

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, February 9, 2017

7:30 p.m.

**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of January 12, 2017.

B. Accountant's Report for Period Ending December 31, 2016.

C. Investment Report for Period Ending January 31, 2017.

D. Claims Register for January 2017.

**4. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**5. BUSINESS (OLD):**

**6. BUSINESS (NEW):**

A. Review/Approve Revisions to District's Personnel Manual.

B. Review/Approve Proposals for Pump Installation and Electrical Work at Westborough and Rowntree Sewer Lift Stations.

C. Set Public Hearing for Recertification of the Westborough Water Sewer District (WWSD) Sewer System Management Plan (SSMP).

D. Consideration to Move May 11, 2017, Board Meeting.

E. Consideration of Resolution Concurring in Nomination To The Executive Committee of The Association of California Water Agencies Joint Powers Insurance Authority for the Nomination of Kathleen Tiegs.

## REGULAR MEETING OF THE BOARD OF DIRECTORS

February 9, 2017

Page 2 of 2

- F. Request from Patrick Jacobs, 2460 Erin Place, Regarding Request to Allow Him to Turn on Fountains.

### 7. WRITTEN COMMUNICATIONS:

- A. Letter Dated January 11, 2017 Notice of Violation of Sewer System Management Plan Availability Requirement Violations.
- B. Customer Complaint Letter Regarding District Employee.
- C. Letter Dated February 3, 2017, Regarding SB 415 California Voter Participation Rights Act and November 7, 2017 UDEL Election Update.

### 8. ATTORNEY'S REPORT:

### 9. GENERAL MANAGER'S REPORT:

- A. Report on District's Water Conservation for January 2017.
- B. Report on Attendance at Colina's Board Meeting Regarding Parking Spaces.
- C. Report on BAWSCA Meeting of February 2, 2017.

### 10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on BAWSCA Meeting of January 19, 2017.

### 11. CLOSED SESSION:

### 12. ADJOURNMENT:

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080.*

*Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*