



City Council Workshop Agenda

Mayor Jerry Weiers
Vice Mayor Ian Hugh
Councilmember Jamie Aldama
Councilmember Samuel Chavira
Councilmember Gary Sherwood
Councilmember Lauren Tolmachoff
Councilmember Bart Turner

Tuesday, February 17, 2015

1:30 PM

Council Chambers - Room B3

Workshop

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

WORKSHOP SESSION

1. **15-070** FY 14-15 MID-YEAR FINANCIAL REPORT
Staff Contact: Tom Duensing, Director, Finance and Technology
Staff Presenter: Tom Duensing, Director, Finance and Technology
Staff Presenter: Vicki Rios, Assistant Finance Director

Attachments: Attachment 15-070

2. **15-112** COUNCIL ITEM OF SPECIAL INTEREST: AMERICAN LEGION DEPARTMENT
OF ARIZONA RESOLUTION CALLING ON CONGRESS TO ENACT
LEGISLATION FOR AUTOMATIC ENROLLMENT OF SERVICE MEMBERS IN
VETERANS PATIENT ENROLLMENT SYSTEM
Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

Attachments: American Legion Background
American Legion Resolution
HR2001

3. **15-113** COUNCIL ITEM OF SPECIAL INTEREST: BOARD AND COMMISSION
MEMBER RECOGNITION
Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

4. **15-114** CALLING SPECIAL COUNCIL MEETINGS
Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

5. **15-115** NEW COUNCIL COMMITTEE ON GOVERNANCE
Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

6. 15-124 COUNCIL ITEM OF SPECIAL INTEREST: RESEARCH SCENIC CORRIDOR IN GLENDALE
Staff Contact: Sam McAllen, Director, Development Services
Staff Presenter: Sam McAllen, Director, Development Services

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

CITY ATTORNEY'S REPORT

This report allows the City Attorney to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Attorney since they are not itemized on the Council Workshop Agenda.

COUNCIL ITEMS OF SPECIAL INTEREST

Councilmembers may indicate topic(s) they would like to have discussed by the Council at a future Workshop and the reason for their interest. The Council does not discuss the new topics at the Workshop where they are introduced.

MOTION TO GO INTO EXECUTIVE SESSION

EXECUTIVE SESSION

1. LEGAL MATTERS

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

B. Council will meet to discuss and consider records exempt by law from public inspection and are specifically required to be maintained as confidential by state or federal law. (A.R.S. § 38-431.03(A)(4))

2. LEGAL MATTERS - PROPERTY & CONTRACTS

A. Discussion and consultation with the City Attorney to receive an update, consider its position and provide instruction and direction to the City Attorney regarding Glendale's position in connection with agreements associated with the Arena and the Hockey Team. (A.R.S. § 38-431.03(A)(3)(4)(7))

B. Discussion and consultation with the City Attorney to receive an update, to consider its position, and to provide instruction/direction to the City Attorney regarding Glendale's position in connection with one or more agreements associated with Camelback Ranch. (A.R.S. § 38-431.03(A)(3)(4)(7))

3. PERSONNEL MATTERS

A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03(A)(3)(4))

1. Arts Commission
2. Aviation Advisory Commission
3. Board of Adjustment
4. Citizens Bicycle Advisory Committee
5. Citizens Transportation Oversight Commission
6. Commission on Neighborhoods
7. Commission on Persons with Disabilities
8. Community Development Advisory Committee
9. Glendale Municipal Property Corporation
10. Historic Preservation Commission
11. Industrial Development Authority
12. Judicial Selection Advisory Board
13. Library Advisory Board
14. Parks and Recreation Advisory Commission
15. Personnel Board
16. Planning Commission

17. Public Safety Personnel Retirement Board/Fire
18. Public Safety Personnel Retirement Board/Police
19. Risk Management/Workers Compensation Trust Fund Board
20. Water Services Advisory Commission

B. Discussion and consideration of the re-appointment of Presiding City Judge Elizabeth Finn and discussion and consultation for legal advice with the City Attorney. (A.R.S. §38-431.03(A)(1)(3)).

C. Discussion and consideration of the re-appointment of City Judge Manuel Delgado and discussion and consultation for legal advice with the City Attorney. (A.R.S. §38-431.03(A)(1)(3)).

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).

This agenda has been reviewed and approved for posting by Brenda S. Fischer, ICMA-CM, City Manager.



Legislation Description

File #: 15-070, **Version:** 1

FY 14-15 MID-YEAR FINANCIAL REPORT

Staff Contact: Tom Duensing, Director, Finance and Technology

Staff Presenter: Tom Duensing, Director, Finance and Technology

Staff Presenter: Vicki Rios, Assistant Finance Director

Purpose and Recommended Action

The purpose of this item is to provide Council with a FY 14-15 Mid-Year Financial Report for the major operating funds which gives information regarding the actual results of the city's revenue collections and expenditures through December 31, 2014 including budget to actual comparisons and an assessment of any foreseeable financial issues.

