

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, June 13, 2024
7:30 p.m.
Westborough Water District Office
2263 Westborough Boulevard, South San Francisco

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of May 2, 2024.

B. Accountant's Report for Period Ending April 30, 2024.

C. Investment Report for Period Ending May 31, 2024.

D. Claims Register for May 31, 2024.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD):

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6. BUSINESS (NEW):

- A. Review and Approve Water and Sewer Rate Study.
- B. Review/Approve FY 2024-2025 Operating Budget.
- C. Consideration to Pass through the Cost of Credit Card Processing on Water Bills.
- D. Review/Approve Quote to Upgrade the Rowntree Lift Station Telemetry Equipment.
- E. Review/Approve Proposal to Participate in the BAWSCA Water Loss Management Program for FY 2024-2025.
- F. Approve Candidate Policy Form For District Election November 5, 2024.
- G. Approve Resolution No. 677, A Resolution of the Board of Directors of the Westborough Water District Calling for an Election to be Held on November 5, 2024 for the Election of three Members of the Board of Directors.
- H. Special District LAFCo Election: Submit Written Nominations for the Alternate Special District Member and Authorization to Transmit the LAFCo Special District Member Ballot by Electronic Mail.
- I. Consideration of Cost-of-Living and Salary Adjustment for District Employees.
- J. Consideration of Cost-of-Living and Salary Adjustment for General Manager.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Engineer's Report. (Pakpour).
- B. Report on District's Water Conservation for April and May 2024.
- C. Update on Signed Agreement with PSOMAS for Marking the District's Underground Pipelines.

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10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on ACWA/JPIA Conference, May 7 – May 9, 2024 (Chambers and Amuzie).
- B. Report on BAWSCA Meeting of May 16, 2024 (Chambers).

11. CLOSED SESSION:

- A. Closed Session – Public Employee Performance Evaluation, Government Code Section 54957
Title: General Manager

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.