



City of Glendale

5850 West Glendale Avenue
Glendale, AZ 85301

City Council Workshop Agenda

Mayor Jerry Weiers
Vice Mayor Ian Hugh
Councilmember Jamie Aldama
Councilmember Samuel Chavira
Councilmember Gary Sherwood
Councilmember Lauren Tolmachoff
Councilmember Bart Turner

Tuesday, March 3, 2015

1:30 PM

Council Chambers - Room B3

Workshop

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

WORKSHOP SESSION

1. **15-066** CITY TECHNOLOGY INFRASTRUCTURE AND EQUIPMENT MANAGEMENT
Staff Contact and Presenter: Tom Duensing, Director, Finance and Technology
Staff Presenter: Chuck Murphy, Chief Information Officer
Staff Presenter: Diana Bundschuh, Deputy Chief Information Technology Officer
Legislative History
1/27/15 City Council tabled
2. **15-151** 2015 PRO BOWL AND SUPER BOWL XLIX DEBRIEF REPORT
Staff Contact and Presenter: Julie Frisoni, Assistant City Manager
Staff Contact and Presenter: Sam McAllen, Director, Development Services
Staff Contact and Presenter: Jean Moreno, Program Administrator, Office of Economic Development
3. **15-145** COUNCIL ITEM OF SPECIAL INTEREST: FLAG CEREMONY AT VOTING MEETINGS
Staff Contact and Presenter: Brent Stoddard, Director, Intergovernmental Programs

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

CITY ATTORNEY'S REPORT

This report allows the City Attorney to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Attorney since they are not itemized on the Council Workshop Agenda.

COUNCIL ITEMS OF SPECIAL INTEREST

Councilmembers may indicate topic(s) they would like to have discussed by the Council at a future Workshop and the reason for their interest. The Council does not discuss the new topics at the Workshop where they are introduced.

MOTION TO GO INTO EXECUTIVE SESSION

EXECUTIVE SESSION

1. LEGAL MATTERS

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

B. Council will meet to discuss and consider records exempt by law from public inspection and are specifically required to be maintained as confidential by state or federal law. (A.R.S. § 38-431.03(A)(4))

2. LEGAL MATTERS - PROPERTY & CONTRACTS

A. Discussion and consultation with the City Attorney to receive an update, consider its position and provide instruction and direction to the City Attorney regarding Glendale's position in connection with agreements associated with the Arena and the Hockey Team. (A.R.S. § 38-431.03(A)(3)(4)(7))

B. Discussion and consultation with the City Attorney to receive an update, to consider its position, and to provide instruction and direction to the City Attorney regarding Glendale's position in connection with one or more agreements associated with Camelback Ranch. (A.R.S. § 38-431.03(A)(3)(4)(7))

3. PERSONNEL MATTERS

A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03(A)(3)(4))

1. Arts Commission
2. Aviation Advisory Commission
3. Board of Adjustment
4. Citizens Bicycle Advisory Committee
5. Citizens Transportation Oversight Commission
6. Commission on Neighborhoods
7. Commission on Persons with Disabilities
8. Community Development Advisory Committee
9. Glendale Municipal Property Corporation
10. Historic Preservation Commission
11. Industrial Development Authority
12. Judicial Selection Advisory Board
13. Library Advisory Board
14. Parks and Recreation Advisory Commission
15. Personnel Board
16. Planning Commission
17. Public Safety Personnel Retirement Board/Fire
18. Public Safety Personnel Retirement Board/Police
19. Risk Management/Workers Compensation Trust Fund Board

20. Water Services Advisory Commission

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).



Legislation Description

File #: 15-066, Version: 1

CITY TECHNOLOGY INFRASTRUCTURE AND EQUIPMENT MANAGEMENT

Staff Contact and Presenter: Tom Duensing, Director, Finance and Technology

Staff Presenter: Chuck Murphy, Chief Information Officer

Staff Presenter: Diana Bundschuh, Deputy Chief Information Technology Officer

Purpose and Policy Guidance

At the request of Mayor and Council during the January 27th Voting Meeting, item number 15-066 requesting a contract amendment with Insight Public Sector, was pulled for further discussion. Council requested staff to provide an overview of the funding and costs associated with maintaining the City's technology infrastructure.