Background

December 31, 2014 marks the middle of the of the city's fiscal year. As part of the annual budget process, it is important to compare the actual financial results with the budgets and determine if adjustments to budgets or forecasts are necessary. Best financial practice calls for periodic analysis of the variances between the budget or forecast and the actual financial results. This variance analysis identifies any significant factors that may influence revenue collections and expenditure levels. The analysis also serves to improve future forecasts and identify any foreseeable financial issues so they can be proactively addressed.

Analysis

The attached report contains detailed results and analysis of the major operating funds. Overall, the results of the analysis for the major funds primarily show anticipated financial results for the fiscal year. Standard and Poor's recent revision of the City of Glendale's financial outlook from negative to stable was based in part on similar unaudited information for the first five months of the year.

Staff will continue to monitor the actual results and prepare financial reports quarterly.

Previous Related Council Action

This analysis of revenues and expenditures is based on the budget for FY14-15 which was adopted by the Council on June 17, 2014. An FY14-15 five-year financial forecast was provided to Council on December 16, 2014. An FY13-14 Mid-Year Financial Report was provided to the council on March 4, 2014, an FY13-14 Third Quarter Financial Report was provided to the council on May 20, 2014, and an FY13-14 Fourth Quarter Financial Report was provided to the council on October 21, 2014.

Community Benefit/Public Involvement

The community benefit of a mid-year financial report is to provide solid financial analysis which compares actual results to the budget. This helps identify any significant factors that may influence revenue and expenditure levels, improves future forecasts and budgets, and identifies any foreseeable financial issues so they can be proactively addressed.



City of Glendale – Workshop Council Report February 17, 2015

Tom Duensing, Director, Finance and Technology
Vicki Rios, Assistant Director, Finance and Technology

FY 14-15 MID-YEAR FINANCIAL REPORT

The first section of this report covers the General Fund which includes all sources of revenue not designated for a special purpose and expenditures to support general City services such as police; fire; parks, recreation, and library; city court; general administrative services; and contractual obligations such as the Arena and Camelback Ranch. Unlike the five-year forecast which was presented on December 17, 2014, this report of the general fund does not include the general fund sub-funds. Staff is currently in the process of determining which sub-funds will be combined with the primary General Fund. The second section covers Special Revenue Funds which includes the Highway User Revenue Fund (HURF), and the Transportation, Police, and Fire Special Revenue Funds. The third section covers Enterprise Funds which consists of the Water and Sewer; Sanitation; and Landfill Enterprise Funds.

For each of the major operating funds, the actual revenues and expenditures recorded in the City's financial system through December 31, 2014 are compared to the budget adopted by the Council on June 16, 2014. As a general guideline at the mid-year point, revenues and expenditures are considered to be on target if they are close to 50% of the budgeted amount. For simplicity and budgetary comparison purposes, revenues may include transfers in from other funds and expenditures may include transfers out to other funds. In some funds the transfers in and out are labeled and presented separately. In other funds, transfers in and out are presented as either a net transfer in or out. The actual revenues and expenditures are also compared to the actual revenues and expenditures from the same time last year. This analysis identifies upward or downward trends in revenue and expenditures compared to the previous year. At the request of the Council, year-to-date revenues and expenditures for the past two years are also presented to show a three-year comparison. Significant trends and variances are analyzed in more detail to determine what factors may be influencing the results.

General Fund

This General Fund analysis is for the primary General Fund and does not include the General Fund, Sub-Funds. The City's total general fund revenue is \$98.6 million which is on target at 50% of the \$198.9 million estimate. Revenues are \$17.8 million or 22% higher than revenues at the same time last year. Out of the \$17.8 million increase in revenues, \$12.2 million is due to a change in the accounting and budgeting method for Public Safety Sales Taxes which are now seen as a transfer into the General Fund for the amount equal to the calculated enhanced service level. The expenditures attributable to the enhanced service level are also now budgeted in the General Fund. The other two largest components of general fund revenues are City Sales Tax and State Shared Tax Revenues. Together these two revenue sources represent \$68.4 million or 69% of the general fund revenue at the mid-point of the year. General Fund City Sales Tax collections are \$40.8 million which is an increase of \$3.1 million or 8.5% over the

same time last year. General Fund Sales Tax collections are on target at 48% of the estimate for the year. It is important to note that these figures do not include sales taxes for the holiday season or the impact of major special events which occurred in late January and early February. Those revenues will be collected during the third quarter and included in a later update. State Shared Revenues are \$27.6 million which is an increase of \$1.7 million or 6.7% over last year and are on target at 49% of the annual budget. Other General Fund Revenues including Development Services Fees, Business License Fees, and Franchise Fees are \$623,000 or 3.6% higher than they were at the same time last year and above target at \$18 million which is 53% of the annual budget.

General Fund expenditures are \$89.3 million which is below target at 44% of the budget. The actual expenditures increased by \$11.7 million over the same time last year. This increase is primarily attributable to the change in method of accounting and budgeting for enhanced public safety service levels which qualify to be paid by the public safety sales taxes and are now budgeted in the general fund. Transfers out are below budget at only 36%, primarily due to debt service transfers which occur at the end of the year. General fund operating expenses are running slightly below target at only 46%.

