

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, August 11, 2022
7:30 p.m.

Note: Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the AB 361 [Government Code Section 54953(e)]. Directors may participate remotely, but the public is welcome attend the meeting in person, in addition to participating remotely as shown below.

Join Zoom Meeting

<https://us06web.zoom.us/j/86835449448?pwd=OFNmeFB6RnkybVRDZGdDZXZiaERldz09>

Meeting ID: 868 3544 9448

Passcode: 435235

One tap mobile

+16694449171,,86835449448#,,,,*435235# US

+16699006833,,86835449448#,,,,*435235# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

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1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. SPECIAL ORDER OF BUSINESS:

- A. Consideration of Resolution 659, Declaring that District Meetings will Continue to be Held Via Teleconference.

4. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

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- A. Approval of Minutes:
 - 1. Regular Meeting of July 14, 2022.
- B. Accountant's Report for Period Ending June 30, 2022.
- C. Investment Report for Period Ending July 31, 2022.
- D. Claims Register for July 31, 2022.

5. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

6. BUSINESS (OLD): None

7. BUSINESS (NEW):

- A. Review/Approve Resolution No.660, Confirming the Statement of Investment Policy.
- B. Authorization for General Manager to Submit Response Regarding Amended Conflict of Interest Code to the San Mateo County Assessor-County Clerk-Recorder.
- C. Review/Approve Resolution No. 661, Adopting and Restating the Rate and Fee Schedule.
- D. Consideration to Authorize Attendance to ACWA Region 5 Program and Tour, Monterey, CA, October 6 – 7, 2022.
- E. Special District LAFCo Election: Submit Written Nominations for the Alternate Special District Member and Authorization to Transmit the LAFCo Special District Member Ballot by Electronic Mail.
- F. LAFCo - Draft of Westborough Water District Municipal Service Review (MSR).
- G. 2021-2022 Civil Grand Jury Report - The Other Water Worry: Is Your Water Provider Prepared for the Big One?

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- H. Consideration to Authorize General Manager's Attendance to the CSDA 2022 Board Secretary/Clerk Conference, Monterey, California, November 7 - 9, 2022.
- I. Consideration to Approve Amendment to Employment Agreement Between the Westborough Water District and Patricia Mairena.

8. WRITTEN COMMUNICATIONS: None

9. ATTORNEY'S REPORT:

10. GENERAL MANAGER'S REPORT:

- A. Update on the Skyline Tank No. 3 Exterior Recoating Project.
- B. Removal of Potentially Hazardous Tree at 2601 Tyrone Court, SSF.
- C. Report on District's Water Conservation for July 2022.

11. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on BAWSCA Meeting of July 21, 2022 (Chambers).

12. CLOSED SESSION:

- A. Closed Session – Public Employee Performance Evaluation, Government Code Section 54957
Title: General Manager

13. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.