

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, May 10, 2016, at 5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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|------------------|---|
| 5:30 – 6:00 p.m. | Proposed Changes to the Taxicab Ordinance |
| 6:00 – 6:30 p.m. | Closed Meeting for Discussion of the Terms and Award of a Public Contract Involving the Expenditure of Public Funds for a Public Safety Radio Communications Contract, Pursuant to Section 2.2-3711(A)(29) of the Code of Virginia, 1950, as Amended |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
May 5, 2016

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
May 10, 2016
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – April 26, 2016, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation - Emergency Medical Services Week - May 15 - 21, 2016.

Proclamation - Safe Boating Week - May 21 - 27, 2016.

Proclamation – Older Americans Month – May 2016.

RESIGNATIONS/APPOINTMENTS

- 86-16 Resolution - Resignation of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.
- 87-16 Resolution - Appointment of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.
- 88-16 Resolution – Appointment of Members – Finance Board.
- 89-16 Resolution – Resignation of Member – Local Emergency Planning Committee.
- 90-16 Resolution – Nomination of Member – Local Emergency Planning Committee.
- 91-16 Resolution – Resignation of Member – Transportation Safety Commission.
- 92-16 Resolution – Appointment of Member – Transportation Safety Commission.

PUBLIC HEARINGS – REZONING CASES

- 93-16 Johnson Development: Request to conditionally rezone from B-2C Business District
REZ2016- (Conditional) to M-1C Light Industrial District (Conditional) part of Parcel 743-762-
00011 1862 containing 3.050 acres located at the northern terminus of Tom Leonard Drive.
Three Chopt The applicant proposes a self-service storage facility. The use will be controlled by
proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan
recommends Commercial Arterial. The site is located in the West Broad Street Overlay

District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

94-16 HHHunt Holloway, LLC: Request to conditionally rezone from R-3C One-Family
REZ2016- Residence District (Conditional) and R-5AC General Residence District (Conditional)
00006 to C-1C Conservation District (Conditional) part of Parcels 751-772-3380 and 749-
Three Chopt 772-8402 containing 7.494 acres located approximately 150' south of the terminus of
Jocie Jack Court. The applicant proposes a conservation district. The use will be
controlled by zoning ordinance regulations and proffered conditions. The 2026
Comprehensive Plan recommends Suburban Residential 2, density should not exceed
3.4 units per acre, Office, and Environmental Protection Area. The Planning
Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARING – OTHER ITEM

95-16 Ordinance – Vacation of Portion of Unimproved South Elm Avenue – Highland
Springs Subdivision – Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

96-16 Resolution - SIA2016-00001 - 1276 New Market Road Park - Substantially in Accord
with the 2026 Comprehensive Plan - Varina District.

97-16 Introduction of Ordinance – To Amend and Reordain Sections 15-110 and 15-149 of
the Code of the County of Henrico Titled Respectively “Records of Transactions;
Furnishing of Copies of Records to Police” and “Daily Reports to Police; Content”
to Require Precious Metals and Gems Dealers and Pawnbrokers to Submit Daily
Reports Electronically to the Police Division and to Require Precious Metals and
Gems Dealers to Take Digital Photographs of Precious Metals and Gems Purchased
by the Dealer.

98-16 Introduction of Ordinance – To Amend and Reordain the Following Sections of the
Code of the County of Henrico All Relating to the Operation of Taxicabs and Taxicab
Companies Within the County:

- 21-22 Titled “Exemptions from article; applicability of rules of
Capital Region Airport Commission”
- 21-27 Titled “Inspection of vehicles”
- 21-62 Titled “Application; term”
- 21-63 Titled “Fee”
- 21-66 Titled “Age and mileage of vehicles”
- 21-67 Titled “Minimum specifications for vehicles”
- 21-103 Titled “Required; term; fees; attendance at orientation
program”

- 21-107 Titled “Grounds for revocation”
- 21-109 Titled “Issuance after denial or revocation”
- 21-136 Titled “Color scheme for vehicles; identification on vehicles;
decals”
- 21-139 Titled “Rates”
- 21-147 Titled “Transportation of passengers by most direct route;
payment of toll charge”
- 21-155 Titled “Duty of driver to keep vehicle clean and lighted”
- 21-158 Titled “Monitoring radio dispatches”
and
- 21-159 Titled “Disposition of property left in vehicle”

And to Amend and Reordain the Catchline of Section 21-154 Titled “Possession of firearms or other weapons by driver” to Clarify the Scope of the Section.

99-16 Resolution - Award of Construction Contract - Eastern Henrico Recreation Center Water Play Area - Fairfield District.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
May 10, 2016

PRESENTATIONS

PROCLAMATION - Emergency Medical Services Week – May 15 - 21, 2016.