General Fund

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
City Sales Tax	\$ 25,062,286	\$34,664,032	\$ 37,595,670	\$ 84,463,062	\$40,781,295	48%
State Shared Revenues	21,659,649	24,093,231	25,901,569	55,947,163	27,631,313	49%
Other Revenues & Transfers In	14,555,905	14,995,876	17,340,361	34,016,955	17,963,842	53%
Transfers In	-	92,000	-	24,442,419	12,221,209	50%
Total Revenues	61,277,840	73,753,138	80,837,600	198,869,599	98,597,659	50%
Expenditures	(66,742,432)	(62,828,196)	(62,812,283)	(162,618,585)	(75,445,229)	46%
Transfers Out	(7,800,272)	(6,359,823)	(14,803,530)	(38,367,189)	(13,830,045)	36%
Total Expenditures and Transfers Out	(74,542,704)	(69,188,020)	(77,615,813)	(200,985,774)	(89,275,273)	44%
Excess (Deficiency)	\$(13,264,864)	\$ 4,565,119	\$ 3,221,788	\$ (2,116,175)	\$ 9,322,386	

Special Revenue Funds

Special revenue funds presented below include the Highway User Revenue Fund (HURF), Transportation Sales Tax Special Revenue Fund, Police Special Revenue Fund, and Fire Special Revenue Fund.

Highway User Revenue Funds (HURF)

Revenues in the Highway User Revenue Fund are \$6.5 million which is an increase of \$630,000 or 10.7% over the prior year. Highway User Revenues are also slightly above target at 51% of the annual budget.

Expenditures in the funds are significantly lower than the target at only 11% of the annual estimate. The primary reason for this variance is a budgeted \$18.7 million which is planned to

be used for capital improvements in the current fiscal year but has not yet been expended. In addition, operating expenses in the fund were lower than anticipated at only 35% of the annual estimate.

Highway User Revenue Fund

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
Highway User Revenues	\$ 5,201,592	\$ 5,730,339	\$ 5,911,587	\$ 12,924,692	\$ 6,541,991	51%
Transfers In	-	-	-	1,000,000	-	0%
Total Revenues and Transfers In	5,201,592	5,730,339	5,911,587	13,924,692	6,541,991	47%
Expenditures	(4,415,268)	(3,192,080)	(4,165,334)	(29,704,957)	(3,400,787)	11%
Transfers Out	-	(94,060)	-	-	-	0%
Total Expenditures and Transfers Out	(4,415,268)	(3,286,140)	(4,165,334)	(29,704,957)	(3,400,787)	11%
Excess (Deficiency)	\$ 786,325	\$ 2,444,200	\$ 1,746,253	\$ (15,780,265)	\$ 3,141,204	

Transportation Sales Tax Special Revenue Fund

Revenues in the Transportation Sales Tax Special Revenue Fund are \$14.3 million and 32% of the budget. This shortfall is due primarily to a budgeted \$20 million in revenue for bond proceeds which are not anticipated to be issued this year. Without including this potential source of funds, revenues are \$3.3 million higher than the same time last year and above target at 59% of the annual budget. Expenditures in this fund are below target at only 17% of the estimate due to budgeted capital project expenditures of \$38.3 million in this fund which typically are spent unevenly throughout the year.

Transportation Sales Tax Fund

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
Revenues	\$ 9,940,832	\$ 10,653,062	\$ 10,787,252	\$ 23,641,743	\$ 13,826,407	58%
Bond Proceeds				20,000,000	-	0%
Transfers In (Net)	450,000	755,107	225,000	566,707	450,000	79%
Total Revenues and Transfers In	10,390,832	11,408,169	11,012,252	44,208,450	14,276,407	32%
Expenditures	(7,109,888)	(12,534,683)	(10,885,879)	(60,934,114)	(10,082,408)	17%
Excess (Deficiency)	\$ 3,280,944	\$ (1,126,513)	\$ 126,373	\$ (16,725,664)	\$ 4,193,999	

Police Special Revenue Fund

Revenues in the Police Special Revenue Fund are \$7.0 million which is \$533,000 or 8% above the revenues at same time last year and on target at 48% of the annual budget. Transfers out in the Police Special Revenue Fund are \$8.3 million which is on target at 50% of the budget. Due to the change in the method of accounting and budgeting for enhanced police services,

there are no budgeted expenditures in this fund and all uses are accounted for as transfers to the General Fund.

Police Special Revenue Fund

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
Total Revenues	\$ 6,024,341	\$ 6,434,468	\$ 6,470,144	\$ 14,565,300	\$ 7,003,163	48%
Total Transfers Out	(5,860,199)	(5,782,498)	(6,675,335)	(16,550,770)	(8,275,385)	50%
Excess (Deficiency)	\$ 164,143	\$ 651,970	\$ (205,191)	\$ (1,985,470)	\$ (1,272,222)	

Fire Special Revenue Fund

Revenues in Fire Special Revenue Fund are \$3.5 million which is \$259,500 above the revenues at the same time last year and on target at 48% of the annual budget. Fire Special Revenue fund transfers out are \$3.9 million which is on target at 50% of the annual estimate. Due to the change in the method of accounting and budgeting for enhanced fire services, there are no budgeted expenditures in this fund and all uses are accounted for as transfers to the General Fund.

