

OIX Committee Guidelines and Overview

There are 3 active OIX Committees:

- Internet Exchange Point Standards Committee (IX Committee)
- Data Center & Edge Standards Committee (DC-Edge Committee)
- Community Engagement Committee (CEC) formed

The Best Current Operational Practices (BCOP) Committee meets on an as needed basis.

Committee Structure

Each OIX committee is headed by a Chair. The Chair is elected by the committee. Committees can include a Co-Chair to share leadership responsibilities. Each committee includes a representative from the former Marketing Committee who assists with outreach efforts. Committee Chairs are also known as Stewards.

Committee Expectations

OIX Committees develop strategies to support OIX per the board's guidelines for the committee.

Committees meet bi-weekly at a time of their choosing via OIX Google Meet. Meetings can be recorded. The OIX Admin will attend meetings as a silent participant to take minutes and answer questions as requested.

All outreach activities of the committee must be approved by the board. Upon implementation of approved activities, results must be communicated to the board.

If funds are needed by a committee, a proposed budget must be created and presented to the board for approval.

When the board deems it necessary, they may step in to support a committee they determine is not meeting expectations. This may include appointing a new committee Chair or assisting in recruiting new committee members.

Committee Member Expectations

OIX Committee Members attend bi-weekly committee meetings. If you cannot attend a meeting you must let the Chair, OIX Admin and other committee members know.

Members are expected to participate in discussions and assist with action items.

Members should be an ambassador for OIX (e.g., share relevant information at conferences, meetings and other functions).

All members must disclose any conflicts of interest when they first join the committee and as they arise. When a conflict of interest arises a committee member will take appropriate action (e.g., recuse themselves from a vote, disclose relationships of note, step out of a discussion).

Chair Expectations

OIX Committee Chairs lead a bi-weekly meeting at an agreed upon time. If the Chair cannot attend a meeting, they are expected to send an update to the committee via email prior to the meeting. The rest of the committee can meet as planned and continue discussion/activities in the works.

OIX Committee Chairs are expected to attend the bi-weekly Stewards call and provide an update on committee activities. They should then report back to the committee with board/organization updates. If the Chair is unable to attend stewards' call, they can ask another committee member to attend or at minimum, email a committee update to the Board Chair and OIX Admin prior to the call.

Specific Committee Tasks

IX Committee

The IX Committee reviews and takes action on OIX-1 applications for certification. As well as reviewing and updating the OIX-1 IXP Standard when needed.

DC-Edge Committee

The IX Committee reviews and takes action on OIX-2 and OIX-3 applications for certification. As well as reviewing and updating the OIX-2 DC Standard and OIX-3 Edge Standard when needed.

Community Engagement Committee

The Community Engagement Committee (CEC) manages, creates and executes promotions to further the OIX mission and support the organization's constituencies. With the added goal of increasing community engagement.