



City of Glendale

5850 West Glendale Avenue
Glendale, AZ 85301

City Council Workshop Agenda

Mayor Jerry Weiers
Vice Mayor Ian Hugh
Councilmember Jamie Aldama
Councilmember Samuel Chavira
Councilmember Gary Sherwood
Councilmember Lauren Tolmachoff
Councilmember Bart Turner

Tuesday, August 4, 2015

1:30 PM

Council Chambers - Room B3

Workshop

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

WORKSHOP SESSION

1. [15-496](#) FISCAL YEAR 2016-17 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING PRIORITIES
Staff Contact and Presented By: Erik Strunk, Director, Community Services
Presented By: Gilbert Lopez, Community Revitalization Manager
Presented By: Cherie Hudson, CDAC Chairperson

Attachments: [Five-Year CDBG Funding History FY 2015-16](#)

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

CITY ATTORNEY'S REPORT

This report allows the City Attorney to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Attorney since they are not itemized on the Council Workshop Agenda.

COUNCIL ITEMS OF SPECIAL INTEREST

Councilmembers may indicate topic(s) they would like to have discussed by the Council at a future Workshop and the reason for their interest. The Council does not discuss the new topics at the Workshop where they are introduced.

MOTION TO GO INTO EXECUTIVE SESSION

1. CALL TO ENTER INTO EXECUTIVE SESSION

EXECUTIVE SESSION

1. LEGAL MATTERS

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

B. Council will meet to discuss and consider records exempt by law from public inspection and are specifically required to be maintained as confidential by state or federal law. (A.R.S. § 38-431.03(A)(4))

2. PERSONNEL MATTERS

A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03(A)(3)(4))

1. Arts Commission
2. Aviation Advisory Commission
3. Board of Adjustment
4. Citizens Bicycle Advisory Committee
5. Citizens Transportation Oversight Commission
6. Commission on Neighborhoods
7. Commission on Persons with Disabilities
8. Community Development Advisory Committee
9. Glendale Municipal Property Corporation

10. Historic Preservation Commission
11. Industrial Development Authority
12. Judicial Selection Advisory Board
13. Library Advisory Board
14. Parks and Recreation Advisory Commission
15. Personnel Board
16. Planning Commission
17. Public Safety Personnel Retirement Board/Fire
18. Public Safety Personnel Retirement Board/Police
19. Risk Management/Workers Compensation Trust Fund Board
20. Water Services Advisory Commission

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).



Legislation Description

File #: 15-496, **Version:** 1

FISCAL YEAR 2016-17 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING PRIORITIES

Staff Contact and Presented By: Erik Strunk, Director, Community Services

Presented By: Gilbert Lopez, Community Revitalization Manager

Presented By: Cherie Hudson, CDAC Chairperson

Purpose and Policy Guidance

Staff is seeking guidance on City Council funding priorities for the FY 2016-17 Community Development Block Grant and other related federal programs as the Community Development Advisory Committee (CDAC) begins its annual grants process to formulate funding recommendations to the City Council. In addition to staff, CDAC Chairperson, Cherie Hudson, will participate in the presentation.

Background

The City of Glendale receives annual allocations of federal funds from the U.S. Department of Housing and Urban Development (HUD) to address critical community needs. These include the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME) program, and the Emergency Solutions Grants (ESG) program. The FY 2015-16 funds currently total over \$3 million and must be used for community development activities that provide quality housing and expand economic opportunities, primarily for low-to-moderate income citizens or low-to-moderate income areas within our community. To assist the city in allocating these funds, City Council established the CDAC to consider all grant applications and formulate funding recommendations.

In order to receive these funds, entitlement communities are required to undertake a public process to solicit public input and formulate the city's Five-Year Consolidated Plan and Annual Action Plan. This is a community-based strategic plan identifying housing and community development priorities, goals, and strategies for Glendale. In general terms, it outlines what can be funded and guides the allocation process throughout the life of the plan. The plan is designed to work with and complement other approved plans, such as the city's General Plan, the Centerline Initiative and the Strategic Housing Plan. Council has also provided additional guidance to the CDAC to help focus on specific priorities within the broad scope of the Five-Year Consolidated Plan.