The provision of emergency medical services (EMS) is vital to the public's well-being and dramatically improves the survival and recovery rates of persons who experience sudden illness or injury. The Henrico County EMS system, consisting of the Division of Fire, Henrico Volunteer Rescue Squad, Lakeside Volunteer Rescue Squad, Tuckahoe Volunteer Rescue Squad, and the Police Division, recorded 38,408 responses for services during fiscal year 2015. This proclamation recognizes May 15 - 21, 2016, as Emergency Medical Services Week and encourages the community to mark this observance with appropriate programs, ceremonies, and activities.

PROCLAMATION - Safe Boating Week - May 21- 27, 2016.

Many Henrico residents choose recreational boating as a way to relax with their families and friends, and opportunities for on-the-water activities grow each year. Nearly 4,900 of the approximately 236,000 boats currently registered in the Commonwealth of Virginia are owned by residents of the County of Henrico, and the use of kayaks and other self-propelled watercraft not required to be registered is increasing rapidly. Flotilla 31 of the United States Coast Guard Auxiliary's Fifth District Southern Region supports local emergency service providers on the waterways and promotes safe boating practices, including the wearing of life jackets. This proclamation recognizes May 21 - 27, 2016, as Safe Boating Week and urges all Henrico boaters to take a boating safety course, wear their life jackets, have their boats checked for other safety equipment, and practice safe boating.

PROCLAMATION – Older Americans Month – May 2016.

Henrico County is a community that includes older citizens who deserve recognition for their contributions, and this older population continues to grow in numbers and diversity. Each May is recognized as Older Americans Month by the United States and the Commonwealth of Virginia and is a time to celebrate healthy aging and community living. This year's theme for Older American Month is "Blaze a Trail," which emphasizes the value of raising awareness about issues facing older adults and caregivers by making communities livable for people of all ages and providing opportunities for engagement. This proclamation recognizes Older Americans Month in Henrico County and calls the observance to all Henrico citizens.

RESIGNATIONS/APPOINTMENTS

RESOLUTION - Resignation of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.

This Board paper accepts the resignation of **Jane D. Crawley**, recently retired Deputy County Manager for Community Services, from the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.

RESOLUTION - Appointment of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.

This Board paper appoints **W. Brandon Hinton**, Assistant Deputy County Manager for Community Services, as the County's Alternate on the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials ("CLEO") for an unexpired term ending December 31, 2016.

RESOLUTION - Appointment of Members - Finance Board.

By ordinance approved on March 11, 2008, the Board of Supervisors created a finance board (the "Finance Board") to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits (OPEB).

As provided by Section 15.2-1547 of the Code of Virginia, the Finance Board currently is made up of the Director of Finance, who serves an indefinite term, and two additional members with proven integrity, business ability, and demonstrated experience in cash management and investments, who serve two-year terms.

This Board paper reappoints the following persons to the Finance Board for two-year terms expiring May 8, 2018, or thereafter, when their successors shall have been appointed and qualified:

Joseph P. Casey, Ph.D.
Vaughan G. Crawley

RESOLUTION - Resignation of Member - Local Emergency Planning Committee.

This Board paper accepts the resignation of **Capt. Gerald L. (Scotty) Roberts, Jr.**, from the Local Emergency Planning Committee as an Emergency Services Representative.

RESOLUTION - Nomination of Member - Local Emergency Planning Committee.

This Board paper nominates the following person for appointments to the Local Emergency Planning Committee for a term expiring December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Emergency Services Representative

Capt. Gregory A. Nuckols

RESOLUTION – Resignation of Member – Transportation Safety Commission.

This Board paper accepts the resignation of **Douglas A. Middleton** from the Transportation Safety Commission as the Police Division’s representative.

RESOLUTION – Appointment of Member – Transportation Safety Commission.

The Board paper appoints the following person to the Transportation Safety Commission for an unexpired term ending December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Police Division Clarence T. Hunter, Jr.

PUBLIC HEARINGS – REZONING CASES

REZ2016-00011
Three Chopt

Johnson Development: Request to conditionally rezone from B-2C Business District (Conditional) to M-1C Light Industrial District (Conditional) part of Parcel 743-762-1862 containing 3.050 acres located at the northern terminus of Tom Leonard Drive. The applicant proposes a self-service storage facility. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Commercial Arterial. The site is located in the West Broad Street Overlay District. Acting on a motion by Mr. Leabough, seconded by Mr. Witte, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it would not adversely affect the adjoining area if properly developed as proposed.

REZ2016-00006
Three Chopt

HHHunt Holloway, LLC: Request to conditionally rezone from R-3C One-Family Residence District (Conditional) and R-5AC General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcels 751-772-3380 and 749-772-8402 containing 7.494 acres located approximately 150’ south of the terminus of Jocie Jack Court. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, Office, and Environmental Protection Area. Acting on a motion by Mr. Leabough, seconded by Ms. Jones, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the objectives and intent of the County’s Comprehensive Plan.

