

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Thursday, November 9, 2023  
7:30 p.m.  
Westborough Water District Office  
[2263 Westborough Boulevard, South San Francisco](#)

**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of October 12, 2023.

B. Accountant's Report for Period Ending September 30, 2023.

C. Investment Report for Period Ending October 31, 2023.

D. Claims Register for October 31, 2023.

**4. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**5. BUSINESS (OLD):** None

**6. BUSINESS (NEW):**

A. Consideration to Approve Billing Rate Increase from District's Attorney, Effective December 1, 2023.

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- B. Senior Field Maintenance Worker's Anniversary of 20 Years of Service.
- C. Review/Approve Pump Repair Service Company Quote for Westborough Main Pump Station, Pump #2 to Repair the Floway Vertical Booster Pump and FE 150HP Motor.
- D. Report by General Manager Regarding the Emergency Repair of the District's 12" Main Located on Callan Boulevard at Meath Drive, and Emergency Expenditures.

### **7. WRITTEN COMMUNICATIONS: None**

### **8. ATTORNEY'S REPORT:**

### **9. GENERAL MANAGER'S REPORT:**

- A. Update on the Request for Proposals for the Water and Sewer Rate Study.
- B. Report on District's Water Conservation for October 2023.
- C. Report on Lowering the Levels from the Skyline Water Storage Tanks.

### **10. ITEMS FROM BOARD OF DIRECTORS:**

### **11. CLOSED SESSION:**

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Initiation of litigation pursuant to subdivision (d)(4) of Section 54956.9: One case
- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: In re: Aqueous Film-Forming Foams Products Liability Litigation, U.S. Dist. Ct. of South Carolina, Case No. MDL No. 2:18-mn-2873

### **12. ADJOURNMENT:**

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email [wwd@westboroughwater.org](mailto:wwd@westboroughwater.org).*

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*Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*