Fire Special Revenue Fund

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
Total Revenues	\$ 3,013,142	\$ 3,217,229	\$ 3,245,560	\$ 7,334,300	\$ 3,505,070	48%
Total Transfers Out	\$ (3,355,944)	\$ (3,484,836)	\$ (3,320,425)	\$ (7,891,649)	\$ (3,945,824)	50%
Excess (Deficiency)	\$ (342,802)	\$ (267,607)	\$ (74,865)	\$ (557,349)	\$ (440,755)	

Enterprise Funds

The funds presented below include the Water and Sewer, Sanitation, and Landfill Enterprise Funds.

Water and Sewer Enterprise Funds

Revenues in the Water and Sewer enterprise fund total \$42.9 million at the mid-point of the year. The water revenue of \$25.9 million is \$1.6 million lower than last year which is a variance of 5.7% but revenues are still on target at 52% of the annual estimate. Water revenues have been consistently lower on a month-by-month basis over the first half of the year when compared to the same months last year. Staff will continue to monitor these revenues over the coming months to determine whether the forecast for the annual revenues needs to be adjusted. Sewer revenues are \$15.9 million which is only \$221,000 or 1.4% lower than last year.

Sewer revenues are also slightly below target at only 48% when compared to the budget. Nevertheless, due to increases in other revenues, combined revenues in the fund are at 50% of the annual estimate.

Expenditures in the water and sewer enterprise funds are approximately \$5 million lower than the previous year and below target at 28%% of the annual estimate. This variance is primarily due to \$35 million in budgeted capital projects in this fund year which typically are spent unevenly throughout the year.

Water and Sewer Enterprise Funds

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
Water Revenues	\$ 27,380,260	\$27,850,020	\$ 27,494,002	\$ 49,684,102	\$25,929,459	52%
Sewer Revenues	15,211,891	16,397,704	16,078,316	33,176,526	15,857,225	48%
Other Revenues	628,675	711,164	809,065	1,295,203	1,094,537	85%
Total Revenues	43,220,826	44,958,887	44,381,383	84,155,831	42,881,221	51%
Total Expenditures and Transfers Out	(34,287,484)	(30,635,955)	(37,006,320)	(115,311,156)	(32,056,318)	28%
Excess (Deficiency)	\$ 8,933,343	\$ 14,322,932	\$ 7,375,063	\$ (31,155,325)	\$ 10,824,903	

Sanitation Enterprise Fund

Combined revenues in the Sanitation Enterprise Fund are \$7.5 million which is substantially equivalent to the prior fiscal year and on target at 50% of the annual budget. Expenditures are \$868,000 lower than last year and below target at only 36% of the annual budget. This variance is primarily due to \$4.0 million in budgeted but unspent capital projects which will be spent unevenly throughout the year.

Sanitation Enterprise Fund

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
Commercial Sanitation Revenue	\$ 1,870,859	\$ 1,994,419	\$ 1,981,493	\$ 4,100,000	\$ 1,960,350	48%
Residential Sanitation Revenue	5,083,486	5,274,398	5,337,448	10,630,000	5,449,139	51%
Other Sanitation Revenue	143,827	145,603	99,881	264,588	78,741	30%
Total Revenues	7,098,171	7,414,420	7,418,822	14,994,588	7,488,230	50%
Total Expenditures and Transfers Out	(6,729,987)	(7,028,889)	(7,408,533)	(18,018,526)	(6,540,887)	36%
Excess (Deficiency)	\$ 368,184	\$ 385,531	\$ 10,289	\$ (3,023,938)	\$ 947,343	

Landfill Enterprise Fund

Revenues in the Landfill Enterprise Fund are substantially the same as last year but below target at 40% of the annual budget. Staff will monitor these revenues over the coming months to determine whether the forecast for the annual revenues needs to be adjusted.

Expenditures in the fund are below target at only 18% of the annual amount. This variance is primarily due to \$12 million in budgeted but unspent capital project funds which will typically be spent unevenly throughout the year.

Landfill Enterprise Fund

Item Description	FY11-12 YTD	FY12-13 YTD	FY13-14 YTD	Budget FY14-15	Actual FY14-15	% of Budget
Total Revenues	\$ 3,780,123	\$ 4,301,801	\$ 4,370,315	\$ 11,014,643	\$ 4,400,142	40%
Total Expenditures	(3,047,147)	(3,604,285)	(3,128,122)	(21,617,810)	(3,972,950)	18%
Excess (Deficiency)	\$ 732,976	\$ 697,516	\$ 1,242,192	\$ (10,603,167)	\$ 427,192	

Summary

Overall, revenue analysis for the major operating funds show consistent financial results when compared to the budget. Expenditures either remained on track or were less than budgeted due primarily to unspent capital projects funding. Staff will continue to monitor the actual results and prepare a financial analysis quarterly.