PUBLIC HEARING – OTHER ITEM

ORDINANCE – Vacation of Portion of Unimproved South Elm Avenue – Highland Springs Subdivision – Varina District.

This ordinance will vacate a portion of unneeded, unimproved right-of-way designated as South Elm Avenue on the plat of the Highland Springs subdivision. The owners of the adjacent lots have requested this action. The remaining portion of South Elm Avenue was vacated previously by the Board of Supervisors.

The Real Property Department has processed this vacation request through the Departments of Planning, Public Utilities, Public Works, and Recreation and Parks without objection.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - SIA2016-00001 - 1276 New Market Road Park - Substantially in Accord with the 2026 Comprehensive Plan - Varina District.

At the request of the Division of Recreation and Parks, the Department of Planning conducted a study to determine whether the use of a property at 1276 New Market Road for a proposed park, parking and associated facilities for the Virginia Capital Trail is substantially in accord with the County's 2026 Comprehensive Plan ("Plan"). The site consists of 2.502 acres identified as parcel 802-702-9916 in the Varina District.

Planning staff's report concluded that the proposed use of this site for a park, parking, and associated facilities would not conflict with, or be a significant departure from, the Goals, Objectives and Policies of the Plan that identify the need for new public services and facilities in accordance with the 2026 Future Land Use map. Staff also determined the proposed use of this site would be compatible with existing residential development in the larger vicinity.

At its meeting on April 14, 2016, the Planning Commission held a public hearing and approved a resolution finding 1276 New Market Road Park Site substantially in accord with the Plan.

Further details regarding the proposed site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the proposed 1276 New Market Road Park Site is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

INTRODUCTION OF ORDINANCE – To Amend and Reordain Sections 15-110 and 15-149 of the Code of the County of Henrico Titled Respectively “Records of Transactions; Furnishing of Copies of Records to Police” and “Daily Reports to Police; Content” to Require Precious Metals and Gems Dealers and Pawnbrokers to Submit Daily Reports Electronically to the Police Division and to Require Precious Metals and Gems Dealers to Take Digital Photographs of Precious Metals and Gems Purchased by the Dealer.

This Board paper introduces for advertisement and public hearing on June 14, 2016, an ordinance that requires precious metals and gems dealers and pawnbrokers to submit daily reports electronically to the Police Division. The ordinance also requires precious metals and gems dealers to take digital photographs of precious metals and gems purchased by the dealer and submit the photographs as part of the daily report.

INTRODUCTION OF ORDINANCE – To Amend and Reordain the Following Sections of the Code of the County of Henrico All Relating to the Operation of Taxicabs and Taxicab Companies Within the County:

- 21-22 Titled “Exemptions from article; applicability of rules of Capital Region Airport Commission”**
- 21-27 Titled “Inspection of vehicles”**
- 21-62 Titled “Application; term”**
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- 21-155 Titled “Duty of driver to keep vehicle clean and lighted”**
- 21-158 Titled “Monitoring radio dispatches”
and**
- 21-159 Titled “Disposition of property left in vehicle”**

And to Amend and Reordain the Catchline of Section 21-154 Titled “Possession of firearms or other weapons by driver” to Clarify the Scope of the Section.

This Board paper introduces for advertisement and public hearing on June 14, 2016 an ordinance amending multiple provisions of the County Code relating to the operation of taxicabs and taxicab companies within the County. In 2015, the Capital Region Taxicab Advisory Board reviewed local taxicab regulations and recommended various changes to its regional

membership. County staff reviewed the recommendations in consultation with staff in Chesterfield County, Hanover County, and the City of Richmond. The amendments proposed in this Board paper are the result of that review.

RESOLUTION - Award of Construction Contract - Eastern Henrico Recreation Center Water Play Area - Fairfield District.

This Board paper awards a construction contract to Enviroscape, Inc., in the amount of \$163,000 for the Eastern Henrico Recreation Center Water Play Area. The project is for construction of a new 2,284 square foot water play area at the Eastern Henrico Recreation Center adjacent to the existing restroom and playground area. The water play area will be a zero-depth water play area where children can cool off in the summer. Construction work will include site work and landscaping, installation of a spray fountain system, and specialty concrete work. The construction is anticipated to begin in June 2016 and will be completed by August 2016.

The County received one bid on April 14, 2016, in response to ITB# 16-1160-3JK and Addendum No. 1 for the Eastern Henrico Recreation Center Water Play Area as follows:

Bidder	Total Bid Amount
Enviroscape, Inc. Sandston, VA	\$163,000

Based upon a review of the bid, Enviroscape, Inc., is the lowest responsive and responsible bidder.

The Board paper also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount.

The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.