



City of Glendale

5850 West Glendale Avenue
Glendale, AZ 85301

City Council Workshop Agenda

Mayor Jerry Weiers
Vice Mayor Ian Hugh
Councilmember Jamie Aldama
Councilmember Samuel Chavira
Councilmember Ray Malnar
Councilmember Lauren Tolmachoff
Councilmember Bart Turner

Tuesday, December 6, 2016

1:30 PM

Council Chambers

Workshop

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

WORKSHOP SESSION

1. [16-603](#) UPDATE ON TRANSACTION PRIVILEGE TAX SIMPLIFICATION
Staff Contact and Presenter: Vicki Rios, Director, Budget and Finance
Staff Presenter: Tom Duensing, Assistant City Manager
2. [16-605](#) COUNCIL ITEM OF SPECIAL INTEREST: REQUEST TO STUDY DISCOUNTED USER FEES FOR DISABLED PERSONS AND VETERANS
Staff Contact and Presenter: Erik Strunk, Director, Public Facilities, Recreation and Special Events
3. [16-607](#) COUNCIL ITEM OF SPECIAL INTEREST: NORTHERN PARKWAY UPDATE
Staff Contact: Jack Friedline, Director, Public Works
Staff Presenter: Jack M. Lorbeer, Transportation Planning Manager

Attachments: [Northern Parkway Funded Project Map](#)

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

CITY ATTORNEY'S REPORT

This report allows the City Attorney to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Attorney since they are not itemized on the Council Workshop Agenda.

COUNCIL ITEMS OF SPECIAL INTEREST

Councilmembers may indicate topic(s) they would like to have discussed by the Council at a future Workshop and the reason for their interest. The Council does not discuss the new topics at the Workshop where they are introduced.

MOTION AND CALL TO ENTER INTO EXECUTIVE SESSION

EXECUTIVE SESSION

1. LEGAL MATTERS

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

B. Council will meet to discuss and consider records exempt by law from public inspection and are specifically required to be maintained as confidential by state or federal law. (A.R.S. § 38-431.03(A)(4))

2. PERSONNEL MATTERS

A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03(A)(3)(4))

1. Arts Commission
2. Aviation Advisory Commission
3. Board of Adjustment
4. Citizens Bicycle Advisory Committee
5. Citizens Transportation Oversight Commission
6. Commission on Persons with Disabilities
7. Community Development Advisory Committee

8. Glendale Municipal Property Corporation
9. Historic Preservation Commission
10. Industrial Development Authority
11. Judicial Selection Advisory Board
12. Library Advisory Board
13. Parks and Recreation Advisory Commission
14. Personnel Board
15. Planning Commission
16. Public Safety Personnel Retirement Board/Fire
17. Public Safety Personnel Retirement Board/Police
18. Risk Management/Workers Compensation Trust Fund Board
19. Water Services Advisory Commission

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).



Legislation Description

File #: 16-603, **Version:** 1

UPDATE ON TRANSACTION PRIVILEGE TAX SIMPLIFICATION

Staff Contact and Presenter: Vicki Rios, Director, Budget and Finance

Staff Presenter: Tom Duensing, Assistant City Manager

Purpose and Policy Guidance

The purpose of this item is to provide the Council with an update on tax simplification efforts which are the result of state legislation passed in 2013.

Background

Chapter 255, Laws of Arizona 2013 (commonly referred to by its original bill number, HB2111), made changes to the administration process for Transaction Privilege Taxes and modified certain categories of business activity including Prime Contracting.

The law calls for the Arizona Department of Revenue ("ADOR") to become the single point of administration for licensing, filing and payment of all State, county and municipal transaction privilege taxes. The law also requires ADOR to establish and administer a single online portal so that taxpayers can pay all State, county or municipal transaction privilege taxes online. Implementation of these provisions was originally scheduled to take place on January 1, 2015. The implementation of the new law was delayed several times; however, the ADOR is ready to take over administration on January 1, 2017.

Analysis

The Arizona cities and towns affected by this legislation, including staff from Glendale, and the League of Arizona Cities and Towns (League) are working cooperatively with the ADOR to ensure the smooth transition of tax administration. Staff anticipates that businesses in Glendale will continue to collect and remit the required transaction privilege taxes; however, payments will begin flowing through the state to the city. This may cause delays in cash receipts at the beginning of the transition period in January of 2017. Staff is also working on developing and implementing processes, procedures, and business intelligence technology solutions to monitor the tax and payment data the city will receive from ADOR and proactively address any revenue or cash flow variances.

Previous Related Council Action

On May 24, 2016, Council adopted Ordinances 2009 and 2991 amending the city's TPT and business license codes and setting new fees for each license type.

