

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, July 13, 2023
7:30 p.m.
Westborough Water District Office
[2263 Westborough Boulevard, South San Francisco](#)

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of June 8, 2023.
2. Special Meeting of June 28, 2023.

B. Accountant's Report for Period Ending May 31, 2023.

C. Investment Report for Period Ending June 30, 2023.

D. Claims Register for June 30, 2023.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD): None

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6. BUSINESS (NEW):

- A. PUBLIC HEARING: Consideration of Increase in Sewer Rates from \$11.05 up to \$11.86, Ordinance No. 75.
- B. PUBLIC HEARING: Consideration of Adoption of Report of Sewer Service Charges to be Collected on Tax Rolls and Requesting Their Collection by the County of San Mateo, Resolution No. 671.
- C. PUBLIC HEARING: Consideration of Water Rate Increase from \$8.58 up to \$9.04, Resolution No. 672.
- D. Review/Approve Quote from Bess Testlab, Inc. to Perform Ground Penetrating Radar (GPR) to Locate the District's 14" Main Transmission Line across the Intersection of Westborough Boulevard and Junipero Serra Boulevard.
- E. Consideration to Authorize Attendance to ACWA/JPIA 2023 Fall Conference, Indian Wells, California, November 27 - November 30, 2023.
- F. Consideration of Cost-of-Living and Salary Adjustment for General Manager.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Report on District's Water Conservation for June 2023.
- B. Report on Agreement for Water and Sewer Service for 528 Avalon.
- C. On Call Worker Position – Hiring New Worker.

10. ITEMS FROM BOARD OF DIRECTORS:

11. CLOSED SESSION:

- A. Closed Session – Public Employee Performance Evaluation, Government Code Section 54957
Title: General Manager

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12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.