

## **RIBBON CUTTING PROCEDURES DURING COVID-19**

Due to the impact of COVID-19, Ribbon Cuttings will look slightly different due to additional safety precautions that are being taken to ensure safety of those in attendance. Here is what you can expect for your Ribbon Cutting until further notice:

- Ribbon Cuttings are to be held outside to allow adequate social distancing. We'll work with you to reschedule if there is inclement weather.
- All those who wish to participate and attend the Ribbon Cutting, will be asked to register online prior to event.
- St. Charles Chamber will provide ribbon and scissors, which will be sanitized before each use. Photos will be taken at the time of the event and shared on social media channels. For group photos, please follow CDC guidelines for social distancing.
- One representative from the business being celebrated will be asked to join the Chamber representative or the Ribbon Cutting Presentation. This individual will be given the opportunity to provide a brief statement regarding the business and cut the ribbon. All other employees of the business will be asked to stand 6 feet behind the presenters.
- Representatives from the chamber will arrive approximately 10 minutes before the scheduled event.
- Per CDC guidance, participants and hosts of any public events are required to wear a face mask at all times, maintain a minimum of six feet of social distancing, and ensure that appropriate sanitization measures are taken as appropriate and necessary.
- Refreshments provided by you are optional. If you wish to provide food or beverages, we ask that you offer individually packaged or plated items and provide adequate hand sanitizer or hand-washing stations.

The Chamber enjoys being part of Ribbon Cuttings to celebrate new businesses, anniversaries, relocations, expansions, special occasions and more. We are excited to join you all during this celebration! If you have any questions or concerns, please contact Maggie Helmer at 630-584-8384.