

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
March 9, 2020

The board meeting was called to order by President Siri Bliesner at 7:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte (*arrived 7:10 p.m.*), Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem

Chris Carlson moved to approve the agenda. Seconded by Cassandra Sage.

APPROVAL OF AGENDA

Motion carried.

Siri Bliesner read a proclamation proclaiming the week of March 11-15, 2019 as Education Support Professionals week. (*Eric Laliberte arrived.*)

RECOGNITION

PROCLAMATION -
EDUCATION SUPPORT
PROFESSIONALS WEEK
MARCH 16-20 2020

Several parents, Lynn Trinh, Jiahong Zhang, Jun Wang, Eve Lai, and Lily Ding shared concerns regarding the Coronavirus and encouraged the district to close schools to ensure the safety of students and families and to reduce the spread of this virus.

PUBLIC COMMENT

Corky Trewin thanked Dr. Stavem for her leadership and the culture she has created in this community.

Chris Carlson moved to approve the consent agenda. Seconded by Eric Laliberte.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

The following February 2020 vouchers were approved:

APPROVAL OF
VOUCHERS

General Fund
367277-367565

\$7,912,034.56

Payroll
3012-3017

\$4,780.10

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Accounts Payable Direct Deposit	\$ 9,715,817.42
Acquisition Card	1,271,640.91
Deferred Comp	164,526.00
Department of Revenue	4,841.37
Dept. of Retirement Systems	3,897,141.53
Dept. of Retirement Systems	1,140,591.22
American Fidelity HSA	23,381.47
DSHS - Division of Child Support	4,558.69
Payroll Direct Deposit	16,232,009.81
Payroll Tax Withdrawal	5,821,088.66
TSA Envoy	413,233.28
VEBA	7,650.43
Vision/Northwest Benefit Network	110,000.00
Key Bank Processing Fees	\$ <u>3,450.79</u>
	\$38,809,931.58

Capital Projects

700766-70025 \$1,535,639.75

ASB

64730-64824 \$55,995.70

Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

3229-3253 \$4,598.28

Approves minutes of the February 24 board meeting and study session.

APPROVAL OF MINUTES

Approves March 4, 2019 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Adopts Resolution No. 2285 declaring the equipment listed on the attached page as surplus to the needs of the district and authorizing the superintendent to proceed with the distribution, transfer, sale, or disposal of the items listed.

SURPLUS OF BOOKS RESOLUTION NO. 2285

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Rachel Carson PTSA to Carson Elementary School in the amount of \$12,542.71 to upgrade sound system in Commons.

Acceptance from Albert Einstein PTSA to Einstein Elementary School in the amount of \$1,426.71 to purchase two-way radios.

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Acceptance from Rose Hill Elementary PTSA to Rose Hill Elementary School in the amount of \$1,851.18 to support field trips.

Acceptance from Ben Rush PTA to Rush Elementary School in the amount of \$15,650.00 to purchase water for portables (\$800.00); and support field trips (\$7,200.00), extracurricular activities (\$2,400.00), and academic enrichment (\$5,250.00).

Acceptance from Carl Sandburg PTSA to Sandburg Elementary School in the amount of \$2,491.99 to purchase library books.

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School in the amount of \$9,864.60 to provide stipends for Math Olympiad, Motor Skills Enrichment, Awesome Games Enrichment, and Environmental Leadership Club.

Acceptance from Timberline Middle PTSA to Timberline Middle School in the amount of \$4,116.00 to provide stipend for math club (\$1,100.00) and classroom enrichment (\$1,266.00); purchase office, classroom, and drama club supplies (\$1,350.00); and support extracurricular activities (\$400.00).

Acceptance from Eastlake High School PTSA to Eastlake High School in the amount of \$14,300.00 to provide classroom enrichment (\$1,625.00) and assemblies (\$2,556.00); purchase library books (\$4,137.00), and classroom supplies and equipment (\$4,482.00); and support mural painting project (\$1,500.00).

Acceptance from Juanita Rebels Booster Club to Juanita High School in the amount of \$3,000.00 to provide bus transportation for band field trip.

