



City of Glendale

5850 West Glendale Avenue
Glendale, AZ 85301

City Council Workshop Agenda

Mayor Jerry Weiers
Vice Mayor Ian Hugh
Councilmember Jamie Aldama
Councilmember Joyce Clark
Councilmember Ray Malnar
Councilmember Lauren Tolmachoff
Councilmember Bart Turner

Tuesday, June 6, 2017

1:30 PM

Council Chambers

Workshop

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

ROLL CALL

WORKSHOP SESSION

- [17-232](#) FY16-17 THIRD QUARTER FINANCIAL REPORT
Staff Contact and Presenter: Vicki Rios, Director, Budget and Finance
Staff Presenter: Lisette Camacho, Assistant Director, Budget and Finance
Attachments: [FY16-17 Third Quarter Financial Report](#)
- [17-229](#) COUNCIL ITEM OF SPECIAL INTEREST: RED LIGHT CAMERAS
Staff Contact and Presenter: Rick St. John, Chief of Police
- [17-223](#) COUNCIL COMMITTEES
Staff Contact: Brent Stoddard, Director, Public Affairs
- [17-222](#) UTILITY RATE STUDY UPDATE
Staff Contact: Craig Johnson P.E., Director, Water Services
Staff Contact: Jack Friedline, Director, Public Works
Staff Presenter: Vicki Rios, Director, Budget and Finance

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

CITY ATTORNEY'S REPORT

This report allows the City Attorney to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Attorney since they are not itemized on the Council Workshop Agenda.

COUNCIL ITEMS OF SPECIAL INTEREST

Councilmembers may indicate topic(s) they would like to have discussed by the Council at a future Workshop and the reason for their interest. The Council does not discuss the new topics at the Workshop where they are introduced.

MOTION AND CALL TO ENTER INTO EXECUTIVE SESSION**EXECUTIVE SESSION****1. LEGAL MATTERS**

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

B. Council will meet to discuss and consider records exempt by law from public inspection and are specifically required to be maintained as confidential by state or federal law. (A.R.S. § 38-431.03(A)(4))

2. LEGAL MATTERS - PROPERTY AND CONTRACTS

A. Discussion/consultation with the City Attorney and City Manager to receive an update, to consider its position, and to provide instruction/direction to the City Attorney and City Manager regarding Glendale's position in connection with property near the Grand Linear Park between 83rd and 91st Avenue, which property is the subject of negotiations. (A.R.S. §§ 38-431.03 A(3)(4)(7))

B. Discussion/consultation with the City Attorney and City Manager to consider its position and provide instruction/direction to the City Attorney and City Manager regarding Glendale's position in connection with the possible purchase of property in the vicinity of 83rd Avenue and Georgia Avenue, which property is the subject of negotiations. (A.R.S. §§ 38-431.03 A(3)(4)(7))

C. Discussion/consultation with the City Attorney and City Manager to receive an update, to consider its position, and to provide instruction/direction to the City Attorney and City Manager regarding Glendale's position in connection with contractual negotiations related to property in the vicinity of 59th Avenue and Olive, which property is the subject of negotiations. (A.R.S. §§ 38-431.03 A(3)(4)(7))

D. Discussion/consultation with the City Attorney and City Manager to receive an update, to consider its position, and to provide instruction/direction to the City Attorney and City Manager regarding Glendale's position in connection with a contract relating to property in the area of 55th Avenue and Northern which is the subject of negotiations. (A.R.S. §§ 38-431.03 (A)(3) (4)(7))

3. PERSONNEL MATTERS

A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03(A)(3)(4))

1. Arts Commission
2. Aviation Advisory Commission
3. Board of Adjustment
4. Citizens Bicycle Advisory Committee
5. Citizens Transportation Oversight Commission
6. Commission on Persons with Disabilities
7. Community Development Advisory Committee
8. Glendale Municipal Property Corporation
9. Historic Preservation Commission
10. Industrial Development Authority
11. Judicial Selection Advisory Board
12. Library Advisory Board
13. Parks and Recreation Advisory Commission
14. Personnel Board
15. Planning Commission
16. Public Safety Personnel Retirement Board/Fire

17. Public Safety Personnel Retirement Board/Police
18. Risk Management/Workers Compensation Trust Fund Board
19. Citizens Utility Advisory Commission

ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).