Legislation Description

File #: 15-112, Version: 1

COUNCIL ITEM OF SPECIAL INTEREST: AMERICAN LEGION DEPARTMENT OF ARIZONA RESOLUTION CALLING ON CONGRESS TO ENACT LEGISLATION FOR AUTOMATIC ENROLLMENT OF SERVICE MEMBERS IN VETERANS PATIENT ENROLLMENT SYSTEM

Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

Purpose and Policy Guidance

During the December 16, 2014 Council Workshop, as part of the call for Council Items of Special Interest, Mayor Weiers stated that “he received information regarding a resolution passed by the American Legion Department of Arizona that calls on Congress to enact legislation to direct automatic enrollment of service members from the Department of Defense into the Department of Veterans Affairs patient enrollment system.” He further stated that he would like staff to bring the information to the Council for “a chance for us to be able to talk about it in workshop.” The Mayor went on to say that “they are not asking for us to do anything other than basically sign on as a letter encouraging and recommending the V.A. do that and this has a good opportunity to help our veterans out.”

Background

The American Legion is a nonpartisan, not-for-profit organization that was chartered and incorporated by Congress in 1919 as a patriotic veterans organization devoted to mutual helpfulness. It is the nation’s largest veteran’s service organization, committed to mentoring and the sponsorship of youth programs in our communities, advocating patriotism and honor, promoting strong national security, and continued devotion to service members and veterans.

The Legion’s Department of Arizona has developed a resolution that seeks to address some of the veterans’ health system issues that were recently brought to light during the investigation of the Phoenix V.A. Hospital.

Specifically the resolution calls for Congress to enact legislation that will allow service men and women who are honorably leaving active duty, guard or reserve to be automatically enrolled into the Department of Veterans Affairs patient enrollment system.

In addition, the resolution calls for a process to start an electronic workflow of the service men and women’s medical records by automatically scanning them into the VA’s system so that there is a complete record as they begin to receive medical care after separation.

The City of Glendale would be the first Arizona city to support the Legion’s efforts. The Legion plans to also ask the cities of Phoenix, Yuma, Sierra Vista and Gilbert for support because of their proximity to veteran and military facilities.

The Arizona Legislature has introduced House Resolution HR2001 (American Legion; Tech Infrastructure Improvement) to support the efforts of the Legion. There has been no action taken on the resolution to date.

Call for American Legion Action
Background Presented by
Member John Mandibles and Associates
American Legion Post No. 41
November 6, 2014

The existing state of the Administration and the Veterans Administration continues to inhibit progress for a solution mandated by congress and the Veterans Service Organizations (VSO's) for the national systemic Veterans healthcare/Benefits crisis.

Arizona continues to be recognized as "ground zero" for the systemic Veterans Health Care Crisis; and The American Legion needs to form an ad-hoc committee comprised of VSO experts and independent document management and software experts.

1. The solution must be to provide for integration of new and existing systems to automatically add the service member to the VA patient/benefits enrollment system at the point of separation.
2. This must include the addition of the service member's information to the VA patient/benefits enrollment system and to the medical records/benefits document management system, starting an electronic workflow to assure medical records are scanned into the system.
3. The immediately generated electronic record must allow for streamlined and audited processes triggering requests for service. Intelligent capture software and the utilization of existing/new hardware must allow for integration into new or existing document management systems.
4. Historically; there is a Resolution No. 75: Automatic Enrollment, submitted by Convention Committee on Veterans Affairs & Rehabilitation which was "resolved" by the American Legion that was never executed following the 95th National Convention of The American Legion August 27, 28, 29, 2013.
5. The NEC understood that The American Legion needed to urge congress to enact legislation to direct automatic enrollment of service members seperating from the Department of Defense active duty, guard or reserve under other than dishonorable conditions into the Department of Veterans Affairs (VA) patient enrollment system under title 38, United States Codes, section 1705.
6. They resolved that DOD provide the contact information of a transitioning Veteran to VA whereby the Veteran would be pre-enrolled until such time that the Veteran contacts the VA to activate the enrollment in VA's patient enrollment system.
7. And, that if a service member does not choose to enroll into VA's patient/benefits enrollment system, such person can opt out of enrolling by providing a notice to the Secretary of Veterans Affairs of their decision to decline enrollment.
8. This proposed Arizona committee must assess the Phoenix VA hospital and Benefits facilities to find inefficiencies in the technology infrastructure and processes utilized to care for Veteran's.

The collaboration must allow for a solution that is scallable and must automate manual processes creating an audit trail, while limiting human intervention.

THE AMERICAN LEGION DEPARTMENT OF ARIZONA
Tony F. Sosa / Ray Martinez Thunderbird Post 41
715 S. 2nd Ave
Phoenix, Arizona 85003

Date: November 6, 2014

Action: Department Approval and Recommendation to National for Acceptance

RESOLUTION

WHEREAS, Arizona continues to be recognized as “ground zero” for the systemic Veterans Health Care Crisis; and

WHEREAS, Reports of the existing state of the Administration and the Veterans Administration continues to inhibit progress for a solution mandated by congress and the Veterans Service Organizations (VSO’s) for the national systemic Veterans healthcare/Benefits crisis; and

WHEREAS, The American Legion in National Convention assembled in Houston, Texas, August 27,28,29, 2013, That the American Legion urges congress to enact legislation to direct automatic enrollment of service members seperating from the Department of Defense (DOD) active duty, guard or reserve under other than dishonorable conditions into the Department of Veterans Affairs (VA) patient enrollment system under title 38, United States Codes, section 1705; and

