

The Virginia Athletics Communications Office is seeking a student workers for a student intern positions. The successful candidates will be responsible for assisting the Athletics Communications staff in promoting the achievements and success for all UVA sports, telling the stories of our student-athletes and coaches, compiling/researching statistical and archival information pertaining to UVA's athletic programs, and supporting operational aspects of the communications office.

This position requires 4-6 hours per week in the office during normal business hours in addition to the ability to work select athletic events on nights/weekends.

Duties include, but are not limited to:

- Writing feature articles for various department related publications, including VirginiaSports.com, game day programs, Cavalier Corner and others
- Working on-site at any and all Virginia athletics events on game days inputting statistics and supporting social media efforts of the communications staff
- Assisting with and transcribing interviews with student-athletes, coaches and athletics department staff
- Compiling archival information and assisting with research projects pertaining to athletics department history
- Serving as an outstanding representative of the University of Virginia to the media and public

Position Compensation: \$11.00 Hourly

Required qualifications:

- Ability to think quickly and adapt to a fast-paced environment – particularly on game days
- Ability to work flexible hours, including some nights and weekends
- An attention to detail and ability to follow specific and detailed instructions

Preferred qualifications:

- Someone who thrives in a team environment
- Self-motivated and self-starter who can see a task through to completion once assigned
- Genuine interest in a career in communications/public relations and specifically in athletics

Minimum Education Requirement: Must be a current UVA student.

PHYSICAL DEMANDS

This job can involve light to moderate activity – particularly on game days in-venue and during game day setup as equipment and staffing materials can be transported to and from facilities and in-game. Otherwise, it involves work in an office setting or at a computer at event locations.

HOW TO APPLY

Email the following to Bill Bunting at Bunting@Virginia.edu:

- A note expressing interest in the position and why you are interested in the position
- A list of sports you are most interested in or have experience with (playing OR working)
- A resumé
- Preferred method of contact and best times to reach you