

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, February 9, 2023
7:30 p.m.

Note: Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the AB 361 [Government Code Section 54953(e)]. Directors may participate remotely, but the public is welcome attend the meeting in person, in addition to participating remotely as shown below.

Join Zoom Meeting

<https://us06web.zoom.us/j/82136690304?pwd=UXNyczBIWVU0QlI0L2ltRjFpUmROUT09>

Meeting ID: 821 3669 0304

Passcode: 345104

One tap mobile

+16694449171,,82136690304#,,,,*345104# US

+16699006833,,82136690304#,,,,*345104# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

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1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

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3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of January 12, 2022.

B. Accountant's Report for Period Ending December 31, 2022.

C. Investment Report for Period Ending January 31, 2022.

D. Claims Register for January 31, 2022.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD):

- #### **A. Review/Approve Issuance of Request for Proposals for Water and Sewer Rate Study.**

6. BUSINESS (NEW):

- #### **A. Review/Approve Proposal from C.J. Brown & Company CPAs for Auditing Services.**
- #### **B. 2021-2022 Civil Grand Jury Report - The Other Water Worry: Is Your Water Provider Prepared for the Big One? – Review/Approve Proposal from Launch Consulting for Compliance Services.**
- #### **C. Review/Approve EKI's Proposal for Preparation of the Annual Water Supply and Demand Assessments (AWSDAs) due to Department of Water Resources (DWR) by July 1, 2023.**

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- D. Consideration to Approve Billing Rate Increase for Pakpour Consulting Group, Inc., Effective March 1, 2023.
- E. Scheduling Tour of the City of Daly City Wastewater Treatment Plant.
- F. Consideration to Move the May 11, 2023, Regular Board Meeting to May 4, 2023.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT:

- A. Discuss Return to In Person Board Meetings.

9. GENERAL MANAGER'S REPORT:

- A. Report on District's Water Conservation for January 2023.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on BAWSCA Meeting of January 19, 2023 (Chambers).

11. CLOSED SESSION: None

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.