SPECIAL ACCOMMODATIONS

For special accommodations please contact the City Clerk's Office at 623-930-2252, Option 1, at least 3 business days prior to the meeting.

POSTING VERIFICATION

This agenda was posted on 05/31/2017 at 2:00 p.m. by DRW.



Legislation Description

File #: 17-232, Version: 1

FY16-17 THIRD QUARTER FINANCIAL REPORT

Staff Contact and Presenter: Vicki Rios, Director, Budget and Finance

Staff Presenter: Lisette Camacho, Assistant Director, Budget and Finance

Purpose and Policy Guidance

The purpose of this item is to provide Council with a FY16-17 Third Quarter Financial Report for the major operating funds; thus, providing information regarding the actual results of the city's revenue collections and expenditures through March 31, 2017, including budget to actual comparisons and an assessment of any foreseeable financial issues.

Background

March 31, 2017 marks the end of the third quarter of the city's fiscal year. As part of the annual budget process, it is important to compare the actual financial results with the budgets and determine if adjustments to budgets or forecasts are necessary. Best financial practice calls for periodic analysis of the variances between the budget or forecast and the actual financial results. This variance analysis identifies any significant factors that may influence revenue collections and expenditure levels. The analysis also serves to improve future forecasts and identify any foreseeable financial issues so they can be proactively addressed.

Analysis

The attached report contains detailed results and analysis of the major operating funds. Overall, the results of the analysis for the major funds primarily show anticipated financial results for the fiscal year.

Staff will continue to monitor the actual results and prepare financial reports quarterly.

Previous Related Council Action

This analysis of revenues and expenditures is based on the budget for FY16-17 which was adopted by the Council on June 14, 2016.

A FY16-17 Mid-Year Financial Report was provided to Council on February 7, 2017.

A FY15-16 Mid-Year Financial Report was provided to Council on February 16, 2016 and a FY15-16 Third Quarter Financial Report was provided to Council on May 3, 2016.

A FY14-15 Mid-Year Financial Report was provided to Council on February 17, 2015 and a FY14-15 Third Quarter Financial Report was provided to Council on May 19, 2015.

A FY13-14 Mid-Year Financial Report was provided to the Council on March 4, 2014, a FY13-14 Third Quarter Financial Report was provided to the Council on May 20, 2014, and a FY13-14 Fourth Quarter Financial Report was provided to the Council on October 21, 2014.

Community Benefit/Public Involvement

The community benefit of a third quarter financial report is to provide solid financial analysis which compares actual results to the budget. This helps identify any significant factors that may influence revenue and expenditure levels, improves future forecasts and budgets, and identifies any foreseeable financial issues so they can be proactively addressed.

Budget and Financial Impacts

This report is for information purposes only.



City of Glendale – Workshop Council Report

June 6, 2017

Vicki Rios, Director, Budget and Finance

Lisette Camacho, Assistant Director, Budget and Finance

FY 16-17 THIRD QUARTER FINANCIAL REPORT

The first section of this report covers the General Fund which includes all sources of revenue not designated for a special purpose and expenditures to support general city services such as police; fire; parks, recreation, and library; city court; general administrative services; and contractual obligations such as the Arena and Camelback Ranch. The second section covers Special Revenue Funds which include the Highway User Revenue Fund (HURF), and the Transportation, Police, and Fire Special Revenue Funds. The third section covers the Enterprise Funds which include the Water and Sewer; Sanitation; and Landfill Funds.