In September of 2014, Mayor and Council provided the CDAC chair with direction on funding priorities based on the following:

- Keeping people in their homes
- Assisting with core needs such as food, utilities and shelter
- Supporting home delivery of meals and shelter services programs
- Providing emergency home repair

- Housing rehabilitation programs
- Demolishing and clearing blighted structures
- Emphasizing revitalization of Centerline/Redevelopment Area

Analysis

CDBG funds are federal funds provided to “entitlement cities” (any city over 50,000 in population) to meet community need in a wide variety of areas. Established program regulations help direct the use of funds and are designed to focus on families and individuals who are low-to-moderate income. The program has some built-in parameters that allow a percentage of the funds to be used to address specific needs. The most competitive area is under the category of public services, where the funding is limited to 15% of the CDBG grant. This category includes after-school programs, food boxes, legal services, domestic violence assistance, and other public services.

The City Council does have flexibility with respect to the categories it may desire to fund in FY 16-17: a) the first is to make adjustments to the current priorities that reflect change in Council direction, community need, and/or priorities at the federal level; b) the second is to keep the priorities as they currently exist, recognizing that current conditions still warrant the focus on core needs such as food and keeping families in their homes.

Community Benefit/Public Involvement

CDBG programs help the city address urgent needs in the community by conducting an extensive public input process that identifies needs and helps prioritize resources.

On May 26, 2015, after an extensive public process, Council approved the city’s Five-Year Consolidated Plan. This strategic plan identifies objectives (i.e. - homelessness) that are achieved through targeted efforts utilizing federal funds, and other leveraged resources, over the five-year planning period.

The CDAC annually conducts public hearings to hear applicant presentations and to ask questions about their proposals. This is followed by a 30-day public comment period, to allow the public an opportunity to review the funding recommendations and comment, before Council takes formal action and adopts the Annual Action Plan.

Budget and Financial Impacts

The federal HUD funds are received by Glendale as an entitlement and are budgeted annually through the city’s budget process. The amount the city receives is based on the amount of congressional funding allocated and a formula that HUD applies using a variety of factors that include population, housing conditions, and others such as foreclosure rates.

In FY 2014-15, the City allocated \$356,625 in General Fund monies to help administer over \$2.8 million in federal grant funding to help more than 44,514 people access public service programs, such as the provision of food/meals, homeless prevention and shelter, as well as programs for seniors, youth, domestic violence victims, and other services to those in need. Physical improvement projects are the “bricks and mortar” part of the program and provide funding for a variety of projects that help revitalize downtown by replacing

infrastructure and removing blighted structures. Over 226 Glendale households were assisted through programs that provide emergency repairs and housing rehabilitation, which provide much needed repairs to roofs, heating and cooling systems, electrical and plumbing components, and other critical needs.

GLENDALE NON-PROFIT PARTNERS 5-YEAR FUNDING AND RECOMMENDATIONS

	A	B	C	D	E	F	G	H
	AGENCY	ACTIVITY NAME	AWARDED FY2011- 2012	AWARDED FY2012-2013	AWARDED FY2013-14	AWARDED FY2014-15	AWARDED FY2015-16	Years Funded
2								
3	Community Development Block Grant (CDBG)							
4	Public Service Activities							
5	HOMELESS							
6	Central Arizona Shelter Services (CASS)	Men's Overflow Shelter	16,680	20,719	10,000			8
7	Central Arizona Shelter Services (CASS)	Family Shelter			15,000			1
8	City of Glendale - Community Action Program (CAP)	Eviction Prevention (Rent Assistance)			75,000	74,639	80,000	4
9	Interfaith Cooperative Ministries	Food & Basic Provisions	7,089					2
10	St Vincent de Paul, OLPH	Keeping Families Together	46,913	50,422	59,022	68,255	50,000	10
11	EMPLOYMENT							
12								
13	DOMESTIC VIOLENCE							
14	A New Leaf-Faith House Emergency Shelter	Domestic Violence Shelter	16,680	20,719				19
15	Chrysalis (DV Shelter)	Victim Services	12,510	10,360	15,000			20
16	Community Information & Referral	CONTACS 24-Hour Shelter Re	8,340	10,365				11
17	SENIORS							
18	Duet - Partners in Aging (formerly Beatitudes Center DOAR)	Elderly Assistance (In-home Services & Transportation)	10,842	13,468	13,500			17
19	St Mary's/Westside Food Bank Alliance	Home Food Delivery	25,021	31,079	30,000			9
20	Arizona YWCA of Maricopa County	Congregate Meals	45,747	46,618	40,000	19,904	30,000	16