TOTAL \$52,700.48

Barbara Posthumus, Associate Superintendent of Business and Support Services, indicated that Resolution No. 2284 authorizes the sale of \$75,000,000 of Limited General Obligation Bonds (LGO). In April 2019, the voters approved a six-year \$120,000,000 capital projects levy for the purpose of funding critical projects to address rapid enrollment growth and student safety and security. The projects included: classroom additions at Lake Washington High School, including auxiliary gyms and commons; classroom additions at Carson Elementary, Franklin Elementary, Rose Hill Elementary, and Twain Elementary, including expansion of core facilities where feasible; and

NON-CONSENT AGENDA

AUTHORIZATION TO SELL
BONDS AND BOND
REFUNDING
RESOLUTION NO. 2284
PUBLIC HEARING ON LGO
BONDS

district-wide student safety and security upgrades. The addition projects are being built over three-year time frame, while the levy proceeds will come in over a six-year time frame. Therefore, it is necessary to sell non-voted bonds to fund the short-term cash needs of the district and use the levy proceeds to pay back the bonds during the six-year window.

RCW 28A.520.080 requires the board to hold a public hearing on the LGO bond proposal. The six-year capital projects levy is expected to be used to pay the principal of the bonds, and capital fund state assistance funds will be used to pay interest on the bonds.

In addition, the issuance of approximately \$139,000,000 of Unlimited Tax General Obligation (UTGO) Refunding Bonds is anticipated if market conditions remain favorable. The proceeds of the refunding bonds will be used to refund bonds that were issued in December 2009 under Resolution No. 2041 and September 2010 under Resolution No. 2060 in support of the district's construction program. If executed, this action will allow the district to take advantage of favorable interest rates and save the taxpayers a current estimate of approximately \$18.0 million over the life of the bonds. The authorization in the resolution sets a minimum savings target of 5% of the refunded bonds which must be met in order to proceed with the refunding.

The resolution delegates to the Superintendent or Associate Superintendent of Business and Support Services the authority to direct the bond underwriter to market the bonds within certain parameters set forth in the resolution. This method allows the timing of the bond sale to be best aligned with favorable market conditions. This advance authorization also provides flexibility in timing the sale as the sale can be scheduled based on market conditions within ten months of the resolution as long as the interest rate parameters in the resolution are met.

Dave Traeger shared a handout showing a graph depicting the 10 year history of bond interest.

Barbara Posthumus noted that this will require a budget adjustment to the debt service fund which will be presented for board action in May.

Siri Bliesner opened the public hearing. Seeing no one come forward, she closed the public hearing.

Eric Laliberte moved that the Board adopt Resolution No. 2284 authorizing the issuance and sale of Unlimited Tax General Obligation Refunding Bonds and Limited General Obligation Bonds of the district in the aggregate principal amount of up to \$214,000,000 as presented. Seconded by Mark Stuart.

Motion carried.

Dr. Stavem noted that the legislative session is still continuing even though much of the focus has been on the Coronavirus. She has been sharing updates on recent legislative action, but some of the items being monitored by the district seemed to be stalled such as School Employees Benefit Board (SEBB - funding and rulemaking), special education legislation, water testing. The legislative session is scheduled to end on March 12 and encouraged them to continue to monitor the actions being taken by the legislature in these last final days of the session.

PUBLIC AND COMMUNITY AFFAIRS

SUPERINTENDENT REPORT

Dr. Stavem provided an update on the Coronavirus. She noted that she has received a lot of emails from parents across the district. As a school district, taking these perspectives into consideration as the virus has hit the district with very stark realities because of the outbreak in the Life Care Facility located in Kirkland. All school districts in the Puget Sound area are working together with King County Health and Office of Superintendent of Public Instruction to receive guidance on this issue. At this time, school districts are being told to stay open to serve the public and assist families. Staff and families that have individuals with underlying health conditions need to make the best decision for their families and stay home. Staff is evaluating resources, nutrition services, and day care to provide to families in the event of a school closure. She highlighted the efforts begin taken to ensure the safety of students and staff

PUBLIC HEALTH UPDATE

such as regular cleaning of touchpoints. She encouraged families to monitor the district website for further updates.

Siri Bliesner related that an update as provided earlier at the study session. This is a very fluid time and information is changing daily and to stay informed.

Cassandra Sage stressed that parents must make the right decision for their family and keep their children home if they are sick or if family members at high-risk.

Chris Carlson concurred that the Coronavirus is scary; there are a lot of unknown factors at this point. The school district is working with King County Public health and being told to keep schools. The safety of students is paramount. Currently, there isn't a single case of the virus affecting students or staff. The virus is circulating in the community. It is not feasible for the district to provide distance learning without preparation. As information becomes available, this may change.

Siri Bliesner conveyed that she and Cassandra Sage visited different schools to present to the librarians the books given to the board in honor of School Board Appreciation month in January.

BOARD MEMBER
COMMENTS

Siri Bliesner encouraged everyone to wash their hands and not touch their face. She appreciated everyone working together during this difficult time.

Eric Laliberte moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 8:10 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary