1. **THE ORGANISATION AND OUR MISSION**

St Vincent’s Hospital Melbourne (SVHM) is a leading teaching, research and tertiary health service, which employs more than 5,000 staff across 18 sites throughout Melbourne.

Part of Australia’s largest not-for-profit Catholic health and aged care network, St Vincent’s Health Australia, SVHM provides a diverse range of adult clinical services including acute medical and surgical services, sub-acute care, medical diagnostics, rehabilitation, allied health, mental health, palliative care, correctional health and community residential care.

SVHM’s mission is to provide high quality and efficient health services to the people of Victoria in accordance with the philosophy of St Vincent’s Health Australia. This mission is based on the values of compassion, justice, integrity and excellence.

2. **KEY POSITION DETAILS**

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Senior Eating Disorders Clinician</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reports to:</td>
<td>Clinical Director (or delegate) and Manager BETRS</td>
</tr>
<tr>
<td>Program:</td>
<td>Integrated Care Services</td>
</tr>
<tr>
<td>Department:</td>
<td>Mental Health - BETRS</td>
</tr>
<tr>
<td>Industrial Agreement:</td>
<td>Victorian Public Mental Health Services Enterprise Agreement 2016-2020 or Victorian Public Health Sector (Medical Scientists, Pharmacists &amp; Psychologists) Enterprise Agreement 2017-2021</td>
</tr>
<tr>
<td>Classification:</td>
<td>Occupational Therapist Grade 3</td>
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<tr>
<td></td>
<td>Social Worker Grade 3</td>
</tr>
<tr>
<td></td>
<td>Psychologist Grade 3</td>
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<td>RPN Grade 4</td>
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</table>

3. **LOCAL WORK ENVIRONMENT**

St. Vincent’s Mental Health (SVMH) includes an adult area mental health service for the inner city areas of Yarra and Boroondara. The adult mental health service components are: The Footbridge Community Care Unit (CCU), the 44 bed Acute Inpatient Service (AIS) located on the St. Vincent’s Hospital site, the North Fitzroy PARC and two community mental health services (CMHS) at Hawthorn and East Melbourne (Clarendon CMHS). Community mental health services comprise the Triage and Crisis assessment and Treatment (CAT) Service and the Primary Intervention Care Team (PICT) includes Extended Triage and HOPE (Suicide Prevention), Continuing Care (CCT), Mobile Support and Treatment (MST) and Homeless Outreach (CHOPS) services. A Consultation & Liaison Service is provided to the health service. NEXUS Dual Diagnosis Service, the Body Image and Eating Disorders Assessment and Treatment Service (BETRS) and NEVIL Training Cluster are regional services. Statewide services are the Victorian Dual Disability Service and the Victorian Transcultural Mental Health. The Acute Inpatient Service includes 5 beds designated as the Koori State-wide Inpatient Service and linked to the Victorian Aboriginal Health Service.

All St Vincent’s Mental Health clinical staff is expected to be familiar, and practice in a manner consistent with the National Practice Standards for the Mental Health Workforce.

**Body Image and Eating Disorders Treatment and Recovery Service (BETRS)**

*A collaborative partnership between the mental health programs of Austin and St. Vincent’s Health.*

BETRS is a community-based, outpatient service for people with eating disorders, their families and carers. It links with the In-patient Specialist Eating Disorders beds at Austin Health. The Service provides assessment and treatment planning, day program and individual treatment. The Service is staffed by a...
multi-disciplinary team and operates in line with evidence based best practice and the World Wide Charter for Action on Eating Disorders. The Service contributes to a continuum of care between primary, tertiary, inpatient and community based services.

4. POSITION PURPOSE

Under the guidance of the Clinical Director (or delegate), Manager and Team Leader the Clinician/Senior Clinician will provide evidenced based clinical expertise to the clinical, service development, quality improvement, research and evaluation activities of BETRS.

5. POSITION DUTIES

- Best practice clinical interventions are provided to consumers and carers of the Service across the BETRS Model of Care.
- Provide clinical support and advice to the broader mental health service system in relation to the sub speciality of eating disorders.
- Develop and impart skills and perspectives to build capacity
- Actively apply the principles of continuous quality improvement towards clinical, evaluation and service development activities of BETRS.
- Ensure maintenance of documentation in accordance to accountability requirements.

6. INCUMBENT OBLIGATIONS

General
- Perform duties of the position to best of their ability and to a standard acceptable to SVHM
- Comply with all SVHM policies, procedures, by laws and directions
- Treat others with respect and always behave professionally and in accordance with the SVHM Code of Conduct
- Only access confidential information held by SVHM when this is necessary for business purposes, maintaining the confidentiality of that information once accessed
- Participate in the annual SVHM performance review process
- Display adaptability and flexibility to meet the changing operational needs of the business
- Comply with applicable Enterprise Bargaining Agreement provisions
- Display a willingness to develop self and seek to improve performance

Clinical Quality and Safety
- Attend clinical orientation upon commencement
- Maintain clinical registration and any required indemnity cover
- Always work within approved scope of practice under supervision by more senior clinical staff as appropriate.
- Take personal responsibility for the quality and safety of work undertaken
- Take all necessary care and precautions when undertaking clinical procedures
- Complete annual clinical competencies
- Maintain skills and knowledge necessary to safely and skilfully undertake clinical work
- Consult with peers and other experts and refer to other healthcare workers when appropriate and in a timely manner
- Collaborate and clearly communicate with patients/clients and the healthcare team
- Participate in clinical risk management and continuous quality improvement activities as part of day-to-day work

