

**MINUTES  
LA HABRA UTILITY AUTHORITY  
REGULAR MEETING**

**Monday, August 07, 2017**

**APPROVED:** These Minutes were approved on October 16, 2017.

**CALL TO ORDER:** Chair Espinoza called the Regular Meeting of the La Habra Utility Authority to order at 6:53 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard in La Habra, California.

**DIRECTORS PRESENT:** Chair Espinoza  
Vice Chair Shaw  
Director Beamish  
Director Blazey  
Director Gomez

**DIRECTORS ABSENT:** None

**OTHER OFFICIALS PRESENT:** Executive Director Sadro  
Legal Counsel Jones  
Acting Secretary Swindell

**I. PUBLIC COMMENTS:** None

**II. CONSENT CALENDAR:**

Moved by Director Gomez , seconded by Director Beamish, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CONSENT CALENDAR ITEMS II.1 AND II.2; AND TO REMOVE ITEM II.3 FOR SEPARATE DISCUSSION.

Said motion CARRIED by the following roll call vote:

**AYES:** Chair Espinoza, Vice Chair Shaw, Director Beamish, Director Blazey,  
Director Gomez

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** NONE

1. **PROCEDURAL WAIVER:** Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
2. Approve Utility Authority Minutes of:
  - a. July 3, 2017
  - b. July 17, 2017
3. REMOVED FOR SEPARATE DISCUSSION. SEE III.3 BELOW.

**III. CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:**

3. Waive formal bidding requirements per La Habra Municipal Code 4.20.070 (D) and authorize Executive Director to execute an agreement for services with Raftelis Financial Consultants, Inc. to conduct a water and sewer rate study, in the amount of \$79,982, to be completed by November 2017; appropriate \$44,982 from the Sewer Enterprise Fund Balance to provide sufficient funding for the cost of the agreement; and authorize staff to issue a purchase order, in the amount of \$79,982, to Raftelis Financial Consultants, Inc.

Director discussion included: necessity to have consultant conduct the water and sewer rate study; and confirmation that rates will not change whether or not the proposed annexation of county islands in La Habra is approved.

Public Works Director Saykali stated that previously the study has been done by City staff utilizing a complex formula. He explained that hiring a consultant to conduct the study is warranted due to several variables involved including the State, San Gabriel Basin, the La Habra Groundwater Basin, Municipal Water District rate changes, and unknown variables.

Executive Director Sadro stated that due to Proposition 218, it is a requirement that water and sewer rates be substantiated with actual water delivery service and system maintenance costs. He noted that costs are being accrued by the City from outside agencies, and it is necessary for the rate structure to be accurate to ensure that the funds are available to pay those costs.

Moved by Vice Chair Shaw, seconded by Director Beamish, and CARRIED UNANIMOUSLY (5-0) TO APPROVE TO WAIVE FORMAL BIDDING REQUIREMENTS PER LA HABRA MUNICIPAL CODE 4.20.070 (D) AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR SERVICES WITH RAFTELIS FINANCIAL CONSULTANTS, INC. TO CONDUCT A WATER AND SEWER RATE STUDY, IN THE AMOUNT OF \$79,982, TO BE COMPLETED BY NOVEMBER 2017; APPROPRIATE \$44,982 FROM THE SEWER ENTERPRISE FUND BALANCE TO PROVIDE SUFFICIENT FUNDING FOR THE COST OF THE AGREEMENT; AND AUTHORIZE STAFF TO ISSUE A PURCHASE ORDER, IN THE AMOUNT OF \$79,982, TO RAFTELIS FINANCIAL CONSULTANTS, INC.

Said motion CARRIED by the following roll call vote:

AYES: Chair Espinoza, Vice Chair Shaw, Director Beamish, Director Blazey,  
Director Gomez

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

**IV. PUBLIC HEARINGS:** None at this time.

**V. CONSIDERATION ITEMS:** None at this time.

**VI. COMMENTS FROM STAFF:** None

**VII. COMMENTS FROM DIRECTORS:** None

**VIII. ADJOURNMENT:** Chair Espinoza adjourned the meeting at 6:58 p.m.

Respectfully submitted,

Laurie Swindell, CMC  
Acting Secretary