WHEREAS, The DOD provides the contact information of a transitioning Veteran to VA whereby the Veteran would be pre-enrolled until such time that the Veteran contacts the VA to activate the enrollment in VA’s patient enrollment system; and

WHEREAS, If a service member does not choose to enroll into VA’s patient/benifits enrollment system, such person can opt out of enrolling by providing a notice to the Sectretary of Veterans Affairs of their decision to decline enrollment; and

WHEREAS, Resolution No. 75: Automatic Enrollment, submitted by Convention Committee on Veterans Affairs & Rehabilitation which was “resolved” by the American Legion was never executed following the 95th National Convention of The American Legion August 27, 28, 29, 2013; and

WHEREAS, There is needed, a process for addition of the service member’s information to the VA patient/benifits enrollment system and to the medical records/benifits document management system, starting an electronic workflow to assure medical records are scanned into the system; and,

WHEREAS, An immediate posted electronic record will allow for streamlined and audited processes triggering requests for service; and

WHEREAS, Intelligent capture software and the utilization of existing/new hardware will allow for integration into new or existing document management systems; now, therefore, be it

RESOLVED, BY THE AMERICAN LEGION, DEPARTMENT OF ARIZONA, IN REGULAR CONVENTION SESSION ON June 26-28, 2015, AT Carefree, Arizona, That The American Legion Department of Arizona forms an ad-hoc committee comprised of VSO experts and independent document management and software experts to study and assess the Phoenix VA hospital and Benifits facilities to find inefficiencies in the technology infrastructure and processes utilized to care for Veteran’s; and be it finally

THE AMERICAN LEGION DEPARTMENT OF ARIZONA

Tony F. Sosa / Ray Martinez Thunderbird Post 41

715 S. 2nd Ave

Phoenix, Arizona 85003

RESOLVED, That the Department of Arizona advance to National Headquarters, a solution to provide for the integration of new and existing systems to automatically add the service member to the VA patient/benefits enrollment system at the point of separation.

This will certify that the above resolution was adopted by Post 41, American Legion, Department of Arizona, on the ____ day of _____, 2014.

Commander

Adjutant

REFERENCE TITLE: American Legion; technology infrastructure improvement

State of Arizona
House of Representatives
Fifty-second Legislature
First Regular Session
2015

HR 2001

Introduced by
Representatives Campbell, Borrelli, Cobb, Coleman, Fann, Townsend:
Finchem, Lawrence, Livingston, Senator Burges

A RESOLUTION

SUPPORTING THE ARIZONA DEPARTMENT OF THE AMERICAN LEGION IN ITS MISSION TO
IMPROVE THE TECHNOLOGY INFRASTRUCTURE OF THE UNITED STATES DEPARTMENT OF
VETERANS AFFAIRS.

(TEXT OF BILL BEGINS ON NEXT PAGE)

1 Whereas, Arizona continues to be recognized as ground zero for the
2 systemic veteran health care crisis; and

3 Whereas, the existing state of the United States Department of Veterans
4 Affairs is inhibiting Congress and veterans service organizations from
5 arriving at an effective remedy for the national systemic veteran health care
6 and benefits crisis; and

7 Whereas, during the 95th National Convention of the American Legion,
8 the American Legion approved Resolution Number 75: Automatic Enrollment,
9 which urged Congress to address the national systemic veteran health care and
10 benefits crisis by enacting legislation that provides for the automatic
11 enrollment of military service members who are discharged under other than
12 dishonorable conditions into the United States Department of Veterans Affairs
13 patient and benefits enrollment system under 38 United States Code section
14 1705; and

15 Whereas, under the American Legion's proposal, on discharge, the United
16 States Department of Defense provides the United States Department of
17 Veterans Affairs with the contact information of transitioning veterans, at
18 which time the veterans are deemed preenrolled in the patient and benefits
19 enrollment system. The veterans maintain their preenrollment status until
20 they contact the United States Department of Veterans Affairs to activate the
21 enrollment in the United States Department of Veterans Affairs patient and
22 benefits enrollment system; and

23 Whereas, under the American Legion's proposal, if a service member does
24 not desire to enroll in the United States Department of Veterans Affairs
25 patient and benefits enrollment system, the service member may opt out of
26 enrollment by furnishing the Secretary of Veterans Affairs with a notice of
27 the service member's decision to decline enrollment; and

28 Whereas, Resolution Number 75: Automatic Enrollment was never executed
29 following the 95th National Convention of the American Legion; and

30 Whereas, processes and procedures need to be employed within the United
31 States Department of Veterans Affairs to allow for the automatic addition of
32 service members' information to the patient and benefits enrollment system
33 and the implementation of an electronic workflow to ensure that medical
34 records are scanned into the system; and

35 Whereas, the creation of an automatic enrollment system and the
36 implementation of an electronic workflow would result in streamlined and
37 audited service request process, which would greatly help to remedy the
38 national systemic veteran health care and benefits crisis; and

39 Whereas, the use of new and existing hardware would allow for the
40 integration of intelligent capture software into new or existing document
41 management systems.

