

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, April 13, 2017

7:30 p.m.

**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. ELECTION OF OFFICERS:**

**4. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of March 9, 2017.
2. Regular Meeting of February 9, 2017.

B. Accountant's Report for Period Ending February 28, 2017.

C. Investment Report for Period Ending March 31, 2017.

D. Claims Register for March 2017.

**5. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**6. BUSINESS (OLD):**

**7. BUSINESS (NEW):**

A. Letter Dated March 6, 2017, from County of San Mateo Grand Jury Regarding 2015-2016 San Mateo County Civil Grand Jury Report "San Mateo County's Cottage Industry of Sanitary Districts."

B. Review/Approve District Newsletter.

C. Review/Approve Request for Adjustment from Lynne Barrera of 2787 Duhallow Way.

## REGULAR MEETING OF THE BOARD OF DIRECTORS

April 13, 2017

Page 2 of 2

- D. Review/Approve Request for Reimbursement for Credit Card Fees from Customer of 2563 Olmstead Court.

### 8. WRITTEN COMMUNICATIONS:

### 9. ATTORNEY'S REPORT:

### 10. GENERAL MANAGER'S REPORT:

- A. Report on District's Water Conservation for March 2017.
- B. Report on Water Leak on Avalon Drive.

### 11. ITEMS FROM BOARD OF DIRECTORS:

- A. Letter of Resignation from Director William Lopez and Consideration of Process to Fill Vacancy on the Board.
- B. Report on BAWSCA Meeting of March 16, 2017.

### 12. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL

- A. Existing Litigation - Pursuant to Subdivision (a) of Section 54956.9: Westborough Water District v. Lorenzo Valdez et al., San Mateo County Superior Court Case No. 17CIV01194.

### 13. ADJOURNMENT:

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080.*

*Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*