

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 22, 2019, at 6:00 p.m.** in the County Manager's Conference Room on the Third Floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

6:00 - 6:30 p.m. Facebook and QTS Richmond Network Access Point Updates

6:30 - 6:45 p.m. Regular Meeting Agenda Items



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
October 17, 2019

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**October 22, 2019**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**APPROVAL OF MINUTES** - October 8, 2019, Regular and Special Meetings; and August 2, 2019, Special Meeting

**MANAGER'S COMMENTS**  
**BOARD OF SUPERVISORS' COMMENTS**  
**RECOGNITION OF NEWS MEDIA**

**PRESENTATION**

261-19            Resolution - Congratulating Coach Joe Taylor on His Election to the College Football Hall of Fame.

**APPOINTMENT/RESIGNATION**

262-19            Resolution - Resignation of Member - Richmond Metropolitan Transportation Authority Board of Directors.

263-19            Resolution - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors.

**PUBLIC HEARING ITEMS**

264-19            Ordinance - Vacation of Subdivision Plat Features - Fort Hill Subdivision - Tuckahoe District.

265-19            Ordinance - Vacation of a Portion of Alley - Eastmoreland Subdivision - Varina District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

266-19            Introduction of Ordinance - To Designate the Maggie Walker Community Land Trust to Carry out the Functions of a Land Bank Entity.

267-19            Resolution - Award of Contract - Bloomingdale Avenue and Dumbarton Road Sewer Rehabilitation - Fairfield District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
October 22, 2019**

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**PRESENTATION**

**RESOLUTION - Congratulating Coach Joe Taylor on His Election to the College Football Hall of Fame.**

Coach Joe Taylor, a resident of Henrico County and currently Vice President of Intercollegiate Athletics at Virginia Union University, enjoyed a stellar 40-year career coaching high school and college football. Coach Taylor was one of only two coaches elected to the 2019 College Football Hall of Fame Class and will be honored and inducted on December 10, 2019, during the 62<sup>nd</sup> National Football Foundation Annual Awards Dinner in New York City. This resolution extends the Board's sincere congratulations to Coach Taylor.

**APPOINTMENT/RESIGNATION**

**RESOLUTION - Resignation of Member - Richmond Metropolitan Transportation Authority Board of Directors.**

This Board paper accepts the resignation of **James B. Gurley, Jr.**, from the Richmond Metropolitan Transportation Authority Board of Directors.

**RESOLUTION - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors.**

This Board paper appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for an unexpired term ending June 30, 2020, or thereafter, when her successor shall have been appointed and qualified:

At-Large                      Jane M. duFrane

**PUBLIC HEARING ITEMS**

**ORDINANCE - Vacation of Subdivision Plat Features - Fort Hill Subdivision - Tuckahoe District.**

This ordinance will vacate the 16' alley easement and the 35' building line across Lots 1, 2, 3 and 4, and the well lot in Block C, Section C of Fort Hill subdivision. This ordinance will also vacate the lot lines between those lots. SIG 1600, the owner of the lots, requested the vacation in order to consolidate the lots into a single parcel for a proposed self-storage building.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection.

**ORDINANCE - Vacation of a Portion of Alley - Eastmoreland Subdivision - Varina District.**

This ordinance will vacate the portion of alley dividing Lot 7 in Section B of Eastmoreland subdivision. Charles S. Richardson and Amanda C. Richardson, the owners of 1608 Midview Road, which is the southern portion of Lot 7, and Royal Rentals Group, LLC, the owner of 7000 Holland Street, which is the northern portion of Lot 7, have requested the vacation.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**INTRODUCTION OF ORDINANCE - To Designate the Maggie Walker Community Land Trust to Carry Out the Functions of a Land Bank Entity.**

This Board paper introduces for advertisement and a public hearing on November 26, 2019, an ordinance to designate the Maggie Walker Community Land Trust (the "Trust") to carry out the functions of a land bank entity for the County.

The Trust is an existing nonprofit organization providing land bank and community land trust services in the Richmond metropolitan area. Land banks acquire, hold, and convey real property on behalf of localities for the improvement of vacant, abandoned, and tax delinquent properties. State law allows the Board to designate an existing nonprofit to act as a land bank for the County.

The Board's designation is contingent upon the Trust's execution and performance of a Memorandum of Understanding with the County that sets forth the Trust's obligations to the County and the obligations imposed by state law.

The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Bloomingdale Avenue and Dumbarton Road Sewer Rehabilitation - Fairfield District.**

This Board paper would award a construction contract to BLD Services, LLC for the Bloomingdale Avenue and Dumbarton Road Sewer Rehabilitation project. This project will rehabilitate approximately 1,300 linear feet of 8-inch diameter sanitary sewer pipe along Bloomingdale Avenue and Dumbarton Road for \$387,570.

The work is expected to begin in January 2020 and to be completed by June 2020. Funding will be provided by the Water and Sewer Revenue Fund.

Three bids were received on August 28, 2019, in response to Invitation to Bid No. 19-1891-7EAR and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amount</u>
Shaw Construction Corp. Yorktown, VA	\$ 256,600
BLD Services, LLC Kenner, LA	\$ 387,570
Enviroscape, Inc. Sandston, VA	\$ 431,920

Based upon a review of the bids, the low bidder, Shaw Construction Corp., was determined to be non-responsive, and the second low bidder, BLD Services, LLC, is the lowest responsive and responsible bidder.

The Board paper awards the contract to BLD Services, LLC and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.