

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, September 8, 2015**, at **4:45 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- | | |
|------------------|---|
| 4:45 - 5:15 p.m. | Division of Fire's Insurance Services Office (ISO) Rating |
| 5:15 - 5:45 p.m. | 2005 Bond Referendum Projects Update |
| 5:45 - 6:15 p.m. | 2016 Healthcare Renewal Rates and Plan Information |
| 6:15 - 6:30 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
September 3, 2015

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
September 8, 2015
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – August 11, 2015, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Constitution Week – September 17 – 23, 2015.

Proclamation – Preparedness Month – September 2015.

Proclamation – Recovery Month – September 2015.

PUBLIC HEARINGS - REZONING CASES

112-15
REZ2014-
00050
Brookland

RCS Development Corporation: Request to conditionally rezone from [R-6C] General Residence District (Conditional) and R-2 One-Family Residence District to RTHC Residential Townhouse District (Conditional) Parcels 768-760-1507, 768-759-3393 and 767-760-8701 containing 5.432 acres located on the east line of Hungary Spring Road between Hungary Road and Old Route 33. The applicant proposes a residential townhouse development of no more than 30 units. The RTH District allows a maximum density of nine (9) units per acre. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the June 9, 2015, meeting, Withdrawn by Applicant.)**

191-15
REZ2015-
00021
Three Chopt

ME Nuckols, LLC: Request to conditionally rezone from A-1 Agricultural District to B-3C Business District (Conditional) part of Parcel 733-764-4118 containing 1.68 acres located between the south line of W. Broad Street (U.S. Route 250) and the north line of Graham Meadows Drive approximately 385' west of N. Gayton Road. The applicant proposes access for GreenGate and Strange's Florist. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

- 192-15 REZ2015-00025 Varina Swift Transportation Company: Request to conditionally rezone from M-1C Light Industrial District (Conditional) to M-2C General Industrial District (Conditional) Parcels 817-707-6693 and 817-707-7588 containing 1.98 acres located on the south line of Charles City Road approximately 475' northwest of its intersection with Miller Road. The applicant proposes a transportation training facility. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Light Industry. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 193-15 REZ2015-00020 Fairfield Leinster Nutrient Exchange, LLC: Request to conditionally rezone from A-1 Agricultural District to R-2AC One-Family Residence District (Conditional) Parcel 809-732-9704 containing 19 acres located on the east line of Harvie Road approximately 450' north of its intersection with Harvest Crest Court. The applicant proposes a single-family development of no more than 37 dwellings. The R-2A District allows a minimum lot area of 13,500 square feet and a gross density of 3.23 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 194-15 REZ2015-00026 Three Chopt KCA/Bedford, LLC: Request to conditionally rezone from A-1 Agricultural District and RTHC Residential Townhouse District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 747-770-3395 and 747-770-4264 containing 10.1 acres located along the west line of Nuckols Road at its intersection with New Wade Lane. The applicant proposes a residential townhouse development not to exceed 79 units. The RTH District allows a maximum density of nine (9) units per acre. The uses will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Office. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARINGS – OTHER ITEMS

- 195-15 Resolution - Signatory Authority - Quitclaim of Drainage Easements - Libbie Mill - Brookland District.
- 196-15 Ordinance - Vacation of Building Line - Wedgewood Park Subdivision - Three Chopt District.
- 197-15 Resolution - Signatory Authority - Deed of Easement - Patterson and Forest Avenues - Tuckahoe District.
- 198-15 Resolution - Signatory Authority - Quitclaim of Right-of-Way - Wharf Street -

Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

- 199-15 Introduction of Resolution – Receipt of Request for Amendments to the FY2015-16 Annual Fiscal Plan: September, 2015.
- 200-15 Resolution - Award of Annual Contracts - Architectural, Interior Design, and Engineering Services.
- 201-15 Resolution - Award of Construction Contract - Replace Cooling Tower at Jail West - Brookland District.
- 202-15 Resolution – Award of Construction Contract – Central Automotive Maintenance Large Vehicle Wash Facility – Fairfield District.
- 203-15 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.
- 204-15 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.
- 205-15 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.
- 206-15 Resolution - Approval of Retention of Sales Proceeds by School Board - Portion of Three Chopt Elementary School Property - Three Chopt District.
- 207-15 Introduction of Ordinance – To Amend and Reordain Section 10-199 of the Code of the County of Henrico Titled “Discharges to storm sewer system” to Conform the County Code to the County’s Municipal Separate Storm Sewer System Permit.
- 208-15 Resolution - Acceptance of Roads – Three Chopt and Varina Districts.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
September 8, 2015**

PRESENTATIONS

PROCLAMATION – Constitution Week – September 17 – 23, 2015.

