

Date:

Immigration Officer

[Embassy Name]

[Embassy Address]

[Embassy Phone Number]

Sponsorship Letter for [Applicant's Name] with Passport No. _____

Dear Sir/Madam,

I, [Sponsor's Full Name] currently residing at [Sponsor's Home Address], and a citizen/permanent citizen of [Country's Name], am writing this letter in support of the visa application of my [parent/sibling/friend/other], [Applicant's Name].

The purpose of the visit of my [parent/sibling/friend/other], [Applicant's Name] in the country of [Name of Country] is to [give the reason behind the trip]. He/she will be here from [Provide starting date of visit in format DD/MM/YY] to [Provide ending date of visit in format DD/MM/YY].

During the specified trip dates above, [we/he/she] will be visiting [Specify city/place names]. In addition, [Applicant's Name] will be staying at [Sponsor's Address or Hotel Address]. I will be covering all of the expenses of the trip, through [Provide means of funding].

Attached to this letter, please find all of the required documents to support the given statements.

Kind regards

[Sponsor's name]

[Sponsor's home address]

[Sponsor's phone number]

[Sponsor's occupation]

[Sponsor's signature]