

OFFICIAL MINUTES

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Study Session

March 23, 2020

The March 23, 2020 study session was called to order by President Siri Bliesner at 4:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Cassandra Sage, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

The following topics were discussed:

TOPICS

- Update on District Closure (March 12-April 24, 2020) due to Coronavirus

Dr. Stavem and staff provided updates regarding school closures and district plans that comply with current Office of Superintendent of Public Instruction (OSPI) guidance due to the Coronavirus (COVID 19). At this time, all district schools are closed from March 12-April 24. Dr. Stavem said that information continues to change daily and, as a result, district plans continue to be modified to align with directives from multiple sources (Governor's Office, OSPI, King County Health Department, and Center for Disease Control).

UPDATE ON DISTRICT CLOSURE

Barbara Posthumus, Associate Superintendent of Business and Support Services, provided an update on nutritional services that are being provided. Meal distribution, "grab and go" lunch and breakfast, began on March 16 at six serving sites. Meals are free to any child in the community under 18 years of old (do not need to be a student). This information is being shared on the district website, texts to families, school readerboards, and Facebook. For the first week, over 3,200 meals were served. Beginning next week, the program will be expanded to 13 additional elementary school sites which includes planned sites for childcare. Bus drivers will pick up meals from the base kitchen and deliver to elementary sites.

Barbara Posthumus continued and noted that staff has been working to develop an emergency K-5 childcare program during the school closure. This is being provided at limited sites (Frost, Keller, Kirk, Lakeview, Rose Hill, and Sandburg) using district extended day staff. The district is continuing to partner with the YMCA Boys and Girls Club who are

providing service at their off-campus locations. Secondary Transition Center students are being served at Basic Beginnings. Interest surveys were sent out to families; priority is being given to healthcare workers and first responders. As of Monday, March 16, 157 students were identified through the survey and 107 students at extended day sites. There will be an IA/Para for every 3-5 students along with an administrator, nurse, and staff person at each site. Each of the sites will follow the COVID guidelines: social distancing, no physical contact with parents, health check-in protocols, and cleaning protocols during and after session. Services will begin on Thursday, March 26.

Siri Bliesner asked if the childcare would be expanded to other essential services such as grocery store and pharmacy employees. Ms. Posthumus indicated that this could be explored once the program is up and running; this could change over time. The interest survey is still open and parents could contact the extended day program.

Dr. Holmen, Deputy Superintendent, indicated that there is staffing for basic programs: central office (limited on-site), custodial, maintenance, student learning, technology operations, and payroll staff. The district has requested that all staff work remotely unless they are essential on-site staff members. Staff are put on paid administrative leave if they are in the high-risk category or have COVID.

Mike Van Orden, Associate Superintendent, Teaching and Learning Services, reported that it is being explored at the state level in conjunction with other schools districts to move more towards distance learning if school closure is extended; however, we need to ensure that tools are available to make connections (via video and/or teleconferencing) between teachers and students; resources online for students; ability to collect, grade, and provide feedback; along with meeting the needs of all students. The district is looking from guidance and support from the state, neighboring states, and educational partners. Guidance was just received from the national level on providing distance learning and meeting the needs of students with disabilities which is being reviewed at this time.

Jen Rose, Director of Teaching and Learning, outlined learning resources being made available to students and their families. Teachers are developing learning resources at all levels. Copies of packets are also being made available. She highlighted teacher training and on-going support and resources. There is continuing discussion regarding supporting high school seniors in areas such as credits/graduation requirements, graduation pathway options, testing requirements, SAT/ACT, advanced placement, dual credit, Running Start, etc.

Shannon Hitch, Director of Special Services, provided an update on state and federal guidance in providing special education learning in alignment with general education, including accommodations. She noted that the annual IEP meetings, re-evaluations, 504 plan reviews will continue. She highlighted current efforts to provide on-line learning resources, program consideration, mental health for students, and communication with families.

Matt Gillingham, Associate Superintendent of Student and Community Services, outline student support services. Emotional support and resources at available through Evergreen Health for virtual drop-in appointments for students and staff. They will accept referrals for any student, family member, or staff who are experiencing mental health symptoms. Youth Eastside Services (YES) is also providing services through remote services. School counselors are providing weekly newsletters to parents and students and meeting remotely with each other and their behavioral health specialists.

Staff responded to questions from board members.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Study Session  
March 23, 2020

The meeting was adjourned at 6:55 p.m.

ADJOURNMENT

---

Siri Bliesner, President

---

Jane Stavem, Superintendent

Diane Jenkins  
Recording Secretary