42 Therefore

43 Be it resolved by the House of Representatives of the State of Arizona:

44 1. That the Members of the House of Representatives support the
45 mission of the Arizona Department of the American Legion to form an ad hoc

1 committee composed of veterans service organization experts and independent
2 document management and software experts to study and assess the United
3 States Department of Veterans Affairs Phoenix hospital and benefits
4 facilities to find inefficiencies in the technology infrastructure and
5 processes utilized to care for veterans.

6 2. That the Members of the Arizona House of Representatives support
7 the mission of the Arizona Department of the American Legion to advance to
8 the American Legion National headquarters to create a process that
9 automatically enrolls service members in the United States Department of
10 Veterans Affairs patient and benefits enrollment system at the point of
11 separation.



Legislation Description

File #: 15-113, Version: 1

COUNCIL ITEM OF SPECIAL INTEREST: BOARD AND COMMISSION MEMBER RECOGNITION

Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

Purpose and Policy Guidance

During the December 16, 2014 Council Workshop, as part of the call for Council Items of Special Interest, Vice Mayor Hugh stated that he “would like to discuss the best way to recognize Board and Commission members.”

Background

The City of Glendale believes it is important to thank and recognize the dedicated citizens who serve on our Boards and Commissions. In order to publicly recognize outgoing members, the City provides a personalized plaque to each Board member. The Board member, at their own discretion, can choose to have the plaque mailed to them, presented to them at their Commission meeting, or presented to them at a formal City Council meeting.

On November 7, 2014 the Intergovernmental Programs Director notified all Board and Commission members via memo that all Board members who wish to receive their plaque at a formal City Council meeting will have the opportunity to do so at the first formal City Council meeting in February of each year beginning in February 2016. This once-a-year recognition allows the Council and public to celebrate the tremendous impact that citizen involvement has had on our community.

Analysis

At the January 20, 2015 Council Workshop, a few Councilmembers suggested we utilize the city suite to recognize Board and Commission members. As part of our efforts to make sure the suite is fully utilized, staff is planning to reserve the suite for three or four event nights each year to host the nearly 119 volunteers that make up our Boards and Commissions as a thank you for their service to the City and the community.

It has been over a decade since Glendale hosted a large recognition dinner/social event for all Board and Commission members. At some point in the mid 2000’s some Councilmembers began doing individual, social type events to recognize the Board and Commission members from their district.

Some valley cities continue to host an annual recognition or appreciation dinner for their Boards and Commissions. Below is a listing of practices from other cities. If Glendale were to start a similar recognition dinner or large event, additional funds would need to be budgeted in the Council Office or each Councilmember could use existing discretionary funds in their district budgets to pay for such an event.

Boards and Commissions Recognition Events for other Cities:

Phoenix: Councilmembers host a reception with coffee and refreshments, which are usually donated items.

Mesa: The City does not have recognition events, due to budget constraints.

Scottsdale: The City hosts an annual breakfast buffet with a speaker and entertainment. They give a gift to all the attendees. The cost is approximately \$10,000.

Tempe: The City hosts an annual dinner at a new or newly renovated building in the city. They give a gift to everyone. Their budget is \$50,000 which includes invitations, drinks, programs, awards, gifts, food, centerpieces, etc.

Peoria: The City hosts one big appreciation dinner. In 2014 the cost was \$19,500, which included the invitations, entertainment, dinner, gifts, etc. They gave all their guests a city logo shirt and the board/commission members a city logo shirt and tote bag.

Chandler: The City hosts an annual dinner and gives gifts. Their cost is between \$15,000 and \$20,000 each year.

Another option is to include Board and Commission members in an appreciation event that takes place each spring for those citywide volunteers who contribute at least 25 hours of service annually through the Glendale Star Volunteer program. The next Glendale Star Volunteer appreciation event is planned for April 16th at 6 p.m. at the Adult Center. The reception is an open house format with light refreshments and each volunteer will receive a small thank you gift. City departments that benefit from the volunteers' service cover the cost of the event, which is approximately \$10 per volunteer. All 7 members of the Council could allocate approximately \$175 from each of their budgets to include the 119 Board and Commission members in that volunteer appreciation event.



Legislation Description

File #: 15-114, Version: 1

CALLING SPECIAL COUNCIL MEETINGS

Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

Purpose and Policy Guidance

At the January 9, 2015 Council Retreat, Council discussed amending the City Code to decrease the number of councilmembers needed to require the Mayor to call a special council meeting from three members to two members. Staff is seeking guidance on whether Council would like staff to draft an ordinance amending City Code Chapter 2, Article II., Section 2-17 (special meetings) to reduce the number of councilmembers required to call a special meeting from three members to two members.

Background

City Code Chapter 2, Article II., Section 2-17 (special meetings) specifies that:

The mayor may, or at the request of three (3) members of the council shall, by giving notice thereof to all members of the council then in the city, call a special meeting of the council for a time not earlier than three (3) hours nor later than forty-eight (48) hours after the notice is given. Special meetings of the council may also be held at any time by the common consent of all the members of the council.