On March 17, 2015, staff provided an update on TPT Simplification.

On June 24, 2014, the Council approved an expenditure of \$16,120 to the League of Arizona Cities and Towns to provide funding for professional IT consulting assistance to the ADOR to facilitate the implementation of the legislation.

At the May 6, 2014 Council Workshop, staff provided a brief overview on HB2111.

Community Benefit/Public Involvement

The community benefits from tax simplification by establishing single point of administration and collection so that taxpayers can pay all State, county or municipal transaction privilege taxes. Updates on the status of the implementation will assist the public in understanding the transition plans.

Budget and Financial Impacts

After the transition to ADOR administration, businesses will continue to collect TPT from their customers in the same manner. Starting in 2017, businesses will begin reporting and remitting their sales taxes to the ADOR. The ADOR will process the tax returns and payments and send the city the amounts paid and reported by Glendale taxpayers. Initially, this may result in some delays in the city receiving its funds. Staff will monitor the payment and return information closely to ensure the city's revenues are not adversely impacted over time.



Legislation Description

File #: 16-605, Version: 1

COUNCIL ITEM OF SPECIAL INTEREST: REQUEST TO STUDY DISCOUNTED USER FEES FOR DISABLED PERSONS AND VETERANS

Staff Contact and Presenter: Erik Strunk, Director, Public Facilities, Recreation and Special Events

Purpose and Policy Guidance

This item is follow up to a Council Item of Special Interest (CIOSI) by Councilmember Malnar related to the possible adoption of reduced fees for disabled persons and veterans, for programs and services offered by the Parks and Recreation Division.

Background

At the June 7, 2016 regular City Council Workshop, Councilmember Malnar asked staff to develop a policy providing disabled citizens and veterans a reduced fee schedule for services provided by the Parks and Recreation Division. In following newly established City Council protocol for requesting a CIOSI, the purpose of this item is to seek further Council direction as to whether there is consensus to conduct further research and analysis into the proposal.

Analysis

If Council does provide staff direction to move forward, it is envisioned this CIOSI will consist of the following four policy development phases:

1. Phase I of this initiative would consist of a follow-up Council Workshop discussion to provide an overview and direction of key items such as:
 - a. The need to establish a definition of “disability”, “veteran status” and identify best practices used to “prove” such status in order to provide discount.
 - b. Identification of any legal concerns related to the American with Disabilities Act as related to proof of disability claim and/or reasonable accommodations.
 - c. Review of City demographic data to determine population size of the disabled community and the veterans’ community in Glendale.
 - d. Review and feedback of recommended fee adjustments and identification of the estimated financial and operating impact on the City; to include any necessary staff training to ensure new operating guidelines followed appropriately.

- e. Comparative analysis of like-facilities and discount policies for disabled persons and veterans at both publicly and privately-owned/operated facilities in other local/national jurisdictions.

Approximately 12 staff hours would be required for Phase I and would be completed within three-four weeks.

2. Phase II would involve a presentation and discussion of all recommended fee adjustments (after review and approval by the Parks and Recreation Advisory Commission) to the Parks and Recreation fee schedule, as a part of the FY 17-18 city budget process. This is already planned for February/March 2017. Approximately six staff hours would be required for Phase II, which would be completed by January 2017.
3. If Council direction is received, Phase III would consist of properly publicly posting (as required by state law) any and all fee-revisions to the Parks and Recreation fee schedule. This is expected to occur in April 2017. Approximately two hours would be required for Phase III, which would be a posting of fees for a 60 day commentary period (as required by state law).
4. Phase IV will consist of a presentation of all proposed fee adjustments to the Parks and Recreation fee schedule by resolution, at a Spring 2017 City Council Regular Meeting. Approximately two hours would be required for Phase IV and would be completed by April 25, 2017.

It is estimated this CIOSI should be completed in approximately six months and would amount to approximately 22 staff hours.

Community/Public Benefit

This would be determined as part of the CIOSI.

Budget and Financial Impacts

This would be determined as part of the CIOSI.



Legislation Description

File #: 16-607, Version: 1

COUNCIL ITEM OF SPECIAL INTEREST: NORTHERN PARKWAY UPDATE

Staff Contact: Jack Friedline, Director, Public Works

Staff Presenter: Jack M. Lorbeer, Transportation Planning Manager

Purpose

This item is in response to a Council Item of Special Interest by Councilmember Tolmachoff requesting an update on the Northern Parkway project. This report provides the City Council with the latest information, including recent and future events.

Background (2001-2015)

Northern Parkway is a planned high capacity, partially access-controlled roadway extending from the Loop 303 to Grand Avenue (US 60). The project will connect the central and western portions of Glendale, reducing congestion and facilitating traffic flow from new developments in the western area.

