

Services



Workflow Analysis & Redesign

Roberta will evaluate the business processes of your nonprofit's finance department to assist in achieving efficiency improvement, productivity maximization, and effective allocation of human resources.



Fraud Risk Management

Roberta works with nonprofits to identify, implement and maintain internal accounting controls, processes and procedures to mitigate the risk of fraud, to increase transparency and to safeguard the organization's assets.



Accounting Policies & Procedures

Roberta will review your nonprofit's current policies and procedures, recommend changes and work with your organization to create, implement and enforce policies and procedures to ensure an efficient and effective financial operation.



Policies & Procedures Manuals

Roberta will assist your nonprofit in compiling accounting policies and procedures manuals that document organizational policies and the procedures to be followed in order to carry out these policies, that include proper internal controls.



Software Implementation Support

Roberta offers support services in the selection, setup, testing, implementation and ongoing administration of automated financial software.



Audit Support

Roberta emphasizes to nonprofits the importance of preparing for the annual financial audit throughout the year by helping them establish a formal system to manage and oversee the audit preparation process.



Staff Training & Development

Roberta presents interactive workshops to audiences on topics that are essential to the operation of a finance department.

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