September 17, 2015, marks the two hundred and twenty-eighth anniversary of the signing of the Constitution of the United States of America. The Commonwealth Chapter, National Society Daughters of the American Revolution promotes official recognition of this document and its memorable anniversary. This proclamation recognizes September 17 - 23, 2015, as Constitution Week in Henrico County and encourages Henrico citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

PROCLAMATION – Preparedness Month – September 2015.

The Federal Emergency Management Agency within the U.S. Department of Homeland Security has sponsored National Preparedness Month each September since 2004. National Preparedness Month encourages citizens to prepare for and respond to large-scale emergencies and disasters in their communities. This proclamation recognizes September 2015 as Preparedness Month in Henrico County and calls the observance to the attention of all Henrico citizens.

PROCLAMATION – Recovery Month – September 2015.

Recovery Month, which is nationally observed each year during the month of September, offers those involved in substance abuse treatment an opportunity to educate citizens, community organizations, public officials, and civic leaders about the effectiveness of substance abuse treatment, from both societal and financial perspectives. This proclamation recognizes September 2015 as Recovery Month in Henrico County and calls upon Henrico residents to acknowledge this year's theme, "Join the Voices for Recovery: Visible, Vocal, Valuable."

PUBLIC HEARINGS - REZONING CASES

REZ2014-00050 Brookland	RCS Development Corporation: Request to conditionally rezone from [R-6C] General Residence District (Conditional) and R-2 One-Family Residence District to RTHC Residential Townhouse District (Conditional) Parcels 768-760-1507, 768-759-3393 and 767-760-8701 containing 5.432 acres located on the east line of Hungary Spring Road between Hungary Road and Old Route 33. The applicant proposes a residential townhouse development of no more than 30 units. The RTH District allows a maximum density of nine (9) units
----------------------------	---

per acre. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. Acting on a motion by Mr. Witte, seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it reflects the type of residential growth in the area and the proffered conditions would provide for a higher quality of development than would otherwise be possible. **(Deferred from the June 9, 2015, meeting, Withdrawn by Applicant.)**

REZ2015-
00021
Three Chopt

ME Nuckols, LLC: Request to conditionally rezone from A-1 Agricultural District to B-3C Business District (Conditional) part of Parcel 733-764-4118 containing 1.68 acres located between the south line of W. Broad Street (U.S. Route 250) and the north line of Graham Meadows Drive approximately 385' west of N. Gayton Road. The applicant proposes access for GreenGate and Strange's Florist. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development. The site is located in the West Broad Street Overlay District. Acting on a motion by Mr. Branin, seconded by Mr. Leabough, the Planning Commission voted 3-0 (two absent, one abstention) to recommend the Board of Supervisors **grant** the request because it would assist in achieving the appropriate development of adjoining property.

REZ2015-
00025
Varina

Swift Transportation Company: Request to conditionally rezone from M-1C Light Industrial District (Conditional) to M-2C General Industrial District (Conditional) Parcels 817-707-6693 and 817-707-7588 containing 1.98 acres located on the south line of Charles City Road approximately 475' northwest of its intersection with Miller Road. The applicant proposes a transportation training facility. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Light Industry. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Leabough, seconded by Mr. Branin, the Planning Commission voted 3-0 (two absent, one abstention) to recommend the Board of Supervisors **grant** the request because it continues a form of zoning consistent with the area and the proffered conditions will assure a level of development otherwise not possible.

REZ2015-
00020
Fairfield

Leinster Nutrient Exchange, LLC: Request to conditionally rezone from A-1 Agricultural District to R-2AC One-Family Residence District (Conditional) Parcel 809-732-9704 containing 19 acres located on the east line of Harvie Road approximately 450' north of its intersection with Harvest Crest Court. The applicant proposes a single-family development of no more than 37 dwellings. The R-2A District allows a minimum lot area of 13,500 square feet and a gross density of 3.23 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026

Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Archer, seconded by Mr. Leabough, the Planning Commission voted 3-0 (two absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the Land Use Plan and the proffered conditions will provide appropriate quality assurances not otherwise available.