This project was first conceived in 2001, and was included on ballot initiatives for funding and approved by Glendale voters in 2001, countywide voters in 2004 (Proposition 400), and Peoria voters in 2005. A partnership to build the Northern Parkway was formalized through an Intergovernmental Agreement (IGA) in December of 2008 between Glendale and the Cities of El Mirage and Peoria, and Maricopa County. The IGA included the local funds for the design concept for the ultimate configuration and a commitment to fund a portion of the Parkway.

The ultimate configuration of the Northern Parkway project was estimated in 2009 at \$612.65 million dollars. The project is split into two components: 1) A funded project now estimated at \$328.6 million and 2) an unfunded project estimated in 2009 at \$291.1 million. The funded project is comprised of 70% regional money from the Arterial Life Cycle Program (ALCP) with a 30% local match. The local match is split with Glendale at 40%, Maricopa County at 30%, Peoria, at 20% and El Mirage at 10%.

Glendale took the lead in financing the project design concept report (DCR) and obtaining the environmental clearances at the onset of the project. Both the DCR and the environmental clearance were approved by the US Department of Transportation in May 2010.

Northern Parkway between Sarival Avenue and Dysart Road opened to traffic in December 2013. Grade Separated Interchanges (GSI) at Litchfield and Reems Roads were completed in January 2015. Landscaping was completed in March 2015. Through a separate IGA in 2011, between Glendale and Maricopa County, the city agreed to maintenance responsibilities for Northern Parkway between Sarival Avenue and Dysart Road. In Fiscal Year 2015-16 the estimated cost of maintaining the four mile section was \$300,000. Maintenance of Northern Parkway is paid out of the Transportation Sales Tax Fund (GO Program).

Northern Parkway Financial Information

The latest information from the Maricopa Association of Governments (MAG) shows the current and remaining regional and local contributions for the funded project.

Contributions for Northern Parkway To Date

Contribution	Made	Remaining	% Made	Contribution Total
Regional	\$79,118,102	\$156,800,000	33.5	\$235,918,102
MCDOT	\$7,501,750	\$18,652,147	28.7	\$26,153,897
Glendale	\$31,111,300	\$3,760,563	89.2	\$34,871,863
Peoria	\$2,686,765	\$14,749,167	15.4	\$17,435,932
El Mirage	\$1,000,000	\$7,717,966	11.5	\$8,717,966
Flood Control	\$5,544,275	-	-	\$5,544,275
TOTAL	\$126,962,192	\$201,679,843		\$328,642,035

The financial table shows that Glendale has already contributed nearly 90% of its entire local match for the funded project. The remaining \$3,760,563 is programmed in the GO Program between FY 2016-17 and FY 2025-26. The contributions from all sources are adequate to construct the funded project from the Loop 303 to Grand Avenue. Additional funding will be needed to complete Northern Parkway to its ultimate configuration.

Recent Events Regarding Northern Parkway (2016)

Upon completion of the first four miles of Northern Parkway in 2015, Maricopa County requested a reassessment of the project scope based upon the impacts of the 2008 recession on potential development surrounding the parkway corridor. The Maricopa County Department of Transportation (MCDOT) hired a consultant in July 2016 to re-review the MAG travel forecasts out to the year 2040. The results showed a lowering of projected 2040 volumes, but did not warrant a reduction in the project scope from the 2010 DCR. Additionally, MAG employment forecasts for a post-2040 timeframe shows an additional 150,000 jobs in developing areas of several cities surrounding the parkway corridor.

At the conclusion of the reassessment of the travel forecasts, the City/County Managers of the partner agencies held a series of meetings to provide direction on the next steps in the Northern Parkway project. These meetings culminated on November 9, 2016 when a consensus was reached to move forward with the project following the 2010 DCR design with minor modifications such as the size of the Agua Fria Bridge.

Next Steps in the Northern Parkway Project (2017-2025)

The next section of Northern Parkway to be completed is from its current terminus just west of Dysart Road to 111th Avenue (see attached map). With agreement by the project partners now in place, MCDOT as the lead agency will have their consultant re-review and complete the DCR design incorporating any final comments from partner agencies. The MCDOT project manager anticipates an advertisement date for construction in September 2017. In general, the funded improvements for this section consist of roadway widening/frontage roads, Grade Separated Interchanges (GSI) at Dysart Road and El Mirage Road (similar to those at Reems Road and Litchfield Road) and a new bridge over the Agua Fria River. Completion of this section will replace the existing two lane Northern Avenue and will make the entire corridor a multi-lane facility.