GLENDALE NON-PROFIT PARTNERS 5-YEAR FUNDING AND RECOMMENDATIONS

	A	B	C	D	E	F	G	H
	AGENCY	ACTIVITY NAME	AWARDED FY2011- 2012	AWARDED FY2012-2013	AWARDED FY2013-14	AWARDED FY2014-15	AWARDED FY2015-16	Years Funded
21	YOUTH							
22	A New Leaf	Juvenile Alternative Glendale (JAG) Youth Center	16,680					8
23	Back to School Clothing Drive	New Clothes in New Beginnings Annual	8,340	10,356		9,952		5
24	Boys & Girls Clubs of Metropolitan Phx	Swift Kids Branch After-School	16,680	20,719		9,952		18
25	Heart of the City	At Risk Youth Community Center/Community Garden					62,075	
26	DISABLED							
27	Arizona YWCA of Maricopa County	Home Delivered Meals Program			40,000	39,807	30,000	2

GLENDALE NON-PROFIT PARTNERS 5-YEAR FUNDING AND RECOMMENDATIONS

	A	B	C	D	E	F	G	H
	AGENCY	ACTIVITY NAME	AWARDED FY2011- 2012	AWARDED FY2012-2013	AWARDED FY2013-14	AWARDED FY2014-15	AWARDED FY2015-16	Years Funded
28	GENERAL ASSISTANCE							
29	Community Information & Referral	2-1-1 Arizona	20,102	15,539				11
30	Community Legal Services	Fair Housing Services			15,000	9,952	4,117	1
31	Community Legal Services	Removing Barriers to Access to Justice for Low-Income		15,539				19
32	Hope for Hunger Corporation	2015 Hunger Fighter's				79,614	60,000	1
33	St. Mary's Food Bank Alliance	Emergency Food Box Program	29,191	36,259				10
34	TOTAL - PUBLIC SERVICES		\$ 280,815	\$ 302,162	\$ 312,522	\$ 312,075	\$ 316,192	
35								
37	HOUSING RELATED PHYSICAL IMPROVEMENTS ACTIVITIES							
38	A New Leaf, Inc.	Faith House Shelter Exterior/Interior Painting	83,402					2
39	Arizona Bridge to Independent Living	Glendale Home Accessibility Program (Home Modifications - Disabled)	41,701	44,340	37,761			18
40	Habitat for Humanity	Glendale Emergency Home Repair	200,000 (RFP)	140,000	350,000	372,298	425,000	4
41	City of Glendale Community Housing Division	Public Housing Parking Lot Replacement, Repair and	166,804	182,000	114,000	131,560	157,500	9