Person Centred Care
- Ensure consumers receive information in an appropriate and accessible format
- Actively support consumers to make informed decisions about their treatment and ongoing care
- Ensure consumers are aware of their rights responsibilities and how to provide feedback

Health and Safety
- Protect the health and safety of self and others, complying with all health and safety related policies, procedures and directions
Position Description
Senior Eating Disorders Clinician

• Complete required Fire and Emergency Training annually
• Complete required Workplace Culture and Equity Training annually
• Attend general hospital orientation within 3 months of commencement

7. INCUMBENT CAPABILITY REQUIREMENTS (Level 2)

The incumbent of this position will be expected to possess the following core capabilities:

<table>
<thead>
<tr>
<th>Capability</th>
<th>Demonstrated behaviour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal</td>
<td></td>
</tr>
<tr>
<td>Personal effectiveness</td>
<td>Takes responsibility for accurate, timely work results.</td>
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<tr>
<td></td>
<td>Completes tasks according to the Service workload formula.</td>
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<tr>
<td>Learning Agility</td>
<td>Identifies personal development needs and seeks information from a range of sources</td>
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<tr>
<td>Outcomes</td>
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<tr>
<td>Patient/Resident/client centred</td>
<td>Strives to meet and exceed expectations, demonstrating sound judgement</td>
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<tr>
<td>Innovation and Improvement</td>
<td>Contributes to improvement by reviewing strengths and weaknesses of current processes</td>
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<tr>
<td>Strategy</td>
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<tr>
<td>Driving Results</td>
<td>Manages own workload to deliver results</td>
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<tr>
<td>Organisational Acumen</td>
<td>Understands the interdependencies between units/departments</td>
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<tr>
<td>People</td>
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</tr>
<tr>
<td>Working with and Managing others</td>
<td>Takes responsibility for ensuring productive, efficient teamwork</td>
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<tr>
<td>Collaboration</td>
<td>Works collaboratively within and outside the team</td>
</tr>
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</table>

8. SELECTION CRITERIA

• Demonstrated skill, experience and competence in the delivery of evidence based assessments and interventions for with people with eating disorders.
• Demonstrated skill, experience and competence in the provision of evidence based therapeutic interventions in group settings.
• Demonstrated skill, experience and competence in working as part of a multi-disciplinary clinical team.
• Demonstrated skill, experience and competence in promoting a standard of excellence in clinical practice.
• Demonstrated skill, experience and competence to work collaboratively, effectively and efficiently across a range of inpatient and community settings.
• Demonstrated experience in developing and delivering training to a range of stakeholders.
• Demonstrated competence in initiating and contributing to quality improvement, evaluation and research activities.
• Experience in building and maintaining professional relationships with key stakeholders internal and external of St. Vincent’s and Austin Health; including consumers, carers, family members, GP’s Private Psychiatrists, AMHS, CAMHS and community agencies.
• A comprehensive understanding and working knowledge of the Mental Health Act and other relevant legislation.
• Highly developed written and verbal communication skills including demonstrated excellence in problem solving ability and conflict resolution skills.
• Commitment to the STV Strategic plan and objectives and the mission and values of the Sisters of Charity.
8.1 ESSENTIAL REGISTRATION, LICENSE OR QUALIFICATION REQUIREMENTS

Formal education/qualifications:

1. A qualification and registration in either:
   - Certificate, Diploma or Degree (minimum) in Nursing which meets the registration requirements of the Australian Health Practitioner Regulation Agency, Division 1 or 3.
   - Masters Degree or Doctorate in Clinical Psychology recognized by the Australian Psychological Society and registered as a Psychologist with Australian Health Practitioner Regulation Agency.
   - Bachelor of Social Work (B.SW). Eligible for membership of the Australian Association of Social Work and registered as a Social Worker
   - Bachelor of Occupational Therapy. Eligible for membership of Australian Association of Occupational Therapy and registered as an Occupational Therapist with Australian Health Practitioner Regulation Agency.

Knowledge & Experience:

Senior Clinician

- Nursing: A minimum of 5 years relevant post graduate experience (full time)
- Allied Health: A minimum of 7 years post qualification in Psychology, Occupational Therapy or Social Work.
- A minimum of three years clinical experience working with people with eating disorders.

The classification of the appointed clinician will be determined by years of post graduate experience in addition to years of experience as a specialist Clinician in the field of eating disorders.

8.2 OTHER ESSENTIAL REQUIREMENTS

- Ability to use or to develop skills in MS office programmes
- A current Victorian driver’s licence

9. PRE-EXISTING INJURY

Prior to any person being appointed to this position it will be required that they disclose full details of any pre-existing injuries or disease that might be affected by employment in this position.

10. AGREEMENT

General:

I have read, understood and agree to comply with the responsibilities and accountabilities of this position description. I agree to comply with all SVHM requirements, policies, procedures, by laws and directions.

National Police Check:

I understand that it is a condition of my employment to provide SVHM with a current National Police Certificate PRIOR TO COMMENCING WORK and this is at my own cost.

I understand that regardless of the frequency, if I am working and or visiting in a designated 'high risk area' of SVHM (as defined in the SVHA Pre-employment/Appointment Safety Checks Policy) I will be subject to periodic Police Checks every three years at my own cost.

Name: ____________________________________________

Signature: __________________________

Date: ________________________________