Background

The City maintains a significant technology infrastructure necessary to support City operations which include departmental functions and online services for our Citizens. The infrastructure consists of both hardware and software which both require ongoing maintenance, upgrades, and eventual replacement to maintain optimal service and ensure security of information. Hardware, software, and the related maintenance services are generally available directly through product vendors or designated third party suppliers. For example, Insight Public Sector is one of the designated State Contract vendors used by the City to acquire replacement hardware, maintenance, and software support.

Funding for technology infrastructure replacement hardware, maintenance, and support is typically appropriated in the City's Technology Fund and can fluctuate dependent upon the replacement needs of the City. Additionally, many vendors are utilized and staff has been examining citywide technology purchases to ensure purchases are made utilizing cooperative contracts to optimize savings.

At the January 27th voting meeting, Council requested an overview of the funding and costs associated with maintaining the City's software applications, technology hardware, and maintenance and support of its technology.

Analysis

The amount and diversity of technology employed by the City creates an operationally complex environment. As an example, consider that each of the 160 patrol cars utilized by the Glendale Police Department has over fourteen different technology components that must be integrated and work reliably in a mobile environment.

The City maintains a significant technology infrastructure to support operations which requires an equally significant investment to maintain. Keeping equipment current and viable is essential to support ongoing

operations, maintain a level of compatibility with our business partners and to meet industry standard requirements.

The City's Technology Fund is one mechanism used to maintain and replace much of the technology used by the City. The fund supports approximately 3,700 assets with an acquisition value of \$11.5 million. The value of equipment in the Technology Fund which has passed its replacement date is approximately \$6.2 million. There is additional technology used in the City funded by grants, enterprise operations, or other funds for related acquisition and maintenance costs requiring approved vendors and support by Information Technology.

The Information Technology Division manages over 95 software applications in support of City operations. A sample of software applications used in City operations includes:

- Microsoft - Desktop software to include, Word, Excel, PowerPoint and Outlook email. SQL Server database support, SharePoint group collaboration software.
- Northstar - Utility billing software which generates approximately 65,000 water bills per month and accounting for approximately \$90 million in revenue.
- PeopleSoft - Provides support for major financial and human resources functions including accounts payable, general ledger, staff management, payroll, and required compliance reporting.
- Hansen - Provides asset management, building permit and code compliance functionality.
- Intergraph - Supports police operations to include computer aided dispatch, call management, real-time patrol vehicle tracking.
- Security Applications - These applications provide anti-virus, malware and security event management to protect electronic communications and content.

The hardware required to support these applications is significant and includes personal computers, servers, network, phone systems, and audio visual equipment. To ensure proper support of the hardware and related software with current staffing levels, there is heavy reliance is placed upon maintenance and support services provided through these same vendors.

The extensive inventory necessary to support City operations aligns with the expenditure authority requests to vendors such as Insight Public Sector, SHI International and QCM Technologies. Further changes in technology or vendor contracts may result in new vendors replacing those previously mentioned.

The City regularly evaluates the costs associated with acquiring and maintaining technology related products and services. As noted, several vendors are used to provide the various products and services used by the City with many available under a cooperative purchasing agreement. The vendor choice is often dictated by product or service availability, however where options exist, the analysis always strives to optimize value in terms of cost and quality of service. Cooperative contracts are often utilized to obtain the best cost and terms of service.

Community Benefit/Public Involvement

The City's technology infrastructure is a foundation for the services provided to staff and citizens. This

includes the most essential systems such as 911, water services and traffic management, to utility bill payment and those systems such as finance and human resources that support our staff and operations. The impact of technology within the City is broad and essential in facilitating the services we depend on daily. It is therefore important that we have the means and staffing available to keep it properly supported.



Legislation Description

File #: 15-151, Version: 1

2015 PRO BOWL AND SUPER BOWL XLIX DEBRIEF REPORT

Staff Contact and Presenter: Julie Frisoni, Assistant City Manager

Staff Contact and Presenter: Sam McAllen, Director, Development Services

Staff Contact and Presenter: Jean Moreno, Program Administrator, Office of Economic Development

Purpose and Policy Guidance

The purpose of this report is to provide the City Council with a debrief report of the organizational activities resulting from the 2015 Pro Bowl and Super Bowl XLIX (49) that took place in the City of Glendale on January 25, 2015 and February 1, 2015 respectively. This report is provided for informational purposes only.

