purcell Excavating, Inc., is the lowest responsive and responsible bidder.

The Board paper awards the contract to C. T. Purcell Excavating, Inc. and grants signatory authority to the County Manager to execute a contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Mechanicsville Gardens Water Line Rehabilitation - Fairfield District.

This Board paper awards a construction contract to Johnson & Glazier Construction Company, Inc. for \$358,100 for the Mechanicsville Gardens Water Line Rehabilitation project. The

project will replace approximately 1,400 feet of water main piping and 28 water service pipes along Carroll Street, N. 21st Street, and Cool Lane.

This project will maintain the reliability of the County water distribution system by providing 8-inch ductile iron water pipe to replace deteriorated and undersized cast iron water pipe installed in the 1940s as part of the Aqua Virginia water network. The work will begin in September 2016 and will be completed by September 2017. Funding will be provided by the Water and Sewer Revenue Fund.

Three bids were received on June 15, 2016, in response to Invitation to Bid No. 16-1197-5CE and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amounts</u>
Johnson & Glazier Construction Company, Inc. Prince George, VA	\$358,100
Walter C. Via Enterprises, Inc. Mattaponi, VA	\$517,588
Lyttle Utilities, Inc. Richmond, VA	\$597,150

Based upon a review of the bids, Johnson & Glazier Construction Company, Inc., is the lowest responsive and responsible bidder.

The Board paper awards the contract to Johnson & Glazier Construction Company, Inc. and grants signatory authority to the County Manager to execute a contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Rooty Branch and Virginia Center Sewage Pumping Station Improvements - Three Chopt and Fairfield Districts.

This Board paper awards a contract to Waco, Inc. for \$888,565 to replace deteriorated pump speed controls and add a new pump and pump speed control in both the Rooty Branch Sewage Pumping Station at 5200 Cox Road and the Virginia Center Sewage Pumping Station at 1293 Village Views Drive.

The new pumps are needed to meet future sewer demands and the existing pump speed controls are over 14 years old. The work will begin in August 2016 and will be completed by March 2018. Funding for this project will be provided by the Water and Sewer Revenue Fund.

Seven bids were received on June 7, 2016, in response to ITB #16-1185-4CE and Addendum No. 1. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Waco, Inc. Sandston, VA	\$888,565
Shaw Construction Yorktown, VA	\$993,000
TA Loving Company Goldsboro, NC	\$1,064,794
MEB General Contractors, Inc. Chesapeake, VA	\$1,098,000
Ulliman Schutte Construction, LLC Miamisburg, OH	\$1,119,000
Southwood Building Systems, Inc. Ashland, VA	\$1,173,600
Fielder's Choice Charlottesville, VA	\$1,201,375

Based upon a review of the bids, Waco, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the contract to Waco, Inc. and authorizes the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is also authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Engineering Design Services for Woodman Road Extension - Brookland and Fairfield Districts.

This Board paper awards a contract to Clark Nexsen, Inc. for engineering services to design the extension of Woodman Road from Greenwood Road to the Dominion Power transmission easement. This project will construct a four-lane divided roadway with shared-use pedestrian path that will connect with the infrastructure improvements to be constructed with the River Mill development.

On September 4, 2015, 11 proposals were received in response to RFP #15-1025-8JK. Based upon evaluation of the written proposals, the Selection Committee interviewed the following firms:

Clark Nexsen, Inc.
Whitman Requardt & Associates, LLP
AECOM Technical Services, Inc.

The Selection Committee subsequently selected Clark Nexsen, Inc. as the successful offeror and negotiated a contract for the lump sum design fee amount of \$1,527,253.

Funding is available through the Capital Projects Fund, County Project #2101.50701.28004.07043.

The Purchasing Director and the Director of Public Works recommend approval of the Board paper, and the County Manager concurs.