For each of the major operating funds, the actual revenues and expenditures recorded in the City's financial system through March 31, 2017 are compared to the budget adopted by the Council on June 14, 2016. As a general guideline at the third quarter, revenues and expenditures are considered on target if they are close to 75% of the budgeted amount. For simplicity and budgetary comparison purposes, revenues may include transfers in from other funds and expenditures may include transfers out to other funds. In some funds the transfers in and out are labeled and presented separately. In other funds, transfers in and out are presented as either a net transfer in or out. The actual revenues and expenditures are also compared to the actual revenues and expenditures from the same time last year. This analysis identifies upward or downward trends in revenue and expenditures compared to the previous year. At the request of the Council, year-to-date revenues and expenditures for the past two years are also presented to show a three-year comparison. Significant trends and variances are analyzed in more detail to determine what factors may be influencing the results.

General Fund

The City's total General Fund revenue is \$171.2 million which is 73% of the \$235.5 million annual budget. Revenues are \$2.8 million or 2% higher than revenues at the same time last year. The two largest components of General Fund revenues are City Sales Tax and State Shared Tax Revenues. Together these two revenue sources represent \$122.4 million or 72% of the general fund revenue at the third quarter of the year. General Fund City Sales Tax collections are \$77.4 million which is an increase of \$1.5 million or 2% over the same time last year. General Fund Sales Tax collections are on target at 74% of the estimate for the year.

State Shared Revenue is primarily made of up two components: State Shared Income Tax and State Shared Sales Tax. The State Shared Income Tax component is very predictable because it is based on state income tax collected two years ago. Therefore, it is coming in exactly on target at 75% of the budgeted amount. The city's State Shared Sales Tax is based on current year statewide collections with a two-month lag from the actual sales. Therefore, the city's revenue

reported through March of 2017 reflects actual statewide sales transactions through January of 2017. The city's share of State Shared Sales Tax revenue is coming in below target at 71% of the budget. The city's budget was based on a statewide increase of approximately 6%, however, the ADOR is reporting that statewide collections through the relevant period are up only 4%. This is impacting the city's revenue and is the primary reason it is lower than expected through March.

Other General Fund Revenues including Development Services Fees, Business License Fees, and Franchise Fees are \$1.3 million or 4% lower than they were at the same time last year. This is primarily due to settlement revenue of \$1 million last year (FY15-16). After adjusting for this one-time settlement revenue, Other General Fund revenues decreased \$215,000 and are below target at \$29.9 million, which is 67% of the annual budget. Arena revenues are below target at 32% of the annual budget but the budgeted revenues are expected to be received in the fourth quarter when the payment for the revenue sharing is due from the Arena Manager. Transaction Privilege Tax license fees are now being billed and collected by the Arizona Department of Revenue (ADOR) and they are lower than normal for this time of the year.

Overall, General Fund revenues are performing fairly consistently with the amount budgeted and anticipated. As noted above, there are two areas which are underperforming slightly: TPT License Fees and State Shared Sales Tax. TPT license fees are a very small portion of the budget and the city continues to work with the ADOR to improve the process of collecting these fees. State Shared Sales Tax is a more significant portion of the budget but the estimates remain within a reasonable range. Staff will continue to monitor these revenues closely.

General Fund expenditures are \$151.4 million which is on target at 75% of the budget. The actual expenditures increased by \$16.7 million or 12% over the same time last year. This increase is due to the budgeted one-time final payment of \$5 million to the National Hockey League (NHL) for the Coyotes Newco agreement, the \$3.6 million payment for the stadium parking settlement agreement, and \$9.9 million in public safety salaries, overtime, and retirement expenses. The increase in public safety expenditures was budgeted and those expenses are slightly above target at 77% of the annual budget. The settlement payment was approved by Council and appropriation was transferred from the city's general fund contingency. Transfers out are below target at 72% of the budget.

