

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Thursday, April 13, 2023  
7:30 p.m.  
Westborough Water District Office  
[2263 Westborough Boulevard, South San Francisco](#)

**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of March 9, 2023.
2. Special Meeting of March 30, 2023.

B. Accountant's Report for Period Ending February 28, 2023.

C. Investment Report for Period Ending March 31, 2023.

D. Claims Register for March 31, 2023.

**4. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**5. BUSINESS (OLD): : None**

**6. BUSINESS (NEW):**

- A. Consideration to Approve Billing Rate Increase for Chavan and Associates, Inc., Effective July 1, 2023.

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- B. Review and Approve June 30, 2023, OPEB Actuarial Valuation Proposals and Data Request from Foster and Foster and Actuarial Consulting Group LLC.
- C. LAFCo Special District Regular Member Election 2023: Submit Written Nominations for the Regular LAFCo Member and Authorization to Transmit the LAFCo Special District Member Ballot by Electronic Mail.

### **7. WRITTEN COMMUNICATIONS:**

- A. Letter from Tri-Counties Bank (TCB) Regarding the Closure of Silicon Valley Bank and Collateralization Agreement Between the District and the TCB.

### **8. ATTORNEY'S REPORT:**

### **9. GENERAL MANAGER'S REPORT:**

- A. Report on District's Water Conservation for March 2023.
- B. Update on Proposal for Water and Sewer Rate Study.
- C. Report on BAWSCA FY 2023-2024 Bond Surcharges.
- D. Report on SFPUC New Rates for FY 2023-2024.

### **10. ITEMS FROM BOARD OF DIRECTORS:**

- A. Report on BAWSCA Meeting of March 16, 2023 (Chambers).

### **11. CLOSED SESSION: None**

### **12. ADJOURNMENT:**

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email [wwd@westboroughwater.org](mailto:wwd@westboroughwater.org). Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*