REZ2015-00026
Three Chopt
KCA/Bedford, LLC: Request to conditionally rezone from A-1 Agricultural District and RTHC Residential Townhouse District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 747-770-3395 and 747-770-4264 containing 10.1 acres located along the west line of Nuckols Road at its intersection with New Wade Lane. The applicant proposes a residential townhouse development not to exceed 79 units. The RTH District allows a maximum density of nine (9) units per acre. The uses will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Office. Acting on a motion by Mr. Branin, seconded by Mr. Leabough, the Planning Commission voted 3-0 (two absent, one abstention) to recommend the Board of Supervisors **grant** the request because it represents a logical continuation of adjacent uses.

PUBLIC HEARINGS – OTHER ITEMS

RESOLUTION - Signatory Authority - Quitclaim of Drainage Easements - Libbie Mill - Brookland District.

This resolution authorizes the Chairman to execute a quitclaim deed releasing the County's interest in unneeded drainage easements across property west of Staples Mill Road that will be developed as Libbie Mill. The unneeded easements were for a storm sewer that has been replaced by a storm sewer directed to the Libbie Mill BMP. The owner, Midtown Land Partners, LLC, has requested their release.

The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

ORDINANCE - Vacation of Building Line - Wedgewood Park Subdivision - Three Chopt District.

This ordinance will vacate the building line on the plat of Lot 3 of Block D in Section A of the Wedgewood Park subdivision. The owner, John J. Schuler, Jr., would like to enlarge an existing porch which would violate the existing front building line without the vacation.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities and Public Works without objection.

RESOLUTION - Signatory Authority - Deed of Easement - Patterson and Forest Avenues - Tuckahoe District.

This resolution authorizes the Chairman to execute a deed of easement conveying a permanent traffic control easement containing .0162 acre at the intersection of Patterson Avenue and Forest Avenue to the Commonwealth of Virginia for its construction and maintenance of traffic signal equipment and devices.

The Directors of Public Utilities, Public Works, and Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Quitclaim of Right-of-Way - Wharf Street - Varina District.

This resolution authorizes the Chairman to execute a quitclaim deed releasing any interest the County may have in an unimproved street in Rocketts Landing known as Wharf Street. VDOT has requested this action and wishes to use the right-of-way for the Capital Trail.

The Real Property Department has processed this request through the Departments of Public Works, Public Utilities, and Planning without objection.

The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2015-16 Annual Fiscal Plan: September, 2015.

Pursuant to Virginia Code Section 15.2-2507, amendments to the County’s approved budget in excess of one percent of the County’s currently adopted budget may be approved only after publishing a notice of a public hearing at least seven days before the hearing date. The notice states the County’s intent to amend the budget. To that end this paper is submitted, along with a list of the requested amendments, as an introduction, so the Board may authorize the advertising for September 15, 2015, and the public hearing for September 22, 2015. A separate paper will be submitted for Board action to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the September 22, 2015, public hearing.

RESOLUTION - Award of Annual Contracts - Architectural, Interior Design, and Engineering Services.

This Board paper awards annual contracts to Moseley Architects, PC and Ronald A Worley t/a Worley Associates Architects to provide architectural, interior design and engineering services on an as-needed basis. These services include construction contract administration and

architectural, civil engineering, plan of development, landscape, structural, mechanical, electrical, plumbing, food service, security, fire safety, interior design, and acoustical services.

The County received 14 proposals in response to RFP #15-9768-3JK. Based upon review and evaluation of the proposals, the Selection Committee (Messrs. Thomas Alford, Paul Carper and Donald Large) interviewed the following firms:

Moseley Architects, PC
Richmond, VA
Ronald A Worley t/a Worley Associates Architects
Richmond, VA
BCWH, Inc.
Richmond, VA
Stantec Architecture Inc.
Glen Allen, VA

Based on the written proposals and interviews, the Selection Committee chose Moseley Architects, PC and Ronald A Worley t/a Worley Associates Architects as the two top-ranked firms and negotiated unit price rate schedules with each firm. The contracts will be for a one-year term and may be renewed for two additional one-year terms. Compensation for services shall be based on unit cost rate schedules, and fees under each contract shall not exceed \$300,000 for any project and \$1,500,000 per one-year term.

The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Replace Cooling Tower at Jail West - Brookland District.

