

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, August 12, 2021  
7:30 p.m.

*Note: Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain requirements of the Ralph M. Brown Act. Directors may participate remotely, but the public is welcome attend the meeting in person.*

**Thursday, August 12, 2021 - Board Meeting**

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**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

- A. Approval of Minutes:
  - 1. Regular Meeting of July 8, 2021.
- B. Accountant's Report for Period Ending June 30, 2021.
- C. Investment Report for Period Ending July 31, 2021.
- D. Claims Register for July 31, 2021.

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**4. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**5. BUSINESS (OLD):**

**6. BUSINESS (NEW):**

- A. Consideration to Implement Stage 2 of the District's Water Shortage Contingency Plan and Urging Voluntary 15% Reduction in Overall Water Use by Customers in Response to Drought Conditions, Resolution No.633.
- B. Consideration of Amended and Restated Professional Service Agreement between the Westborough Water District and Pakpour Consulting Group.
- C. ACWA Region 5 Election Ballot.
- D. Consideration to Authorize Attendance to ACWA Region 5 Virtual Event – Developments in Regional Water Management, August 19, 2021, 10 a.m. to 11:30 a.m.
- F. Consideration to Approve Resolution No. 634, Thanking Director Al-Arabi for her Dedication and Service to the District.
- G. Consideration to Approve Resolution No. 635, Thanking Director Irwin for his Dedication and Service to the District.
- H. Consideration to Approve Field Maintenance Worker to Take Home District Vehicle.
- I. Field Supervisor's Anniversary of 20 Years of Service.

**7. WRITTEN COMMUNICATIONS:**

- A. Letter Dated August 3, 2021, from the San Mateo County Office of Assessor-County Clerk - Recorder and Election Division Regarding Verification of Jurisdiction Boundaries – Moving to District Elections.

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**8. ATTORNEY'S REPORT:**

**9. GENERAL MANAGER'S REPORT:**

- A. Report on Manhole Rehabilitation at Westborough Sewer Lift Station and Manhole on Westborough at Olympic Near Stairway.
  - 1) Sewer System Overflow (SSO) at Westborough Sewer Lift Station Manhole.
  - 2) Change Order for Additional Work Needed in the amount on \$1,800 for Manhole at Olympic Near Stairway due to Missing Channel.
- B. Update on Volvo Portable Standby Generator.
- C. Drought Update.

**10. ITEMS FROM BOARD OF DIRECTORS:**

- A. Report on BAWSCA Meeting of July 15, 2021.
- B. Report on CSDA Meeting of August 3, 2021.

**11. CLOSED SESSION:**

**12. ADJOURNMENT:**

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email [wwd@westboroughwater.org](mailto:wwd@westboroughwater.org).*

*Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*