

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, July 9, 2020

7:30 p.m.

NOTE: DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

- A. Approval of Minutes:
 - 1. Regular Meeting of June 11, 2020.
- B. Accountant's Report for Period Ending May 31, 2020.
- C. Investment Report for Period Ending June 30, 2020.
- D. Claims Register for June 30, 2020.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

Public comment also may be submitted in advance of the meeting via email to dbarrow@westboroughwater.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the Directors before, and, as feasible, during the meeting. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email.

5. BUSINESS (OLD):

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6. BUSINESS (NEW):

- A. Consideration to Approve Resolution No. 618 Establishing the Appropriation Limit Applicable to the District During Fiscal Year 2020-2021.
- B. PUBLIC HEARING: Consideration of Adoption Report of Sewer Service Charge to be Collected on Tax Rolls and Requesting Their Collection by the County of San Mateo, Resolution No. 619.
- C. Consideration to Approve Resolution No. 620 Stating Intention to Change from At-Large to Zone-based Elections for Election of Members of the Board of Directors Commencing in 2022.
- D. Consideration to Approve Candidate Policy Form for Special Districts Statewide General Election November 3, 2020 and Resolution No. 621 Calling for An Election To Be Held on November 3, 2020, for The Election of Three Members of the Board of Directors.
- E. Consideration to Approve Sixth Amendment to Employment Agreement Between the Westborough Water District and General Manager Barrow.
- F. Review Report from Pakpour Consulting Group, Inc. Regarding District's Capital Improvement Program.

7. WRITTEN COMMUNICATIONS:

- A. Letter Dated July 1, 2020, from San Mateo County LAFCo Regarding Request for Information for the Westborough Water District Municipal Service Review and Sphere of Influence Update.

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Report on District Office Activities.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report from Personnel Committee Regarding Meeting With General Manager Barrow.

11. CLOSED SESSION:

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080 or email wwd@westboroughwater.org.

Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.