General Fund

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
City Sales Tax	\$ 59,102,217	\$ 63,000,429	\$ 75,872,033	\$ 104,698,767	\$ 77,376,525	74%
State Shared Revenues	39,425,625	42,070,714	43,242,985	61,308,037	45,041,922	73%
Other Revenues	25,780,187	27,027,186	31,176,434	44,270,326	29,867,374	67%
Transfers In	-	18,331,814	18,108,333	25,186,732	18,890,049	75%
Total Revenues	124,308,029	150,430,143	168,399,785	235,463,862	171,175,870	73%
Expenditures	(90,974,557)	(109,252,845)	(134,733,735)	(201,653,699)	(151,414,673)	75%
Transfers Out	(25,381,531)	(23,556,568)	(15,839,009)	(32,770,731)	(23,538,521)	72%
Total Expenditures and Transfers Out	(116,356,088)	(132,809,413)	(150,572,744)	(234,424,430)	(174,953,194)	75%
Excess (Deficiency)	\$ 7,951,941	\$ 17,620,730	\$ 17,827,041	\$ 1,039,432	\$ (3,777,324)	

Special Revenue Funds

Special revenue funds presented below include the Highway User Revenue Fund (HURF), Transportation Sales Tax Special Revenue Fund, Police Special Revenue Fund, and Fire Special Revenue Fund.

Highway User Revenue Funds (HURF)

Revenues in the Highway User Revenue Fund are \$11.3 million which is an increase of \$595,000 or 6% over the prior year. The increase is primarily due to a special distribution of \$585,000 from the State of Arizona General Fund that was approved by the Legislatures in the spring of 2016. Highway User Revenues are above target at 79% of the annual budget.

Expenditures in the fund are significantly lower than the target at \$9.3 million or 31% of the annual budget. The primary reason for this variance is the budgeted capital project expenditures of \$18.5 million in this fund which typically are spent unevenly throughout the fiscal year. Capital expenditures at the third quarter are \$2.3 million or 13% of the annual budget.

Highway User Revenue Fund

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
Highway User Revenues	\$ 9,138,751	\$ 10,105,754	\$ 10,687,635	\$ 14,310,810	\$ 11,283,096	79%
Expenditures	(5,912,896)	(5,249,743)	(12,670,032)	(29,489,872)	(9,267,666)	31%
Excess (Deficiency)	\$ 3,225,855	\$ 4,856,011	\$ (1,982,397)	\$ (15,179,062)	\$ 2,015,430	

Transportation Sales Tax Special Revenue Fund

Revenues in the Transportation Sales Tax Special Revenue Fund Revenues are \$286,000 or 2% higher than the same time last year and are above target at 79% of the annual budget. This is due to an increase in grants revenue of \$112,000. Expenditures in this fund are below target at \$16.9 million or 47% of the annual estimate. This is primarily due to the budgeted capital project expenditures of \$20.7 million in this fund which typically are spent unevenly throughout the year. Capital expenditures at the third quarter are \$7.9 million or 38% of the annual budget.

Transportation Sales Tax Fund

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
Revenues	\$ 16,825,000	\$ 20,775,479	\$ 19,650,760	\$ 25,317,441	\$ 19,936,310	79%
Transfers In (Net)	675,000	675,000	675,000	900,000	900,000	100%
Total Revenues and Transfers In	17,500,000	21,450,479	20,325,760	26,217,441	20,836,310	79%
Expenditures	(13,779,835)	(14,529,176)	(13,866,438)	(36,253,248)	(16,894,101)	47%
Excess (Deficiency)	\$ 3,720,165	\$ 6,921,303	\$ 6,459,322	\$ (10,035,807)	\$ 3,942,209	

Police Special Revenue Fund

Revenues in the Police Special Revenue Fund are \$11.8 million which is \$301,000 or 3% above the revenues at same time last year and slightly below target at 73% of the annual budget. Transfers out in the Police Special Revenue Fund are \$12.7 million which is on target at 75% of the budget. The deficiency shown is a budgeted draw down of fund balance. Due to the change in the method of accounting and budgeting for enhanced police services, there are no budgeted expenditures in this fund and all uses are accounted for as transfers to the General Fund.

