



Brantford Power Inc.

requires a

Temporary Full-Time Financial Analyst (5 month contract)

Reporting to the Supervisor of Finance, the Financial Analyst will be an integral part of the finance team providing accurate and timely financial reporting and analysis.

Position Summary: As the primary role responsible for completing accounting and reporting transactions and preparing financial statements for the Brantford Energy Group of Companies, this role is required to maintain ongoing functional understanding of routine and complex IFRS and Regulatory Accounting standards, processes and reporting obligations to ensure the timely, and accurate reporting of financial information to key business stakeholders.

Responsibilities include:

- Preparation of monthly and quarterly consolidated and separate Financial Statements for the Brantford Energy Corporation (BEC) Group of Companies.
- Performing reconciliations and calculations of Payment-In-Lieu-of-Taxes (PILS) for the BEC Group of Companies.
- Ensure timely and accurate month-end close procedures, including posting recurring journals, monthly account reconciliations, balance sheet reporting, etc. for routine and complex accounts in accordance with IFRS reporting standards.
- Supporting month-end and year-end activities, including assisting in the preparation of the year end audits.
- Prepares monthly reconciliations and verifies accuracy of regulatory accounts including Deferral and Variance accounts, Cost of Power, Global Adjustment and related true-ups.
- Supports the Supervisor of Finance and Regulatory department with maintaining timely financial and accounting records in compliance with general accounting guidance issued by the Ontario Energy Board as outlined in the Accounting Procedures Handbook in addition to ad hoc regulatory accounting guidance issued from time to time including those related to various deferral and variance accounts. This role is also expected to provide support and/or contributions as directed to periodic RRR, rate applications or other regulatory submissions being completed by the Regulatory Department.
- Preparation of monthly IESO submission, working closely with other departments to obtain accurate and timely information.
- Maintains shared services cost allocations and prepares lease accounting reconciliations in accordance with lease agreements and IFRS reporting standards
- Supports the Supervisor of Finance and Senior Financial Analyst in all areas of complex accounting and reporting.

- Prepares and maintains the Fixed Asset continuity schedules, budget to actual reports and related reconciliations.
- Record and maintain related party transactions.
- Provides timely and accurate functional support to internal and external stakeholders reflecting the customer service and professional competency standards of the department.
- Assists the Supervisor of Finance with maintaining accuracy, completeness and audit trail of the General Ledger accounts.
- Comply with internal control procedures and complete timely quality assurance processes to ensure consistent and accurate outputs.

Qualifications:

- CPA designation and post-secondary degree with emphasis in accounting.
- Experience and knowledge of the utility industry, job costing, Microsoft Dynamics GP financial software and Caseware reporting would be considered an asset
- Strong attention to detail
- Excellent communication and organizational skills
- Time management, ability to multi-task and meet deadlines
- Ability to work independently and in a team-oriented environment
- Advanced knowledge of spreadsheets and word processing is essential.
- Applicants must have the skill and ability to perform the duties as outlined herein accurately and within strict deadlines with minimal supervision.
- Applicants will be tested

WAGE RANGE: \$37.95 to \$42.16 per hour to be reviewed (based on a 33 3/4 hour work week) based on the CUPE - BPI Collective Agreement plus benefits and pension plan.

Qualified candidates are invited to send a detailed resume and cover letter by **October 30, 2020 by 4:30 p.m.** to the attention of:

Human Resources
 Brantford Power Inc.
 P. O. Box 308, 84 Market St.
 Brantford, ON N3T 5N8
 Fax: (519)753-6130
 E-Mail: bpresumes@brantford.ca
 doc or rtf format please

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.