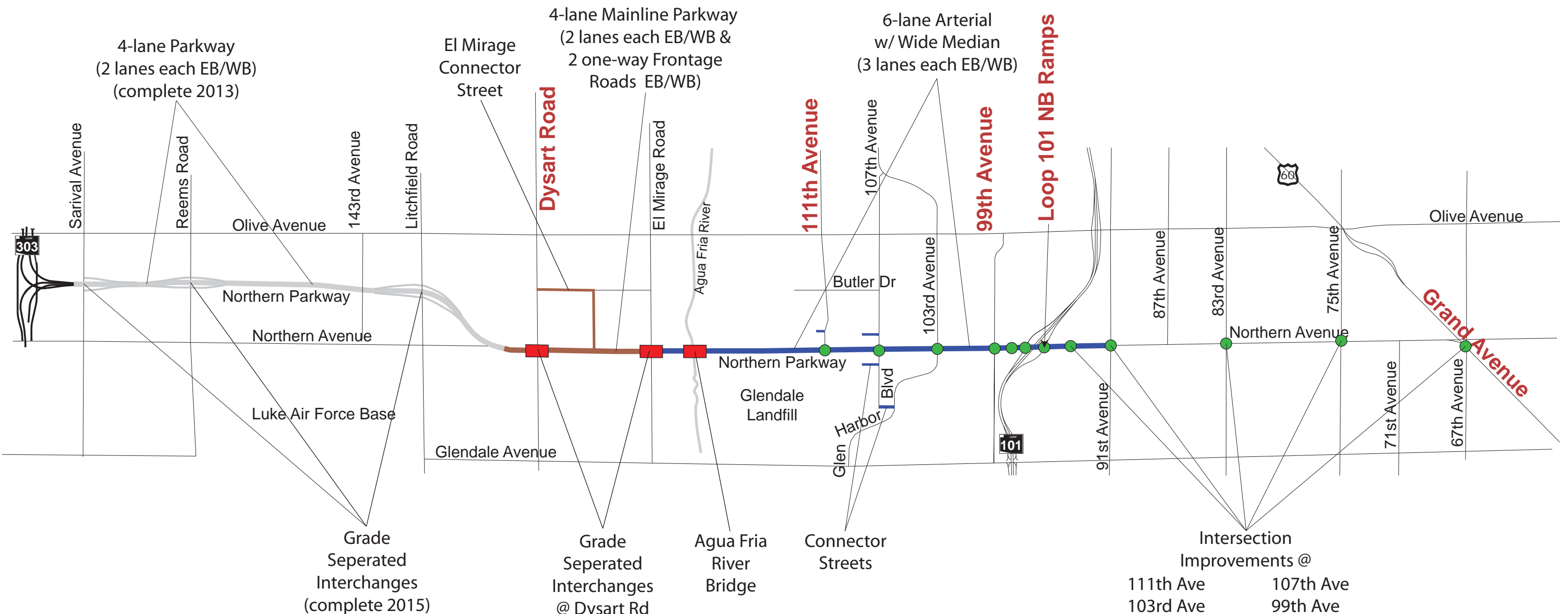
The section east of 111th Avenue to Grand Avenue will include additional roadway widening and several intersection improvements. The scheduling for this section will need to be finalized so that the available ALCP funds are spent by the conclusion of the program at the end of 2025.

A new life cycle cash flow analysis will also need to be prepared including both the regional and local remaining financial contributions and schedule (Glendale has already contributed 90% of its contributions). This will be incorporated into the next update to the MAG ALCP beginning in January 2017.

Summary

The resumption of the Northern Parkway project is a positive step forward for the City of Glendale. Northern Parkway will provide regional connectivity to the state highway system, serve expected population and employment growth, improve safety of travel within Glendale, reduce travel time, improve access across the Agua Fria River, and enhance flood protection. Completing the funded Northern Parkway project will also support Glendale, the surrounding cities, and the county in planning development that is compatible with the Parkway and that would utilize the added capacity and mobility provided by the Parkway. The Parkway will attract quality development that will help support the local tax base. Completion of the funded project will also emphasize the importance of the long-standing partnership between neighboring communities in being able to work together for a common goal.

Northern Parkway Funded Project (2017-2025)



LEGEND

Next Section: Dysart Rd to 111th Ave (completion mid 2019)

Future Sections: 99th Ave to Loop 101 NB Ramps
 111th Ave to 99th Ave
 Loop 101 NB Ramps to Grand Ave

Grade Separated Interchanges (complete 2015)

Grade Separated Interchanges @ Dysart Rd @ El Mirage Rd

Agua Fria River Bridge

Connector Streets

Intersection Improvements @

111th Ave	107th Ave
103rd Ave	99th Ave
98th Ave	L101 SB ramps
L101 NB ramps	93rd Ave
91st Ave	83rd Ave
75th Ave,	67th/Grand Ave