GLENDALE NON-PROFIT PARTNERS 5-YEAR FUNDING AND RECOMMENDATIONS

	A	B	C	D	E	F	G	H
2	AGENCY	ACTIVITY NAME	AWARDED FY2011- 2012	AWARDED FY2012-2013	AWARDED FY2013-14	AWARDED FY2014-15	AWARDED FY2015-16	Years Funded
42	PUBLIC FACILITY OR PUBLIC INFRASTRUCTURE IMPROVEMENTS							
43	Central Arizona Shelter Services (CASS)	Single Adult Shelter Improvements					23,003	
44	Central Arizona Shelter Services (CASS)	Vista Colina Shelter Improvements Phase I	11,676	24,874	39,000		25,000	9
45	City of Glendale Revitalization Division	Residential Rehab, Roof, LBP, Relocation, Voluntary Demolition, Voluntary Spot	627,575			450,000	325,000	
46	City of Glendale Code Compliance	Identification & Elimination of Code Violations	75,062	75,000	29,405	19,856		7
47	City of Glendale Code Compliance	Neighborhood Safety & Preservation			45,595	39,712		3
48	City of Glendale Economic Development	Visual Improvement Program	58,601	150,000	49,000			2
49	City of Glendale Public Works Dept	ADA Ramp Improvements to Sidewalks					250,000	
50	City of Glendale Field Operation	Street Reconstruction Paving		200,000	250,000			2
51	City of Glendale Neighborhood Partnerships	Physical Improvements/East Catlin Court		136,342				9
52	City of Glendale Parks and Recreation and Library Services	ADA Improvements	48,790		61,500	199,905	192,846	4
53	Glendale Women's Club	Clubhouse Stabilization and Restoration Project					37,000	
54	Heart of the City	Youth Programs				79,424		1
55	Hope for Hunger Corporation	2014 Hunger Fighter's				59,568		1
56	City of Glendale Community Services	Aquatics Center ADA Compliance and Visual Improvements					143,500	
57	Valley Life	Renovate (3) Residential			128,000		69,070	5
58	TOTAL PHYSICAL IMPROVEMENT PROJECTS			\$ 1,113,611	\$ 952,556	\$ 1,104,261	\$ 1,352,323	\$ 1,647,919

GLENDALE NON-PROFIT PARTNERS 5-YEAR FUNDING AND RECOMMENDATIONS

	A	B	C	D	E	F	G	H
	AGENCY	ACTIVITY NAME	AWARDED FY2011- 2012	AWARDED FY2012-2013	AWARDED FY2013-14	AWARDED FY2014-15	AWARDED FY2015-16	Years Funded
2								
60								
64	Emergency Solutions Grants Program (ESG)							
65	HOMELESS PREVENTION, RAPID RE-HOUSING ACTIVITIES							
66	City of Glendale - Community Action Program (CAP)	Homeless Prevention Services		26,178	32,728			2
67	City of Glendale - Community Action Program (CAP)	Rapid Re-Housing		26,178	32,728			2
68	A New Leaf	Rapid Re-Housing				36,266	40,000	1
69	Central AZ Shelter Services (CASS)	Rapid Re-Housing				36,265	37,281	1
70	SHELTER OPERATIONS							
71	A New Leaf-Faith House Emergency Shelter	Emergency Shelter Operations	33,166	32,642	17,500	24,116	25,000	10
72	Central AZ Shelter Services (CASS)	Emergency Shelter Services for Homeless Single Adults	51,638	32,642	21,654	20,671	16,992	10
73	Homeward Bound	Utilities Assistance for the Thunderbirds Family Village	19,881	20,316	26,941			9
74	Streetlight USA	Academic Continuity for Shelter Residents-Education Aide				28,800	27,266	1
75	UMOM New Day Centers, Inc.	Emergency Shelter for Families - Glendale	9,941	18,896	20,000	20,671	25,000	4
76	YWCA	Meal on Wheels Program	48,500					
77	TOTAL - EMERGENCY SOLUTIONS GRANTS		\$ 163,126	\$ 104,496	\$ 86,095	\$ 166,789	\$ 171,539	
78								
81	HOME Investment Partnerships Program (HOME)							
82								
84	City of Glendale Revitalization Division	Residential Rehab	315,382	125,000	201,445	150,000	184,824	
85	Habitat for Humanity of Central AZ	Land Acquisition/Site Improvements/Rehab	255,000	229,390	250,000	330,290	255,000	9
86	Newtown CDC Homeownership	Affordable Housing		101,756				2
87	TOTAL - HOME		\$ 570,382	\$ 331,146	\$ 451,445	\$ 480,290	\$ 439,824	