Police Special Revenue Fund

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
Total Revenues	10,035,649	11,208,496	11,491,968	16,086,459	11,793,425	73%
Total Transfers Out	(9,700,242)	(12,413,077)	(12,228,791)	(16,986,459)	(12,739,844)	75%
Excess (Deficiency)	\$ 335,407	\$ (1,204,581)	\$ (736,823)	\$ (900,000)	\$ (946,419)	

Fire Special Revenue Fund

Revenues in Fire Special Revenue Fund are \$5.9 million which is \$157,000 or 3% above the revenues at the same time last year and slightly below target at 73% of the annual budget. Fire Special Revenue Fund transfers out are \$6.2 million which is on target at 75% of the annual estimate. The deficiency shown is a budgeted draw down of fund balance. Due to the change in the method of accounting and budgeting for enhanced fire services, there are no budgeted expenditures in this fund and all uses are accounted for as transfers to the General Fund.

Fire Special Revenue Fund

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
Total Revenues	5,028,303	5,607,727	5,740,964	8,100,273	5,897,837	73%
Total Transfers Out	(5,138,846)	(5,918,737)	(5,879,543)	(8,200,273)	(6,150,205)	75%
Excess (Deficiency)	\$ (110,543)	\$ (311,010)	\$ (138,579)	\$ (100,000)	\$ (252,368)	

Enterprise Funds

The funds presented below include the Water and Sewer, Sanitation, and Landfill Enterprise Funds.

Water and Sewer Enterprise Funds

Combined revenues in the Water and Sewer Enterprise Funds are below target at 70% of the annual estimate or \$63.4 million. Water revenues at the third quarter are above target at 78% or \$36.5 million which is an increase of \$815,286 or 2% over the prior year. The increase is primarily due to an increase in water consumption and water sales because of improved economic conditions. Sewer revenues are essentially the same as the prior year at \$24.3 million

which is \$172,000 or 1% higher than last year. Sewer revenues are also on target at 75% of the annual budget. Other revenues are significantly below target at 23% of the annual budget. This is due to budgeted revenues from the City of Peoria for the improvements to the Pyramid Peak Plant which is still in the planning and development stage. These revenues are a direct offset to the cost of the project so that the reduction in revenue has a corresponding reduction in capital expenses.

Expenditures in the Water and Sewer Enterprise Funds are below target at \$54.3 million or 33% of the annual budget. This is primarily due to \$109.3 million in budgeted capital projects in this fund which typically are spent unevenly throughout the year. Capital expenditures at the third quarter are \$17.8 million or 16% of budget.

Water and Sewer Enterprise Funds

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
Water Revenues	\$ 35,949,877	\$ 34,439,742	\$ 35,635,390	\$ 46,604,000	\$ 36,450,676	78%
Sewer Revenues	24,081,162	23,898,036	24,143,821	32,530,000	24,315,837	75%
Other Revenues	1,821,420	1,749,449	2,462,691	11,885,500	2,681,432	23%
Transfers In (Net)	-	-	-	229,388	-	0%
Total Revenues and Transfers In	61,852,459	60,087,227	62,241,902	91,248,888	63,447,945	70%
Total Expenditures	(50,555,562)	(46,078,926)	(44,517,609)	(165,941,490)	(54,308,512)	33%
Excess (Deficiency)	\$ 11,296,897	\$ 14,008,301	\$ 17,724,293	\$ (74,692,602)	\$ 9,139,433	

Sanitation Enterprise Fund

Combined revenues in the Sanitation Enterprise Fund are \$11.3 million which is essentially equivalent to the prior fiscal year and slightly above target at 77% of the annual budget. Expenditures are below target at 72% of the annual budget or \$12.9 million. Expenditures increased \$2.9 million or 29% over last year. This is primarily due to an increase in capital expenditures and purchase of capital equipment.

