

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Thursday, June 8, 2023  
7:30 p.m.  
Westborough Water District Office  
[2263 Westborough Boulevard, South San Francisco](#)

**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of May 4, 2023.

B. Accountant's Report for Period Ending April 30, 2023.

C. Investment Report for Period Ending May 31, 2023.

D. Claims Register for May 31, 2023.

**4. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**5. BUSINESS (OLD):**

**6. BUSINESS (NEW):**

- A. Consideration of Resolution no. 670, Rescinding Resolution 633 and Terminating the Implementation of the Stage 2 Restrictions of the Water Shortage Contingency Plan Under the District's Urban Water Management Plan

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- B. Review and Approve Agreement for Water and Sewer Service for 528 Avalon.
  - C. Review/Approve Capital Improvement Projects for FY 2023-2024.
  - D. Review/Approve FY 2023-2024 Operating Budget.
  - E. Consideration to Pass through the Cost of Credit Card Processing on Water Bills.
  - F. Review/Approve Quote for the Avalon Lift Station Electrical Conduits Repairs.
  - G. Review/Approve Proposal to Participate in the BAWSCA Water Loss Management Program for FY 2023-2024.
  - H. Set a date for a Study Session to Discuss Multi-Year Capital Projects and to Review/Approve the Proposal for Water and Sewer Rate Study.
  - I. Review/Approve District Newsletter.
  - J. Consideration of Cost-of-Living and Salary Adjustment for District Employees.
- 7. WRITTEN COMMUNICATIONS: None**
- 8. ATTORNEY'S REPORT:**
- 9. GENERAL MANAGER'S REPORT:**
- A. Report on District's Water Conservation for May 2023.
- 10. ITEMS FROM BOARD OF DIRECTORS:**
- A. Report on BAWSCA Meeting of May 18, 2023 (Chambers).
  - B. Report on ACWA/JPIA Conference, May 8 – May 11, 2023 (Amuzie).
- 11. CLOSED SESSION: None**
- 12. ADJOURNMENT:**

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written*

request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email [wwd@westboroughwater.org](mailto:wwd@westboroughwater.org). Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.