

**AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, July 8, 2021
7:30 p.m.

Note: Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain requirements of the Ralph M. Brown Act. Directors may participate remotely, but the public is welcome attend the meeting in person.

July 8th Board Meeting Teleconference Access Info.
Thu, Jul 8, 2021 7:30 PM - 11:30 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/368963181>

You can also dial in using your phone.

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Access Code: 368-963-181

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1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

- A. Approval of Minutes:
 - 1. Regular Meeting of June 10, 2021.
- B. Accountant's Report for Period Ending May 31, 2021.
- C. Investment Report for Period Ending June 30, 2021.
- D. Claims Register for June 30, 2021.

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4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

Public comment also may be submitted in advance of the meeting via email pmairena@westboroughwater.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the Directors before, and, as feasible, during the meeting. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email.

5. BUSINESS (OLD):

- A. Review/Approve Lease Agreement Proposal from Crown Castle for Additional 69 Square Feet of Land at the Skyline Tank Site.
- B. Consideration to Continue Video Conferences or Hold In Person Board Meetings.

6. BUSINESS (NEW):

- A. PUBLIC HEARING: Consideration of Increase in Sewer Rates from \$9.87 up to \$10.30, Ordinance No. 72.
- B. PUBLIC HEARING: Consideration of Adoption of Report of Sewer Service Charges to be Collected on Tax Rolls and Requesting Their Collection by the County of San Mateo, Resolution No. 627.
- C. PUBLIC HEARING: Consideration of Water Rate Increase from \$6.48 up to \$7.28, Resolution No. 628.
- D. PUBLIC HEARING: Consideration of Increase in Water Meter Service Charges, Resolution No. 629.
- E. Consideration to Approve Resolution No. 630, Establishing the Appropriation Limit Applicable to the District During Fiscal Year 2021-2022.

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- F. Consideration to Accept the Athy Drive Area Improvement Project as Complete and Authorizing the Recordation of a Notice of Completion, Resolution No. 631.
- G. Consideration to Authorize Attendance to ACWA 2021 Fall Conference, Pasadena, California, November 30 thru December 3, 2021.
- H. Consideration to Approve Resolution No. 632, Thanking Darryl Barrow for His Dedication and Service to the District.

7. WRITTEN COMMUNICATIONS:

- A. Letter from JPIA Regarding Completion of the JPIA Human Resources Certification Program by General Manager, Patricia Mairena.

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Letters of Resignation from Directors Al-Arabi and Irwin, and Consideration of Process to Fill Vacancies on the Board.

11. CLOSED SESSION:

- A. Closed Session Pursuant to Government Code Section 54956.8
REAL PROPERTY NEGOTIATIONS
Property: Skyline Tank Site, Sharp Park Road, Pacifica, CA
Agency Negotiator: Patricia Mairena, General Manager
Under negotiation: Price and terms of lease

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org.

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Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.