

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, February 8, 2024
7:30 p.m.
Westborough Water District Office
[2263 Westborough Boulevard, South San Francisco](#)

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of January 31, 2024.

B. Accountant's Report for Period Ending December 31, 2023.

C. Investment Report for Period Ending January 31, 2024.

D. Claims Register for January 31, 2024.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD):

- A. Letter Dated October 1, 2023, Consideration of Request for Billing Adjustment from Customer G. Young – 169 Valleyview Way.

6. BUSINESS (NEW):

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- A. Consideration to Approve Billing Rate Increase for Pakpour Consulting Group, Inc., Effective March 1, 2024.
- B. Review/Approve EKI's Proposal for the 2024 Urban Water Use Objective Report and Annual Water Supply and Demand Assessment.
- C. Consideration to Move the May 9, 2024, Regular Board Meeting to May 2, 2024.
- D. Nominations for the ACWA Region 5 Board Vacancy for the 2024-2025 Term.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Report on District's Water Conservation for January 2024.
- B. Update on the 2023 Water and Sewer Rate Study.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on CSDA San Mateo Chapter Meeting of January 16, 2024 (Chambers).
- B. Report on BAWSCA Meeting of January 18, 2024 (Chambers).

11. CLOSED SESSION: None

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.