Background

In 2008 the City of Glendale hosted Super Bowl XLII (42) at the University of Phoenix Stadium. As a result of a highly successful event in 2008, the Arizona Super Bowl Host Committee requested that the City of Glendale participate in several subsequent bids for future Super Bowl games which ultimately led to a successful bid by the Host Committee for the 2015 game. In August 2013, the City Manager assigned two project managers to oversee the city-wide planning efforts which resulted in the hosting of two successful events held at the University of Phoenix Stadium as well as numerous ancillary events and activities in the Sports and Entertainment District.

Previous Related Council Action

On June 28, 2011 City Council passed Resolution No. 4502 in support of the bid to host Super Bowl XLIX 2015 at the University of Phoenix Stadium in Glendale, Arizona and provided assurances in support of said bid.

Community Benefit/Public Involvement

Participating as a regional partner with the Arizona Super Bowl Host Committee to execute a successful national event in our community supports local, regional, and state objectives which are all aligned to enhance the economy, attract visitors, and increase commerce in an effort to improve the quality of life for all Arizonans.

Budget and Financial Impacts

\$2,090,271.00 was budgeted in Fund 1010-National Events to cover expenses associated with Police, Fire, Building Safety, Economic Development, and Transportation along with a small amount of contingency funding. These funds were set aside to address costs associated with the bid requirements for these events. Final reconciliation of all expenses is not expected to be completed until approximately May 2015.



Legislation Description

File #: 15-145, **Version:** 1

COUNCIL ITEM OF SPECIAL INTEREST: FLAG CEREMONY AT VOTING MEETINGS

Staff Contact and Presenter: Brent Stoddard, Director, Intergovernmental Programs

Purpose and Policy Guidance

During the January 20, 2015 Council Workshop, as part of the call for Council Items of Special Interest, Mayor Weiers stated that he would like to have the Council consider options to allow organizations to post the colors at the beginning of regular Council voting meetings.

Background

The City of Glendale is dedicated to maintaining decorum at all meetings to allow the orderly conduct of the meeting and to provide individuals in attendance a fair opportunity to provide input to the Council and City administration. In order to achieve this goal, Council has adopted Council Meeting Rules and Procedures.

Council Meeting Rules and Procedures, Section 3 - Order of Business, provides for the order of business at regular voting meetings of the Council. The current Order of Business is as follows:

- Call to Order - Pledge of Allegiance
- Prayer/Invocation
- Approval of Minutes
- Boards and Commissions
- Proclamations and Awards
- Consent Agenda
- Consent Resolutions
- Public Hearing - Land Development Actions
- Land Development Actions
- Bids and Contracts
- Public Hearing- Ordinances
- Ordinances
- Public Hearing- Resolutions
- Resolutions
- New Business
- Request for Future Workshop and Executive Session
- Citizen Comments
- Council Comments and Suggestions

- Adjournment

Analysis

In order to include the posting of colors in the Order of Business, the Council Meeting Rules and Procedures would need to be modified through the adoption of a resolution at a regular Council voting meeting. The posting of the colors would traditionally occur between the Call to Order and the Pledge of Allegiance.

If the Council chooses to include the posting of colors in the Order of Business, staff recommends adopting basic guidelines whereby interested organizations would sign up to participate by contacting the Mayor's Office in a process similar to the one used by individuals who sign up to offer the invocation at Council meetings, which is outlined in Section 3.4 of the Council Meeting Rules and Procedures.

Previous Related Council Action

On January 28, 2014, Council amended, by Resolution 4767, the Council Meeting Rules and Procedures to more accurately reflect the order of the agenda and to change the amount of time afforded to each individual speaker during Citizen Comments from five minutes to three.

On September 10, 2013, Council amended, by Resolution 4721, the Council Meeting Rules and Procedures to include the Prayer/Invocation Guidelines.

On July 8, 1997, Council adopted, by Resolution 3136 the Council Meeting Rules and Procedures.