Sanitation Enterprise Fund

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
Commercial Sanitation Revenue	2,952,663	3,102,788	3,154,369	3,717,500	2,873,126	77%
Residential Sanitation Revenue	8,012,799	8,043,458	8,072,419	10,683,150	8,146,641	76%
Other Sanitation Revenue	123,244	96,527	193,713	223,000	272,279	122%
Transfers In (Net)	-	-	-	125,392	-	0%
Total Revenues and Transfers In	11,088,706	11,242,773	11,420,501	14,749,042	11,292,046	77%
Total Expenditures	(10,592,688)	(11,737,137)	(10,052,862)	(17,948,718)	(12,944,597)	72%
Excess (Deficiency)	\$ 496,018	\$ (494,364)	\$ 1,367,639	\$ (3,199,676)	\$ (1,652,551)	

Landfill Enterprise Fund

Revenues in the Landfill Enterprise Fund are \$7.3 million which is \$197,000 or 3% below the revenues at the same time last year and below target at 67% of the annual budget. This is primarily due to recycling revenues coming in below target because of the continually unfavorable commodities market.

Expenditures in the fund are below target at \$8.1 million or 43% of the annual budget. This is primarily due to \$7.5 million in budgeted capital projects which will typically be spent unevenly throughout the year. Capital expenditures at the third quarter are \$898,000 or 12% of the annual budget.

Landfill Enterprise Fund

Item Description	FY13-14 YTD	FY14-15 YTD	FY15-16 YTD	Budget FY16-17	Actual FY16-17	% of Budget
Total Revenues and Transfers In	6,820,693	7,323,248	7,514,905	10,946,527	7,318,247	67%
Total Expenditures and Transfers Out	(4,972,808)	(5,762,336)	(9,718,634)	(18,585,234)	(8,063,225)	43%
Excess (Deficiency)	\$ 1,847,885	\$ 1,560,912	\$ (2,203,729)	\$ (7,638,707)	\$ (744,978)	

Summary

Overall, revenue analysis for the major operating funds show consistent financial results when compared to the budget. Expenditures either remained on track or were less than budgeted due primarily to unspent capital projects funding. Staff will continue to monitor the actual results and prepare a financial analysis quarterly.



Legislation Description

File #: 17-229, Version: 1

COUNCIL ITEM OF SPECIAL INTEREST: RED LIGHT CAMERAS

Staff Contact and Presenter: Rick St. John, Chief of Police

Purpose and Policy Guidance

This item is follow up to a Council Item of Special Interest brought forward by Councilmember Lauren Tolmachoff at the February 21, 2017 Council Workshop. Councilmember Tolmachoff requested information regarding the possibility of red light cameras in the City of Glendale to help prevent accidents at dangerous intersections. Staff is seeking guidance from Council regarding moving forward with a red light camera study and which option will best meet the needs of the study.

Background

Traffic safety and enforcement are top priorities for the Glendale Police Department. Accident data, as well as a 12-hour study conducted in October 2016 has shown that at intersections with traffic lights, speed and inattention contribute to red light related accidents. A three-year historical review of collisions from 2014 through 2016 determined that within the top ten (10) major intersections in the City of Glendale there were 2,258 collisions. Over that same timeframe, the following was noted:

- There were 74 fatal collisions
- There was a 72% increase in fatal collisions
- There were ten (10) red-light related fatalities

Analysis

If Council provides consensus to move forward, a red light camera study will be conducted in the City of Glendale. There are two options available to complete this study and staff is seeking Council's guidance.

The first option involves the Police Department choosing a 3-month period with relatively similar driving incidents per month at a specific problematic intersection. The first and last months would be monitored using routine enforcement, while the middle month would have a red light camera system installed. The Police Department would then measure the impact of the middle month with a camera system installed against the first month with no camera system, as well as the lagging effects of the removed camera system into the last month. Under this model, there is no cost to the City, but using a red light camera system for a 1-month period of time may not be a long enough to accurately measure the impact.

The second option involves having a red light camera system installed at an intersection, using a second intersection with a similar number of traffic incidents as the comparative intersection. Utilizing information

from the one-day 12-hour study, the Police Department has identified sets of paired intersections that have similar attributes (traffic density, commercial/residential zoning, and accident statistics) for the controlled study. The potential cost to the City for this option is approximately \$14,000, but that fee would be waived if the City chose to keep the red light camera system at the intersection and enter into an agreement with the private company providing the equipment.

