

**AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, December 9, 2021  
7:30 p.m.

**Note: Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the AB 361 [Government Code Section 54953(e)]. Directors may participate remotely, but the public is welcome attend the meeting in person, in addition to participating remotely as shown below.**

Join Zoom Meeting

<https://zoom.us/j/98895051001?pwd=SHY2K2ZBdTVLdno1c21jWk1xczRBdz09>

Meeting ID: 988 9505 1001

Passcode: 620680

One tap mobile

+16699006833,,98895051001#,,,,\*620680# US (San Jose)

+13462487799,,98895051001#,,,,\*620680# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 988 9505 1001

Passcode: 620680

Find your local number: <https://zoom.us/u/aXiKIWrTY>

- 1. ROLL CALL:**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. SPECIAL ORDER OF BUSINESS:**
  - A. Consideration of Resolution 642, Declaring that District Meetings will Continue to be Held Via Teleconference.
- 4. ELECTION OF OFFICERS FOR PRESIDENT AND VICE PRESIDENT:**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**December 9, 2021**

**Page 2 of 3**

**5. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

- A. Approval of Minutes:
  - 1. Regular Meeting of November 11, 2021.
- B. Accountant's Report for Period Ending October 31, 2021.
- C. Investment Report for Period Ending November 30, 2021.
- D. Claims Register for November 30, 2021.

**6. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**7. BUSINESS (OLD):**

**8. BUSINESS (NEW):**

- A. Consideration to Adopt Resolution to Schedule a Special Meeting (Prior to January 13, 2022, Regular Board Meeting) to Continue Holding District Meetings Via Teleconference.
- B. Public Hearing - Conversion from an At-Large Electoral System for Election of Members of the Board of Directors to One Based on Five Zones Pursuant to the California Voting Rights Act—Receive Public Input.
- C. Report on the Second Emergency Repair of the District's 14" Main Transmission Line Located on Westborough Boulevard Eastbound Direction at Stop Light Intersection of I280 South Off-Ramp and Westborough Boulevard.
- D. Consideration of Resolution 643, Approve Addendum to Employment Agreement with Darryl Barrow for a Limited Duration Appointment.

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**December 9, 2021**

**Page 3 of 3**

- E. Consideration of Holiday Bonus for District Employees.

**9. WRITTEN COMMUNICATIONS:**

**10. ATTORNEY'S REPORT:**

**11. GENERAL MANAGER'S REPORT:**

- A. Report on District's Water Conservation for November 2021.
- B. Report on Delinquent Customer Balances.

**12. ITEMS FROM BOARD OF DIRECTORS:**

- A. Report on BAWSCA Meeting of November 18, 2021 (Chambers).
- B. Report on ACWA Fall 2021 Conference, December 1 - 2, 2021 (Chambers).

**13. CLOSED SESSION:**

- A. Conference with Legal Counsel—Anticipated Litigation  
Initiation of litigation pursuant to subdivision (d)(4) of Section 54956.9: One case

**14. ADJOURNMENT:**

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email [wwd@westboroughwater.org](mailto:wwd@westboroughwater.org).*

*Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*