

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, January 12, 2017

7:30 p.m.

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of December 8, 2016.

B. Accountant's Report for Period Ending November 30, 2016.

C. Investment Report for Period Ending December 31, 2016.

D. Claims Register for December 2016.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD):

6. BUSINESS (NEW):

A. Review/Approve June 30, 2016, Audit Report.

B. Appointment of Board Committees by President Lopez.

C. Consideration to Approve Director/Staff Attendance to ACWA/JPIA Spring Conference, Monterey, CA, May 8-12, 2017

D. Consideration to Administer Washing Machine Rebates In-House and Approve Rebate Amount.

E. Review/Approve Proposal from Pakpour Consulting Group to Update District Standard Plans and Specifications.

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- F. Consideration to Repair and/or Replace 2005 C2500 Utility Truck.

7. WRITTEN COMMUNICATIONS:

- A. Letter Dated December 14, 2016, From San Mateo County LAFCo Regarding Municipal Service Review Survey.
- B. Letter Dated December 6, 2016, From ACWA/JPIA Regarding President's Special Recognition Award for Achieving Low Loss Ratio of Claims.
- C. Letter Dated December 1, 2016, From ACWA/JPIA Regarding Liability, Property, and Workers' Compensation Program Risk Assessment.

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Report on District's Water Conservation for December 2016.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on Status Update of General Manager's Goals.

11. CLOSED SESSION:

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080.

Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.