This Board paper awards a construction contract for \$123,550 to Valley Boiler & Mechanical, Inc. to replace the cooling tower at Jail West. The project includes the replacement of a cooling tower unit (including structural work as needed), piping changes, electrical work, and any additional required work. The construction is anticipated to begin in November 2015.

The County received five bids on August 5, 2015, in response to ITB No. 15-1003-7JK and Addendum No. 1, as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Valley Boiler & Mechanical, Inc. Roanoke, VA	\$123,550
Capitol Boiler Works, Inc. Ashland, VA	\$130,870
Chamberlain Mechanical Services, Inc. Mechanicsville, VA	\$140,000
Waco, Inc. Sandston, VA	\$149,600
Southworth Mechanical Corporation Richmond, VA	\$154,378

Based upon a review of the bids, Valley Boiler & Mechanical, Inc. is the lowest responsive and responsible bidder.

The Board paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount.

The Director of General Services and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Central Automotive Maintenance Large Vehicle Wash Facility - Fairfield District.

This Board paper awards a contract to Gulf Seaboard General Contractors, Inc. for \$1,295,000 to construct a new large vehicle wash facility at the Central Automotive Maintenance facility.

The work will begin in September 2015 and will be completed by March 2016. Funding will be provided by the CAM Internal Service Fund.

Three bids were received on July 29, 2015, in response to IFB #15-9802-5JK and Addendum No. 1. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Gulf Seaboard General Contractors, Inc. Ashland, VA	\$1,295,000.00
Norman Company, Inc., Mechanicsville, VA	\$1,498,412.55
VIRTEXCO Corporation, Richmond, VA	\$1,781,156.00

Based upon a review of the bids, Gulf Seaboard General Contractors, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the contract to Gulf Seaboard General Contractors, Inc. and grants signatory authority to the County Manager to execute the contract. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.

This Board paper accepts a grant in the amount of \$215,572 from the Virginia Department of Motor Vehicles Highway Safety Office. The Police Division will use this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs, to pay for approximately 4,520 overtime hours in alcohol-impaired driving enforcement, attending a DUI conference, and purchasing new Lidar (radar) sets.

RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.

This Board paper accepts a grant in the amount of \$16,800 from the Virginia Department of Motor Vehicles Highway Safety Office. The Police Division will use this grant, which requires an in-kind local match of fuel and vehicle maintenance costs, to pay for approximately 400 overtime hours in occupant protection enforcement to support the Click-It-or-Ticket program.

RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.

This Board paper accepts a grant in the amount of \$42,000 from the Virginia Department of Motor Vehicles Highway Safety Office. The Police Division will use this grant, which requires an in-kind local match of fuel and vehicle maintenance costs, to pay for approximately 1,000 overtime hours in speed control enforcement.

RESOLUTION - Approval of Retention of Sales Proceeds by School Board - Portion of Three Chopt Elementary School Property - Three Chopt District.

This Board paper approves the School Board's retention of proceeds from the sale of 4.56 acres of the Three Chopt Elementary School property adjacent to Henrico Doctors Hospital to HCA Health Services of Virginia, Inc. for \$3,200,000. On August 13, 2015, the School Board declared this acreage surplus and approved a contract of sale. State law requires the approval of the Board of Supervisors for the School Board to retain the sales proceeds.

Comments: The Superintendent of Schools and the School Board request approval of this Board paper, and the County Manager concurs.

INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 10-199 of the Code of the County of Henrico Titled “Discharges to storm sewer system” to Conform the County Code to the County’s Municipal Separate Storm Sewer System Permit.

This paper introduces for advertisement and public hearing on October 13, 2015, an ordinance to amend Section 10-199 of the County Code to conform to the County’s Municipal Separate Storm System Permit which became effective April 1, 2015. The permit, which was issued by the Virginia Department of Environmental Quality to regulate discharges to and from the storm sewer system, requires the County to review and update its ordinances to provide adequate legal authority to control such discharges. Because these discharges are already regulated by the County Code, only minor changes are required.

The proposed ordinance was reviewed with the Board in a work session on August 11, 2015.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads – Three Chopt and Varina Districts.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.74 miles of Liesfeld Farm at Bacova, Section 1 – Three Chopt District.
- 2) 0.59 miles of North James Estates, Section 1 – Varina District.
- 3) 0.55 miles of Silver Meadows, Section A – Varina District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.