Legislation Description

File #: 15-115, Version: 1

NEW COUNCIL COMMITTEE ON GOVERNANCE

Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

Purpose and Policy Guidance

This is a request for Council to discuss the creation and scope of a new Council Committee on Governance and to appoint members to the new committee.

Background

At the January 9, 2015 Council Retreat, there was consensus from the Council to make a minor amendment to the Council Guidelines regarding the identification of an interim Vice Mayor and to combine the Code of Conduct for Elected Officials and the Code of Ethics for Elected Officials and Boards and Commissions into one document. These amendments will be brought forward to the February 24, 2015 Council meeting for Council approval.

At the Council Retreat, Council also discussed the desire to create a new Council committee to review and make recommendations to the full Council on additional changes to the City's governing documents.

Adopted City Council Guidelines, Section 9, pertains to the appointment of membership to committees and reads as follows:

At the first Workshop in June of each year, the Council will appoint membership to standing Council committees for the following fiscal year. The Mayor will ask the Councilmembers to indicate on which committee they wish to serve.

Each committee will be comprised of three members. The members of each committee will select their own chairperson at their first committee meeting. Councilmembers may not serve as Chairperson of more than one committee at a time unless the number of committees is greater than the number of Councilmembers. In that case, the limit is two chairmanships.

If new Councilmembers are seated prior to the annual selection of committee membership, the new Councilmembers will fill vacant committee positions for the remainder of the one-year term.

If any Councilmember wishes to add, delete or adjust any committee, the process indicated in City Council Guidelines, Section 2, "Placing Items of Special Interest on Workshop Agenda" is followed.

Analysis

Section 9 of the Council Guidelines specifies that each Council committee shall have three members. Consistent with how other Council committees are set up with a staff liaison, staff also recommends that the committee include staff from the City Manager's Office and the City Attorney's Office as advisory members to provide factual, historical, and legal analysis. Appointments for all Council committees are considered each June for the upcoming fiscal year. Staff recommends that the appointments for the new Committee on Governance begin immediately and remain in effect for the 2015-2016 Fiscal Year. Staff also recommends that the Council determine the scope of the new committee and which of the City's governing documents are to be examined for possible changes. In addition to the City Charter and City Code, Council has also previously adopted the Council Guidelines and the Code of Conduct and Code of Ethics.



Legislation Description

File #: 15-124, Version: 1

COUNCIL ITEM OF SPECIAL INTEREST: RESEARCH SCENIC CORRIDOR IN GLENDALE

Staff Contact: Sam McAllen, Director, Development Services

Staff Presenter: Sam McAllen, Director, Development Services

Purpose and Policy Guidance

At the December 16, 2014 Council Workshop, Councilmember Tolmachoff identified a Council Item of Special Interest asking about the potential of extending the scenic corridor from the City of Phoenix into the City of Glendale from 51st Avenue west along the Loop 101. This report provides City Council background and possible options associated with this Council Item of Special Interest.

Background

Glendale does not have a scenic corridor in the Zoning Ordinance. The word “scenic” does not appear in any section of the City Code.

Within the General Plan, open space corridors are discussed as part of the Recreation Element. The Open Space Element includes the objective to consider “view corridors” as important elements in maintaining openness. The overall Open Space Element comes closest to identifying scenic corridors in the General Plan, including interconnected links. The Loop 101 North is identified as a focal point in the Growth Areas Element, one of five main areas for economic development.

Glendale has four area plans that are included in our General Plan. The Arrowhead Ranch Specific Plan includes the area specifically asked about in this Council Item of Special Interest and notes that all proposed arterials and collector streets within Arrowhead Ranch will include landscaped medians of varying sizes. Streetscapes are also noted in the Arrowhead Ranch Specific Plan.

In 2011, the City of Phoenix processed a General Plan Amendment and a Zoning Text Amendment (ZTA) that established a scenic corridor for portions of the Loop 101 and State Route 51. Establishing a scenic corridor in the City of Glendale within the Loop 101 Corridor west of 51st Avenue is possible.

Analysis

The process to establish a scenic corridor in Glendale could be achieved in a number of ways:

Option 1: The first option is to process a ZTA defining the Loop 101 as a scenic corridor. This option would include a citizen participation process including property owners, neighbors, and other interested parties. A ZTA to focus on the development of a scenic corridor would take approximately nine months to one year to complete.

Option 2: The second option would be amending the existing General Plan (Glendale 2025) as a Major General Plan Amendment (GPA). Major General Plan Amendments are considered once a year, and require a two-thirds vote of the Council to approve. Again, a citizen participation process would be an integral part of any new amendment. A Major General Plan Amendment to focus on the development of a scenic corridor would take approximately one year to complete.

Option 3: The third option would include amending the Arrowhead Ranch Specific Plan as a General Plan Amendment (GPA). This process would not require that the amendment be considered at a particular time during the year, and would not be subject to a two-thirds approval requirement by Council. Again, a citizen participation process would be an integral part of any new amendment. This process could be initiated at any time and would take approximately nine months to one year to complete.

Option 4: The final option would be including a scenic corridor in the developing General Plan (Glendale 2040) which will conclude in 2016. Additional informal steps might be required given the additional interest the scenic corridor concept could raise.