The goal of the red light camera study would be to provide data to either support or refute the effects of red light photo enforcement at intersections with traffic lights and determine if red light cameras can change driving behavior. Staff time will be needed to assist with camera installation at the identified intersection. The scope of work should be completed in approximately five (5) to six (6) months.

Community Benefit/Public Involvement

The Glendale Police Department promotes roadway safety and encourages motorists to drive safely. If data collected shows that red light cameras can substantially reduce red light violations, future use of the cameras at intersections with traffic lights in City of Glendale may reduce roadway crashes and prevent crash-related deaths and injuries.

Budget and Financial Impacts

Whichever option Council feels is best suited for the red light camera study will determine the cost to the City.



Legislation Description

File #: 17-223, Version: 1

COUNCIL COMMITTEES

Staff Contact: Brent Stoddard, Director, Public Affairs

Purpose and Policy Guidance

This is a request for Council to discuss and appoint membership to Council Committees for the 2017-2018 Fiscal Year, pursuant to the City Council Guidelines.

Background

Section 9 of the City Council Guidelines specifies that the Council shall consider appointments to Council Committees at the first workshop in June of each year. There are currently three Council Committees, the Government Services Committee (GSC), the temporary Business Committee, and the Sustainability Committee which has been inactive since 2012.

Adopted City Council Guidelines, Section 9, pertains to the appointment of membership to committees and reads as follows:

9. COUNCIL COMMITTEES

At the first Workshop in June of each year, the Council will appoint membership to standing Council committees for the following fiscal year. The Mayor will ask the Councilmembers to indicate which committee they wish to serve on.

Each committee will be comprised of three members. The members of each committee will select their own chairperson at the first committee meeting. Councilmembers may not serve as Chairperson of more than one committee at a time unless the number of committees is greater than the number of Councilmembers. In that case, the limit is two chairmanships.

The council may form a temporary (one-year) council committee and allow a defined number of members of the public to serve on the committee. The three members of the committee will select a chair from amongst the councilmembers serving on the committee. The committee will sunset one-year after the date of the first meeting. Any sunset extensions must be approved by the city council.

Effective August 13, 2013, a two-year consecutive term limit with appointment annually for membership of councilmembers on Council subcommittees begins.

If new Councilmembers are seated prior to the annual selection of committee membership, the new Councilmembers will fill vacant committee positions for the remainder of the one-year term.

If any Councilmember wishes to add, delete or adjust any committee, the process indicated in City Council Guidelines, Section 2, "Placing Items of Special Interest on Workshop Agenda" is followed.

Analysis

The current members of the GSC are Councilmember Aldama (who serves as the Chair), Councilmember Tolmachoff, and Councilmember Malnar. The Guidelines specify that Councilmembers may only serve on the same committee for two consecutive years. Councilmembers Aldama and Tolmachoff were appointed to the GSC in June 2015, therefore their terms have expired.

As specified in the Council Guidelines, Councilmember Malnar assumed former Councilmember Sherwood's seat on the GSC in November 2015. The Guidelines do not specify whether a member who fulfills the remainder of another member's term is eligible for an additional two full terms. The GSC discussed this ambiguity on May 16, 2017 and there was consensus that an incoming Councilmember should be able to serve two full terms in addition to the partial term. If the Council agrees, Councilmember Malnar would be eligible to serve one more year on GSC.

Previous Related Council Action

On May 23, 2017, the Council amended the City Council Guidelines to allow for the formation of a temporary Council Committee that include appointed members of the public, the formation of a temporary Business Committee, and appointments of Councilmembers to serve on the committee for a one-year term.

On June 7, 2016, Councilmembers Malnar, Councilmember Aldama and Councilmember Tolmachoff were re-appointed to their seats on the GSC.

On November 10, 2015, Councilmember Malnar was sworn in as the councilmember for the Saguaro district and assumed former Councilmember Sherwood's seat on the GSC.

At the June 2, 2015 Council Workshop, Council determined that Councilmembers Aldama and Tolmachoff would be appointed to join Councilmember Sherwood on the GSC.

On June 3, 2014, Councilmember Martinez resigned his seat on the GSC and Council met in Executive Session to consider his replacement on the committee. Councilmember Sherwood was selected to fill the vacated seat.

On September 10, 2013, Council amended, by Resolution 4722, the City Council Guidelines. The amended sections included: Placing Items of Special Interest on a Workshop Agenda (section 2), Selection and Responsibilities of the Vice Mayor (section 8), and Council Committees (section 9).

At the February 5, 2013 Council Workshop, Council determined that Councilmembers Chavira and Hugh would be appointed to join Councilmember Martinez on the GSC.

At the May 26, 2009 Council meeting, Council adopted, through Resolution 4269, the City Council Guidelines.



Legislation Description

File #: 17-222, Version: 1

UTILITY RATE STUDY UPDATE

Staff Contact: Craig Johnson P.E., Director, Water Services

Staff Contact: Jack Friedline, Director, Public Works

Staff Presenter: Vicki Rios, Director, Budget and Finance

Purpose and Policy Guidance

The purpose of this item is to provide City Council with an update on the Utility Rate Study process for water and sewer services, and residential solid waste collection services.

Background

Water Services and Public Works have been reviewing the financial plans of two of the City's utility operations - water and sewer services and residential solid waste collection. While the two utilities serve different purposes, have separate operational and regulatory requirements, and have technical and programmatic characteristics unique to each, they also have shared similarities. As enterprise fund operations, they are both required to fully recover operating costs through planned and transparent rate adjustments and to continually evaluate the efficiency of their operations. In addition, these funds maintain infrastructure and equipment to provide uninterrupted services to the residents and businesses of Glendale.

In December 2016, the Budget and Finance Department presented to Council two comprehensive long-range financial forecasts for the two enterprise funds clearly demonstrating that neither would be able to meet their fund balance requirements over the long-term, without changes to service delivery or rates charged to customers.

Staff requested in January 2017 that Council rename the Water Services Advisory Commission to the Citizens Utility Advisory Commission (CUAC) and include Solid Waste Collection as part of that Commission's purpose. Since that time, both departments have presented to the CUAC the operational needs, five-year financial forecasts, and utility cost of service and rate models, to obtain guidance regarding proposed rate adjustments and/or service delivery modifications.

Analysis

The CUAC has recommended two options for each utility be brought forward to City Council and to the public for consideration. The options provided will generate sufficient revenue to cover utility operating expenses, fund the capital programs described in the recent Council budget meetings, and in the case of Water Services repay existing and proposed debt service.

As required by state statute, Water Services will bring to Council at the June 27, 2017 voting meeting a

request to adopt a resolution declaring a Notice of Intent to increase rates and setting a date for a Public Hearing for Water and Sewer Rates. Any approved rate modifications would become effective November 1, 2017.

Previous Related Council Action

On January 24, 2017, City Council adopted an ordinance changing the name of the Water Services Advisory Commission to the Citizens Utility Advisory Commission and expanding its purpose.

On December 20, 2016, City Council was presented with a Five-Year Financial Forecast for each of the City's major operation funds to include Water Services and Solid Waste.

On April, 27, 2010, City Council adopted a resolution to increase water and sewer rates with the July 2010 billing cycle.

On May 27, 2008, City Council adopted a resolution to increase solid waste rates with the July 2008 billing cycle.

Community Benefit/Public Involvement

A robust public outreach program is planned in the month of July to let the citizens know the City is engaging in a rate study process and is seeking their feedback. Proposed are four meetings, three in the evening and one on a Saturday. Locations will vary and efforts will be made to ensure all geographical areas have a convenient location for citizens and business owners to attend. In addition, the departments will broadcast through the City's website and multiple media outlets, the proposed financial plans and customer impact documents to provide transparency and the opportunity to engage in the process.

Budget and Financial Impacts

Budget and Financial Impacts will depend on Council feedback.